

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, March 10, 2014 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Yates.

Present: Brian J. Kulpa, Mayor
Basil J. Piazza, Trustee
Daniel O. DeLano, Trustee
Christopher J. Duquin, Trustee
John "Al" Yates, Trustee

Also present: Charles D. Grieco, Village Attorney
Lynda L. Juul, Administrator/Clerk-Treasurer
Judy A. Kindron, Deputy Treasurer
Kenneth Kostowniak, DPW Crew Chief
Charles Specht, Director of Community Development

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on February 24, 2014, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to open the public participation portion of the meeting.

Unanimously carried.

The members of the audience who spoke and their topic(s): [*Village Board responses in italics*]

1. Carolyn Schlifke, 192 Evans St. – Would like information on water bills – how rates will change, etc. when Village consolidates with ECWA. (*Will go to ECWA rate of \$3/1,000 gallons, plus ECWA surcharge of \$12/quarter, plus Village surcharge of \$1.50 - \$1.87.*)
2. Bob Kreiter, 26 Monroe Dr. – Administration fees from water fund – how will those be made up once the water system is consolidated with ECWA (*These will go into the General Fund, along with hydrant fees. General Fund tax will go up but water rates should go down.*); Ranzenhoffer postcard/NYS Thruway Authority (*Trying to remove toll between exits 49 and 50 if EZ Pass is used.*); Local landmark designation of Williamsville Towers.

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ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2013-2014** fiscal year:

To:	001-1640-1001 (Central Garage-Personal Services/OT)	\$16.00
From:	001-8163-1001 (Trash Pickup-Personal Services/OT)	\$16.00
To:	001-3620-4040 (Safety Inspection-Education Exp./Travel)	\$100.00
From:	001-3620-4110 (Safety Inspection-Service Contracts)	\$100.00
To:	001-3410-4160-3471 (Fire Protection-Truck Exp./Polaris ATV)	\$75.00
	001-3410-4161 (Fire Protection-Sm. Eng. Equip. Repair)	\$1,553.00
	001-3410-4471 (Fire Protection-Building Repairs)	\$1,508.00
	001-3410-2010 (Fire Protection-Major Equip.)	\$1,587.00
	001-3410-4160-3492 (Fire Protection-Truck Exp./Chief Car 9-2)	\$240.00
	001-3410-4160-3409 (Fire Protection-Truck Exp./Chief Car 9)	\$371.00
	001-3410-4160-3405 (Fire Protection-Truck Exp./Rescue 5)	\$514.00
From:	001-3410-4160-(Fire Protection-Truck Exp.)	\$75.00
	001-3410-4160-(Fire Protection-Truck Exp.)	\$1,553.00
	001-3410-2035 (Fire Protection-Capital Reserve Building Repairs)	\$1,508.00
	001-3410-4280 (Fire Protection-EMS Supplies)	\$1,587.00
	001-3410-4160 (Fire Protection-Truck Exp.)	\$1,125.00
To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$868.00
From:	001-5110-1000 (Street Maint.-Personal Services)	\$868.00
To:	001-5110-4161-0902 (Street Maint.-Repairs/2002 Int'l Dump w/Plow)	\$157.00
	001-5110-4161-0904 (Street Maint.-Repairs/2005 Freightliner)	\$1248.00
	001-5110-4161-0907 (Street Maint.-Repairs/1992 Autocar)	\$602.00
	001-5110-4161-0908 (Street Maint.-Repairs/2011 Chevy Silverado)	\$4.00
	001-5110-4161-0912 (Street Maint.-Repairs/2012 CAT HiLIFT)	\$256.00
	001-5110-4161-0914 (Street Maint.-Repairs/2001 Trackless Sidewalk Plow)	\$16.00
	001-5110-4161-0921 (Street Maint.-Repairs/2008 Ford F-250)	\$98.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$2,381.00
To:	001-8745-4160 (Flood & Erosion Control-Repairs/Maint./Paint, etc.)	\$193.00
From:	001-8745-2010 (Flood & Erosion Control-Capital Improvement)	\$193.00
To:	001-9063-8000 (HRA-Flexible Spending Plan)	\$250.00
From:	001-9060-8000 (Hospital & Medical Insurance)	\$250.00
To:	001-5142-1000 (Snow Removal-Personal Services)	\$3,974.00
	001-7530-1000 (Village Meeting House-Personal Services)	\$631.00

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	001-8745-1000 (Flood & Erosion Control-Personal Services)	\$360.00
From:	001-1640-1000 (Central Garage-Personal Services)	\$4,965.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Water Fund* for the *2013-2014* fiscal year:

To:	006-8340-1000 (Water Transmission-Personal Services)	\$962.00
	006-8340-1001 (Water Transmission-Personal Services/OT)	\$33.00
	006-9030-8000 (Social Security)	\$190.00
From:	006-9030-8000 (Contingency)	\$1185.00
To:	006-8340-4102 (Water Transmission-Leak Detection)	\$100.00
From:	006-8340-4163 (Water Transmission-Repair/Valves)	\$100.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following electronic equipment from the Clerk's Office is hereby declared surplus, and will be disposed of via recycling:

- Asset #370 – 2002 Dell Dimension 4500S PC
- Asset #535 – 2007 HP DX2300 Micro-tower PC

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following electronic equipment from the Clerk's Office is hereby declared surplus, and will be donated to the Williamsville Historical Society:

- Asset #536 – 2007 HP 19" LCD Monitor
- Asset #579 – 2008 HP DX2250 Micro-tower PC

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that Jim Zymanek and Holly Schiferle of the Williamsville Fire Dept. are hereby approved to attend the 2nd Annual Fire Conference at the NYS Fire Academy in Montour Falls, New York, from 3/11/14 to 3/13/14, at a cost not to exceed \$410.00, to be paid by the Village of Williamsville.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Village Administrator Lynda Juul and Deputy Treasurer Judith Kindron are hereby approved to attend the NYCOM Personnel School in Pittsford, New York, on 3/14/14, at a cost not to exceed \$230.00, to be paid by the Village of Williamsville.

Unanimously carried.

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Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Planning Board meeting last week - Modification of process so they are the last action committee; Play at the Meeting House this coming weekend.

ON MOTION by Trustee Piazza, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following Department of Public Works equipment is hereby declared surplus, and will be disposed of via sale as scrap.

- Asset #270 – 1996 Tarco/Highlander Salt/Sand Spreader

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Thanked DPW for setup for Irish sing-a-long at the Meeting House last Sunday; Movie at the Meeting House on 3/21 is “Cloudy with a Chance of Meatballs”; Modifications and painting done at the Meeting House – Thanked the DPW.

Trustee Yates had no resolutions on the agenda.

Report – Trustee DeLano

Trustee DeLano reported on the following topic(s): Traffic & Safety meeting at Meeting House on 3/13 at 7:00 p.m.; Spring tree planting is 5/3; Right-of-way restorations & DEC grant applied for; Thanked DPW for all their work this winter.

Trustee DeLano had no resolutions on the agenda.

Report – Trustee Duquin

Trustee Duquin reported on the following topic(s): Echoed Trustee DeLano’s sentiment re: hard work done by DPW this winter; Water consolidation – Thanked Ken, Lynda and

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Village Staff; Paul Wolf – Transparency and accountability in government; Performance based budgeting and departmental descriptions online with budget; Egg Hunt is 4/13 at Island Park; March Masquerade Madness Ball is 3/29 – sponsored by Arts & Culture Committee.

ON MOTION by Trustee Duquin, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the letter agreement from Jaeckle Fleischman & Mugel related to legal expenses for the EFC Grant for Spring Street is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to sign that letter agreement.

Unanimously carried.

Report – Ken Kostowniak, DPW Crew Chief

Crew Chief Kostowniak reported on the following topic(s): Three (3) water main breaks in 4 days; Appreciates what his guys do.

Report – Charlie Specht, Community Development Director

Mr. Specht reported on the following topic(s): Public forum Tuesday night at Town Hall re: Economic Study of Main Street.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to leave the regular agenda at 8:24 p.m. to open an Executive Session for the purpose of discussing a legal issue.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to close the Executive Session and return to the regular agenda at 9:25 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to leave the regular agenda to consider a new resolution.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

WHEREAS, the Village of Williamsville proposes to directly undertake a streetscape improvement project incorporating green infrastructure elements to improve stormwater performance on portions of East Spring Street and Rock Street (the “Project”); and

WHEREAS, the Project is subject to review under the State Environmental quality Review Act (“SEQRA”) and constitutes a Type 1 Action under SEQRA (due to its adjacency to the Williamsville Water Mill Complex, a property listed on the National Register of Historic Places); and

WHEREAS, the Project is being funded , in part, by a grant obtained through the NYS Environmental Facilities Corporations and will require approvals by, or funding from, other governmental agencies; and

WHEREAS, the Project thus requires coordinated review pursuant to SEQRA, which requires selection of a lead agency for the purpose of completing the SEQRA review process; and

WHEREAS, as the agency most directly involved in and responsible for the ultimate completion of the Project, the Village desires to act as Lead Agency for the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor, in consultation with its engineering consultant for the Project, and the Village Attorney, complete Part I of the Full Environmental Assessment Form, (“EAF”) for the Project, and

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BE IT FURTHER RESOLVED, that the Village Clerk is hereby authorized and directed to send a letter to all other involved agencies requesting to have the Village designated as Lead Agency with respect to the Project and to transmit with said letter a copy of the completed EAF for the Project.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to return to the regular agenda.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to adjourn the regular meeting at 9:30 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer