

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, July 27, 2015 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Duquin.

Present: Brian J. Kulpa, Mayor
Christopher J. Duquin, Trustee
Daniel O. DeLano, Trustee
John "Al" Yates, Trustee
Basil J. Piazza, Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Specht, Director of Community Development
Charles D. Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to approve the minutes of the special meeting held on June 16, 2015, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on June 22, 2015, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the Annual Re-Organization meeting held on July 6, 2015, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to open the public participation portion of the meeting.

Unanimously carried.

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The member(s) of the audience who addressed the Board and their topic(s) [*Village Board comments in italics*]:

1. Carl Janish, 58 Hillside Dr. – Vehicle at 39 Hillside Dr. is still there. [*Administrator to check status with CEO.*]; Asked what is recourse for a vacant property. [*No recourse for vacant property if maintained.*]; Weeds at 52 Hillside are very high.
2. Eileen Wall, 27 Howard Ave. – Has been to the Building Dept. twice regarding 27 Howard.
3. Carolyn Schlifke, 192 Evans St. – House next door has been for sale and sold several times; Real estate company cuts grass but rest of property is not maintained – What is status of Code Enforcement Officer?
4. John Benz, 34 Howard Ave. – Everyone needs to get along; Would love for Village Board to talk to school system regarding taxes.
5. Jean Stadelman, 56 Garrison Rd. – What is the status of getting higher pedestrian crossing signs on Garrison Rd.? [*Working on finding and ordering them – tall ones are hard to find; the ones we have are universal signs. Could look at speed tables.*]
6. John Benz, 34 Howard Ave. – Does not believe there should be a pedestrian crossing yield sign on Garrison Rd. Gives a false sense of security.
7. Thomas Frank, 5403 Main St. – Main Street at Ellicott Creek is a strategic geographic regional location; Congress of New Urbanism; Interconnectivity; Consolidation plans; Buffalo Niagara Riverkeeper; Ellicott Creek Greenway; Automentia.
8. Carolyn Schlifke, 192 Evans St. – Everything going on in the Village is wonderful and it is all looking good; heritage Garden of 1812 is looking beautiful; Loves the Pocket Park; Gardens along the entrance pathway into Glen Park from Main Street are great; Concert on Tuesday in Island Park; Art Festival; Suggested putting a mural at the top of the back wall of the pavilion in Island Park; Looking forward to what is happening at the Mill.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to close the public participation portion of the meeting.

Unanimously carried.

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Report – Mayor Kulpa

Mayor Kulpa reported on the following topic(s): Thanked Arts & Culture Committee members who worked on the Art Festival for a very nice weekend; Thanked DPW and Administration; Looking forward to Taste of Williamsville this weekend.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to adopt all resolutions on the agenda, as written, with the exception of Kulpa #9, and modifying Duquin #2 to include a dollar amount.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to reconsider the previous motion.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to adopt all resolutions on the agenda, as written, with the exception of Kulpa #9 and Piazza #1, and modifying Duquin #2 to include a dollar amount.

Unanimously carried.

As such, the following resolutions were adopted unanimously:

RESOLVED, that payroll and vouchers in the amount of **\$795,799.08** covering the period from 6/17/15 to 7/22/15 are hereby approved as follows:

Payroll covering 6/15/15 – 6/28/15: \$33,669.36

Payroll covering 6/29/15 – 7/12/15: \$33,843.74

Vouchers covering 6/17/15 – 7/08/15:

General Fund	\$154,484.24
Water Fund	\$0.00
Sewer Fund	\$65,970.06

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Glen Park Fund	\$6,161.45
Trust & Agency Fund	\$12,158.17
Debt Service	\$6,862.50
Community Development	\$0.00
Capital Fund	<u>\$103,996.64</u>
	\$349,633.06

Vouchers covering 7/09/15 – 7/22/15:

General Fund	\$81,184.95
Water Fund	\$100,000.00
Sewer Fund	\$1,102.87
Glen Park Fund	\$1,362.90
Trust & Agency Fund	\$10,575.02
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$184,427.18</u>
	\$378,652.92

GRAND TOTAL: \$795,799.08

Unanimously carried.

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2014-2015* fiscal year:

To:	001-1110-4099 (Village Justices-Grant Expenditures)	\$8613.00
From:	001-6410-4111 (Publicity-Website)	\$1613.00
	001-6410-4925 (Publicity-Marketing)	\$7000.00
To:	001-1620-4231 (Buildings-Maint./HVAC)	\$1712.00
From:	001-1620-4160 (Buildings-Building Repairs)	\$1712.00
To:	001-1640-4070 (Central Garage-Utilities)	\$209.00
	001-1640-4260 (Central Garage-Maint. Supplies)	\$59.00
	001-1640-4440 (Central Garage-Parts)	\$15.00
	001-1640-4450 (Central Garage-Misc.)	\$34.00
From:	001-1640-4160 (Central Garage-Building Repairs & Maint.)	\$317.00
To:	001-3310-4041 (Traffic Control-Mileage Reimbursement)	\$24.00
From:	001-3310-4231 (Traffic Control-Signs/Misc.)	\$24.00

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To:	001-3410-2010 (Fire Protection-Major Equip.)	\$2980.00
	001-3410-4490 (Fire Protection-Uniforms)	\$243.00
	001-3410-4610 (Fire Protection-Health & Welfare)	\$147.00
From:	001-3410-2050 (Fire Protection-Turnout Gear)	\$45.00
	001-3410-2060 (Fire Protection-Computer Equipment)	\$145.00
	001-3410-4010 (Fire Protection-Office Supplies)	\$153.00
	001-3410-4040 (Fire Protection-Education Exp./Travel)	\$640.00
	001-3410-4061 (Fire Protection-Cellular Phone)	\$50.00
	001-3410-4250 (Fire Protection-Gas & Oil)	\$1578.00
	001-3410-4460 (Fire Protection-Fire Prevention Exp.)	\$369.00
	001-3410-4440 (Fire Protection-Central Fire Alarm)	\$390.00
To:	001-7110-4165 (Parks-Repairs/Shelters)	\$92.00
	001-7110-4169 (Parks-Repairs/Other)	\$3.00
	001-7110-4350 (Parks-Pool Supplies)	\$256.00
From:	001-7110-4162 (Parks-Repairs/Pools)	\$290.00
	001-7110-4430 (Parks-Sanitary Waste Disposal)	\$61.00
To:	001-7530-2000 (Village Meeting House-Equip.)	\$825.00
	001-7530-4000 (Village Meeting House-Open/Close)	\$20.00
	001-7530-4230 (Village Meeting House-Maint.)	\$597.00
From:	001-7530-2040 (Village Meeting House-Capital Reserve/Meeting House)	\$735.00
	001-7530-4070 (Village Meeting House-Utilities)	\$224.00
	001-7530-4240 (Village Meeting House-Tune Piano)	\$95.00
	001-7530-4440 (Village Meeting House-Fire Alarm)	\$100.00
	001-7530-4451 (Village Meeting House-Meeting House Comm.)	\$96.00
	001-7520-4530 (Historical Property-Training)	\$192.00
To:	001-7550-1001 (Celebrations-Personal Services/OT)	\$123.00
	001-8510-1000 (Community Beautification-Personal Services/OT)	\$33.00
From:	001-7110-1001 (Parks-Personal Services/OT)	\$123.00
	001-8163-1001 (Trash Pickup-Personal Services/OT)	\$33.00

Unanimously carried.

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2014-2015* fiscal year:

To:	007-8130-4220 (Sewage Treatment-Share of Town Cost)	\$48,156.00
From:	007-1990-4000 (Contingency)	\$15,000.00
	007-8120-1000 (Sanitary Sewers-Personal Services)	\$33,156.00

Unanimously carried.

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RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2015-2016** fiscal year:

To:	001-3410-4160-3405 (Fire Protection-Truck Exp./Rescue 5)	\$3,443.00
	001-3410-4160-3406 (Fire Protection-Truck Exp./Truck 6)	\$877.00
	001-3410-4610-3451 (Fire Protection-Truck Exp./Utility 5-1)	\$10.00
From:	001-3410-4160 (Fire Protection-Truck Exp.)	\$4,330.00
To:	001-5110-4161-0902 (Street Maint.-Repairs/2002 Int'l Dump)	\$45.00
	001-5110-4161-0904 (Street Maint.-Repairs/2005 Freightliner)	\$611.00
	001-5110-4161-0905 (Street Maint.-Repairs/2007 Int'l Dump)	\$536.00
	001-5110-4161-0907 (Street Maint.-Repairs/1992 Autocar Dump)	\$202.00
	001-5110-4161-0915 (Street Maint.-Repairs/2013 RAVO Sweeper)	\$109.00
	001-5110-4161-0916 (Street Maint.-Repairs/2012 Chevy 2500 HD)	\$380.00
	001-5110-4161-0918 (Street Maint.-Repairs/2010 Ford F350XL)	\$385.00
	001-5110-4161-0919 (Street Maint.-Repairs/2007 Chevy 4x4)	\$184.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$2452.00

Unanimously carried.

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2014-2015** fiscal year to account for ticket sales and basket raffle revenue from the 12/14/14 Steve Balasteri Concert at the Meeting House; to be used towards purchase of seat cushions:

Increase:	001-0001-2770 (Miscellaneous Revenue)	\$435.00
Increase:	001-7530-2040 (Village Meeting House-Capital Reserve)	\$435.00

Unanimously carried.

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2014-2015** fiscal year to account for the initial payment on a Parks Grant received 12/11/13 (prior to start of work) to adjust funds out of deferred revenue and into the revenue account:

Increase:	001-0001-3090 (State Aid-Grants)	\$10,444.00
Increase:	001-7110-4099 (Parks-Grant Expenditures)	\$10,444.00

Unanimously carried.

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RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2014-2015** fiscal year to account for Justice Court Assistance Program grant received on 2/24/15:

Increase:	001-0001-3090 (State Aid-Grants)	\$10,000.00
Increase:	001-1110-4099 (Village Justices-Grant Expenditures)	\$10,000.00

Unanimously carried.

RESOLVED, that the following *budget amendment* is hereby made in the *Sewer Fund* for the **2014-2015** fiscal year to account for a sewer grant that was partially complete at 5/31/15:

Increase:	007-0007-3090 (State Aid-Grants)	\$36,488.00
Increase:	007-8120-4099 (Sanitary Sewers-Grant Expenditures)	\$36,488.00

Unanimously carried.

****Mayor Kulpa tabled his resolution #9 regarding the designation of 5727 Main Street as a Historical Landmark until 8/17/15.***

RESOLVED, that the Mayor is hereby authorized to sign the Architectural-Engineering Consultant Contract with CHA Consulting, Inc. for engineering services related to the Picture Main Street Project, being funded by a NYS Transportation Enhancement Project (TEP) grant, in an amount not to exceed \$168,770.00.

Unanimously carried.

RESOLVED, that the following Meeting House equipment is hereby declared surplus, to be sold on-line:

Asset #943	1963 Sohmer Console Piano
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Unanimously carried.

RESOLVED, that the Village Administrator is hereby authorized to publish notice of a public hearing to be held on Monday, August 17, 2015 at 7:30 pm at Village Hall, 5565 Main St., Williamsville, New York, for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103-16 of the Village Code (Vehicles

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and Traffic, No Standing) which would implement No Standing on the south side of Glen Avenue from Reist Street to Grove Street.

Unanimously carried.

RESOLVED, that the Village Administrator is hereby authorized to publish notice of a public hearing to be held on Monday, August 17, 2015 at 7:30 pm at Village Hall, 5565 Main St., Williamsville, New York, for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103-8 of the Village Code (Vehicles and Traffic, One-Way Streets) which would make E. Spring Street a one-way street heading north only from Main Street to the Williamsville Water Mill.

Unanimously carried.

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, August 17, 2015, at 7:30 p.m. at Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all those interested in commenting on a proposed modification to Chapter 103-17 of the Village Code (Vehicles and Traffic, Time Limit Parking), to implement 2-hour parking on the west side of Highland Drive from Main Street to Scott Drive.

Unanimously carried.

RESOLVED, that *Tracy Fischer of 198 Monroe Dr., Williamsville*, is hereby appointed to the *Traffic & Safety Committee* until the end of the *2015-2016* official Village year.

Unanimously carried.

****Trustee Piazza's resolution #1 regarding the appointment of an alternate member to the Zoning Board of Appeals was tabled.***

WHEREAS, there has been proposed a "NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE PLAN DOCUMENT" pursuant to Section 50-3-a of the Workers' Compensations Law (hereinafter "the Plan"); and

WHEREAS, the Village of Williamsville is eligible for membership in the Plan; and

WHEREAS, the Village of Williamsville has made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of the Village of Williamsville to participate therein;

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NOW, THEREFORE, BE IT RESOVED, that the Village of Williamsville enter into membership in the Plan pursuant to Section 50 Sub-division 3-a of the Workers' Compensation Law; and

BE IT FURTHER RESOLVED, that Village Administrator Lynda L. Juul be and hereby is authorized and instructed to execute the Plan's charter document on behalf of the Village of Williamsville; and

BE IT FURTHER RESOLVED, that the custody of all joint Plan moneys by the Plan Administrator under the Plan be and the same hereby approved.

Unanimously carried.

RESOLVED, that the Mayor is hereby authorized to sign the proposal dated July 22, 2015 from Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. for services associated with the production of a Design Concept for a proposed trail system through Glen Park and connecting to trails in Amherst State Park, at a cost not to exceed \$2,800.00

Unanimously carried.

RESOLVED, that *William Nicholas Rost of 339 Cadman Dr., Williamsville*, is hereby appointed as an *active member of the Williamsville Fire Dept.*, effective *August 1, 2015*.

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Taste of Williamsville; Thanked Carolyn Schlifke for all she has done over the years; Baby grand piano for the Meeting House; Thanked Deb Habes and committee for their work on Village Garden Walk – Wonderful job.

Report – Trustee DeLano

Trustee DeLano reported on the following topic(s): Emerald Ash Borer inoculations going on for the next 2 weeks; Public hearing to change E. Spring St. to one-way will be held in August; Public hearing for 2-hour parking on Highland will be held in August (issue with employee parking that unfortunately can't be worked out); Sidewalks being installed on Glen Ave. require us to make Glen Ave. No Standing from Reist to Grove;

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Will lose 4 to 5 parking spots but may be able to regain up to Reist; Thanked all for the Art Festival; Music on Main has been great this year – Thanked Tom Pilat.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Thanked volunteers for work on Art Festival; AUC meeting last week; Tom Ketchum from Town of Amherst will be retiring.

Report – Trustee Duquin

Trustee Duquin reported on the following topic(s): Thanked the Jolly Boys for a great Old Home Days event; Art Festival was a great event; Likes when residents come in and tell history of the Village.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to open the Executive Session at 8:42 p.m. to discuss a personnel matter

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to close the Executive Session at 8:58 p.m. and return to the regular agenda.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, it was moved to adjourn the regular meeting at 8:58 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer