

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 9, 2016 at 7:30 p.m.**

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance.

Present: Brian J. Kulpa, Mayor  
Christopher J. Duquin, Deputy Mayor/Trustee  
Basil J. Piazza, Trustee  
Daniel O. DeLano, Trustee  
John "Al" Yates, Jr., Trustee (via video-conferencing)

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer  
Judith A. Kindron, Deputy Treasurer  
Charles Specht, Director of Community Development  
Ben Vilonen, DPW Crew Chief  
Charles Grieco, Village Attorney

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on April 25, 2016.

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee DeLano, it was moved to open the public participation portion of the meeting.

Unanimously carried.

1. Charles Akers, 170 S. Cayuga Rd. – Asked when the HAWK signal will installed. [*Spring of 2017*]; Spring Street looks great.

2. Ed Zabel, 24 Pasadena Pl. – Completion date for Spring Street? [*Main St. to the Mill – June 1<sup>st</sup>. Rest of project - end of construction season.*]; Development on California Dr.; Sink hole at 216 California Dr.

3. Tom Pilat, Shabby Chic Boutique, 5544 Main St. and WBA member – When will sidewalks on Spring Street be done? [*Shooting for end on May.*]; Rock Street improvements and parking.

4. Thomas Frank, 5403 Main St. – Congratulated Mayor on the state of the Village; CNU; Community Plan; Main St. traffic; Ellicott Creek; Amherst Comprehensive Plan & Zoning Project; GBNRTC; One Region Forward; Imagine Amherst.

5. John Benz, 34 Howard Ave. – Glen Park Joint Board is very happy with the way Glen Park looks.

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**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, it was moved to close the public participation portion of the meeting.

Unanimously carried.

**Report – Mayor Kulpa**

*Mayor Kulpa reported on the following topic(s):* CFA (Consolidated Fund Application); Village Board would like to see the Farmers Market return to Spring Street upon completion of the Spring Street Project; Music on Main.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, it was moved to adopt Mayor Kulpa's resolutions #1 through #5, as written.

Unanimously carried.

**RESOLVED**, that payroll and vouchers in the amount of **\$138,175.22** covering the period from 4/20/16 to 5/03/16, are hereby approved as follows:

**Payroll covering 4/18/16 – 5/1/16:** \$34,804.95

**Vouchers covering 4/20/16 – 5/3/16:**

General Fund	\$34,018.46
Water Fund	\$0.00
Sewer Fund	\$6,896.59
Glen Park Fund	\$243.00
Trust & Agency Fund	\$13,126.62
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$49,085.60</u>
	\$103,370.27

**GRAND TOTAL:** **\$138,175.22**

Unanimously carried.

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**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the *2015-2016* fiscal year:

To:	001-3410-2010 (Fire Protection-Major Equip.)	\$4993.00
From:	001-3410-4160-3406 (Fire Protection-Truck Exp.-Ladder 6)	\$4993.00
To:	001-1620-4110 (Buildings-Service Contracts)	\$44.00
From:	001-1620-4070 (Buildings-Utilities)	\$44.00
To:	001-1640-4161 (Central Garage-Sm. Equipment Repair)	\$208.00
	001-1640-4260 (Central Garage-Maint. Supplies)	\$10.00
From:	001-1640-4070 (Central Garage-Utilities)	\$218.00
To:	001-5110-4000 (Street Maintenance-Seasonal Help)	\$2063.00
From:	001-5110-1000 (Street Maintenance-Personal Services)	\$2063.00
To:	001-5110-4161-0905 (Street Maint.-Repairs/2007 Int'l Dump)	\$56.00
	001-5110-4161-0925 (Street Maint.-Repairs/2013 Mini-Excavator)	\$35.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$91.00
To:	001-6989-4040 (Other Econ. Oppty. Devel.-Education Exp./Travel)	\$12.00
From:	001-6410-4111 (Publicity-Website)	\$12.00
To:	001-9055-8000 (Disability Insurance)	\$83.00
From:	001-9040-8000 (Workers Compensation)	\$83.00
To:	001-3310-1000 (Traffic Control-Personal Services)	\$526.00
	001-5110-1000 (Street Maintenance-Personal Services)	\$3114.00
	001-8170-1000 (Street Cleaning-Personal Services)	\$743.00
	001-8560-1000 (Shade Trees-Personal Services)	\$1192.00
From:	001-1640-1000 (Central Garage-Personal Services)	\$5575.00

Unanimously carried.

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2015-2016* fiscal year to account for additional expenses related to the Mill:

Increase:	001-0001-2411 (Lease on Mill Property)	\$98.00
Increase:	001-7540-4110 (Williamsville Water Mill-Service Contracts)	\$98.00

Unanimously carried.

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**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2015-2016* fiscal year to account for use of DPW Truck Equipment Capital Reserve Funds to make payment #1 (of 5) on the 2015 Plow Truck:

Increase:	001-001-0599 (Appropriated Fund Surplus)	\$27,000.00
Increase:	001-9950-9000 (Transfer to Capital)	\$27,000.00

Unanimously carried.

**RESOLVED**, that the following *budget amendment* is hereby made in the *Glen Park Fund* for the *2015-2016* fiscal year to account for the sale of walkway pavers to cover the cost of engraving:

Increase:	009-0009-2773 (Memorials-Pavers/Benches/Trees)	\$141.00
Increase:	009-7141-4490 (Glen Park-Memorials/Pavers, Benches, Trees)	\$141.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, it was moved to adopt the following resolution:

**RESOLVED**, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held at 7:30 p.m. on Monday, June 13, 2016, at Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of amending Chapters 28 (Fire Prevention and Building Code Administration) and 73 (Public Order) as they relate to food trucks.

Unanimously carried.

**Report – Trustee Yates**

*Trustee Yates reported on the following topic(s):* No report.

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**ON MOTION** by Trustee Yates, seconded by Trustee Piazza, it was moved to adopt the following resolution:

**RESOLVED**, that the proposal from Flynn Battaglia Architects, PC, for architectural work related to the replacement of the roof on the Meeting House, is hereby approved in the amount of \$3,000.

Unanimously carried.

**Report – Trustee DeLano**

*Trustee DeLano reported on the following topic(s):* Tree planting is 5/14 at 9am; Thoughts and prayers for Al Hershberger, longtime Village volunteer.

Trustee DeLano had no resolutions on the agenda.

**Report – Trustee Piazza**

*Trustee Piazza reported on the following topic(s):* Meeting House activities on Thursdays at 7:00pm.

**ON MOTION** by Trustee Piazza, seconded by Trustee Duquin, it was moved to adopt the following resolution:

**RESOLVED**, that the Administrator is hereby authorized to publish notice of public hearing to be held at 7:30 p.m. on Monday, June 13, 2016, at Village Hall, 5565 Main St., Williamsville, New York, for the purpose of considering the discontinuance of a portion of the public right-of-way on E. Spring Street.

Unanimously carried.

**Report – Trustee Duquin**

*Trustee Duquin reported on the following topic(s):* Thanked Ben Vilonen for DPW work in Glen Park; Comprehensive Plan – Thanked Charlie Specht for updated document.

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**ON MOTION** by Trustee Duquin, seconded by Trustee DeLano, it was moved to adopt the following resolution:

**WHEREAS**, the Village of Williamsville advertised for sealed bids for the Driveway Apron Replacement at Williamsville Fire Department; and

**WHEREAS**, bids were opened and publicly read aloud on April 27, 2016; and

**WHEREAS**, only one bid was received for this project;

**NOW, THEREFORE, BE IT RESOLVED**, that the bid received for the project is hereby rejected; and

**BE IT FURTHER RESOLVED**, that the Administrator is hereby authorized to rebid this project, and to modify the bid specifications as deemed necessary after consultation with the General Crew Chief of the Department of Public Works, Fire Chief, and project engineer.

Unanimously carried.

**ON MOTION** by Trustee Duquin, seconded by Trustee Yates, it was moved to adopt the following resolution:

**RESOLVED**, that Williamsville Fire Dept. member, Christopher Petrie, is hereby authorized to attend the Lancaster County Fire Expo, in Harrisburg, PA from 5/20/16 to 5/22/16, at a cost not to exceed \$913.00, to be paid by the Village of Williamsville.

Unanimously carried.

**ON MOTION** by Trustee Duquin, seconded by Trustee Piazza, it was moved to leave the regular agenda to consider a new resolution.

Unanimously carried.

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**ON MOTION** by Trustee Duquin, seconded by Trustee Piazza, it was moved to adopt the following resolution:

**RESOLVED**, that the Mayor is hereby authorized to sign the license agreement with 5590 Main Street, LLC, for use of the public right-of-way on E. Spring Street by the businesses located at 5590 Main St. and 78 E. Spring St. (Share Kitchen and Bar, and Moor Pat, respectively).

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, it was moved to return to the regular agenda.

Unanimously carried.

**Staff Report(s):** None

**ON MOTION** by Mayor Kulpa, seconded by Trustee Yates, it was moved to open the Executive Session at 8:12 p.m. to discuss two (2) contractual matters (the Mill property and collective bargaining).

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, it was moved to close the Executive Session and return to the regular agenda at 8:39 p.m.

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Yates, it was moved to adjourn the regular meeting at 8:40 p.m.

Unanimously carried.

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Lynda L. Juul  
Administrator/Clerk-Treasurer