

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 22, 2018 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Yates.

Present: Daniel O. DeLano, Jr., Mayor
Basil J. Piazza, Deputy Mayor
John "Al" Yates, Jr., Trustee
Matthew J. Etu, Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Riane F. Lafferty, Village Attorney
Ben Vilonen, DPW Crew Chief

Excused: Deborah L. Rogers, Trustee

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to approve the minutes of the regular meeting held on January 8, 2018, as submitted.

Motion carried. 4 – 0.

The public hearing for the proposed local landmark designation of 5429 Main St. (Starbucks/Alex and Ani) was tabled until the March 12, 2018 Village Board meeting.

Public Hearing

Amend Chapter 103 (Vehicles and Traffic)

Reduce speed limit on Glen Ave. from Reist St. to N. Cayuga Rd. from 30 mph to 15 mph

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to open this public hearing at 7:40 p.m.

Motion carried. 4 – 0.

Mayor DeLano reported this would be from 7:00 a.m. to 6:00 p.m. and the speed limit would be reduced to 20 mph, not 15 mph.

No one from the audience addressed the Board.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 7:40 p.m. to close the public hearing.

Motion carried. 4 – 0.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to open the public participation portion of the meeting.

Motion carried. 4 – 0.

Member(s) of the audience who spoke and the topic(s) of their comments: *[Village Board members' comments are in italics]*

1. Thomas Frank, 5403 Main St. – Plan on white board in Conference Room; Co-lead agency between Village of Williamsville and Town of Amherst; Traffic congestion mitigation; Town of Amherst Bicentennial; Removal of toll barrier on Thruway; One Region Forward.

2. Joe Spino, 42 California Dr. – Commended the Village for sending out the letter about snow removal. Would like the Village to elaborate further about what the Village will do. Could have sent the sidewalk plow out this year but didn't, even if it is a couple of days later. *[Mayor DeLano – It is a supplement and courtesy. Homeowner is responsible to clear sidewalks within 24 hours. Main Street business district is primary after the streets. We plow north/south routes, Evans, Union, Mill, Parks, Wehrle, Glen. Code Enforcement Officer is not going out and citing everyone, only habitually negligent owners on Main Street. The Village will be revamping the sidewalk plow guidelines.]*

3. Tom Stackhouse, 201 Siegfried Dr., Western New York Railway Historical Society – Touch a Truck event is scheduled again for this summer. Would like to have food trucks – what is the policy? *[Need a permit.]* Renewal of lease on land.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to close the public participation portion of the meeting.

Motion carried. 4 – 0.

Report – Mayor DeLano

Mayor DeLano reported on the following topic(s): Village award for APWA for E. Spring St. project as 2017 Environmental Project of the Year; No Left Turn sign from California Drive onto Main Street will be installed when the weather breaks.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to adopt the following resolution:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the

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2017-2018 fiscal year:

To:	001-1410-4110 (Village Clerk-Service Contracts)	\$636.00
From:	001-1410-4620 (Village Clerk- Lease Copy machine)	\$636.00
To:	001-1620-4231 (Buildings-Buildings Maint./HVAC)	\$1,124.00
	001-1620-4450 (Buildings-Misc.)	\$210.00
From:	001-1620-4230 (Buildings-Building Maint.)	\$1,334.00
To:	001-1640-2000 (Central Garage-Equipment)	\$551.00
	001-1640-4450 (Central Garage-Misc.)	\$10.00
From:	001-1640-4260 (Central Garage-Maint. Supplies)	\$561.00
To:	001-3410-4450 (Fire Protection-Misc.)	\$625.00
From:	001-3410-4490 (Fire Protection-Uniforms)	\$625.00
To:	001-3620-4450 (Safety Inspection-Misc.)	\$131.00
From:	001-3620-4041 (Safety Inspection-Mileage Re-imbursement)	\$131.00
To:	001-5110-4000 (Street Maintenance-Seasonal Help)	\$759.00
From:	001-5110-1000 (Street Maintenance-Personal Services)	\$759.00
To:	001-5110-4161-0900 (Street Maintenance-Repairs/2013 Nissan Leaf)	\$24.00
	001-5110-4161-0902 (Street Maintenance-Repairs/2002 Int'l Dump w/Plow)	\$1,028.00
	001-5110-4161-0903 (Street Maintenance-Repairs/2015 Dump Truck)	\$33.00
	001-5110-4161-0904 (Street Maintenance-Repairs/2005 Freightliner)	
	001-5110-4161-0906 (Street Maintenance-Repairs/2007 Int'l 4300 Dump)	\$1,749.00
	001-5110-4161-0908 (Street Maintenance-Repairs/2011 Chevy Silverado)	\$301.00
	001-5110-4161-0909 (Street Maintenance-Repairs/2013 Ford F-150)	\$766.00
	001-5110-4161-0910 (Street Maintenance-Repairs/2009 Ford F-350)	\$273.00
	001-5110-4161-0916 (Street Maintenance-Repairs/2012 Chevy 2500 HD 4x4)	\$6.00
	001-5110-4161-0918 (Street Maintenance-Repairs/2010 Ford F-350XL)	\$110.00
	001-5110-4161-0919 (Street Maintenance-Repairs/2007 Chevy 4x4 w/plow)	\$21.00
	001-5110-4161-0921 (Street Maintenance-Repairs/2008 Ford F-250)	\$500.00
From:	001-5110-4161 (Street Maintenance-Repairs/Equip.)	\$4,857.00
To:	001-5110-4605 (Street Maintenance-Safety Clothing/Accessories)	\$44.00
From:	001-5110-4600 (Street Maintenance-Clothing Allowance)	\$44.00
To:	001-5142-2000 (Snow Removal-Equipment)	\$126.00
From:	001-5142-4000 (Snow Removal-Repairs/Plow Trucks)	\$126.00
To:	001-8560-4280 (Shade Trees-Equipment Rental)	\$71.00
	001-8560-4350 (Shade Trees-Trees/Maint.)	204.00
	001-8560-4360 (Shade Trees-Trees/Replacement Reg.)	\$1,587.00
From:	001-8560-4340 (Shade Trees-Trees/Removal)	\$1,862.00

Motion carried. 4 – 0.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2017-2018* fiscal year:

To:	007-8120-1001 (Sanitary Sewers-personall Services/OT)	\$420.00
From:	007-8120-1000 (Sanitary Sewers-personal Services)	\$420.00

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Glen Park Fund* for the *2017-2018* fiscal year:

To:	009-7141-4450 (Glen Park-Personal Services/OT)	\$15.00
From:	009-7141-4351 (Glen Park-Park Supplies)	\$15.00

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for revenue received from the Village Preservation Foundation on 1/12/18 for proceeds from the 12/1/17 Anthony Re Concert at the Meeting House, with proceeds to be split between Meeting House Capital Projects and Arts & Culture Committee for future events:

Increase:	001-0001-2770 (Misc. Revenue)	\$955.00
Increase:	001-7530-2010 (Village Meeting House-Capital Improvements)	\$478.00
	001-7530-4460 (Village Meeting House-Arts & Culture Committee)	\$477.00

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the use of DPW assigned funds for the purchase of equipment:

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Increase: 001-0001-0599 (Appropriated Surplus) \$1,135.00
Increase: 001-5010-2000 (Street Administration-Equipment) \$1,135.00

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the **2017-2018** fiscal year to account for use of DPW assigned funds for storm sewer repairs:

Increase: 001-0001-0599 (Appropriated Surplus) \$7,009.00
Increase: 001-8140-4162 (Storm Sewers-Repair Sewers) \$7,009.00

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the **2017-2018** fiscal year to account for the use of assigned funds for Trees:

Increase: 001-0001-0599 (Appropriated Surplus) \$4,238.00
Increase: 001-8560-4280 (Shade Trees-Rental Equipment) \$4,238.00

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$156,762.76** covering the period from 1/3/17 to 1/16/18, are hereby approved as follows:

Payroll covering 12/25/17 – 1/7/18: \$52,609.98

Vouchers covering 1/3/18 – 1/16/18:

General Fund	\$69,409.16
Water Fund	\$0.00
Sewer Fund	\$54.16

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Glen Park Fund	\$293.76
Trust & Agency Fund	\$21,044.23
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$13,351.47</u>
	\$104,152.78

GRAND TOTAL: **\$156,762.76**

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that *Christopher Bonaventura* of *230 Oakgrove Dr., Williamsville*, is hereby appointed as a member of *Parks Committee* until the end of the *2017-2018* official Village year.

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the Village Board of Trustees hereby approves the *Volunteer Firefighters Service Award Program List* of all 2017 active volunteer firefighters for the Village of Williamsville and hereby authorizes the Mayor to sign the authorization for Penflex, Inc. to use the data submitted for the 2017 records.

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that James Maddigan, residing at 10 Pierpont Ave., Williamsville, is hereby appointed as an Active Restricted member of the Williamsville Fire Department, effective February 2, 2018.

Motion carried. 4 – 0.

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ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Richard Richey, residing at 91 Arty Drive, Williamsville, is hereby appointed as a member of the Williamsville Fire Department, effective February 1, 2018.

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Rachel Wenner, residing at 30 Mill Street, Williamsville is hereby appointed as an Active Restricted member of the Williamsville Fire Department, effective February 1, 2018.

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, bids for the Fire Department's Heavy Rescue vehicle, being sold as surplus equipment, were received and opened publicly on December 20, 2017; and

WHEREAS, only one bid was received for the vehicle, in an amount that was not deemed sufficient to authorize the sale, and it was determined on January 8, 2018 that the vehicle would be sold through a broker; and

WHEREAS, since that time, the Fire Department has received additional interest in the vehicle, prior to entering into an agreement with a broker, and would like to re-advertise for sealed bids for this equipment;

NOW, THEREFORE, BE IT RESOLVED, that the Village Administrator is hereby authorized to advertise for sealed bids for the sale of the Fire Department's Heavy Rescue vehicle; and

BE IT FURTHER RESOLVED, that bids will be opened in the office of the Village Administrator on Wednesday, February 14, 2018, at 3:00pm.

Motion carried. 4 – 0.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to leave the regular agenda to consider a new resolution.

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to advertise for sealed bids for the purchase of a new overlay for the Fire Department's truck bay floor.

Motion carried. 4 – 0.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to return to the regular agenda..

Motion carried. 4 – 0.

Report – Trustee Etu

Trustee Etu reported on the following topic(s): No report

ON MOTION by Trustee Etu, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Village Board of Trustees at 7:30 pm on Monday, February 26, 2018, at Village Hall, 5565 Main St., Williamsville, NY for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on Park Drive from Oakgrove Drive to Main Street from 30 mph to 25 mph.

Motion carried. 4 – 0.

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Report – Deputy Mayor Piazza

Deputy Mayor Piazza reported on the following topic(s): Town of Amherst Bicentennial celebration.

ON MOTION by Deputy Mayor Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the *Glen Park Art Festival Committee* is hereby created.

Motion carried. 4 – 0.

ON MOTION by Deputy Mayor Piazza, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following persons are hereby appointed to the *Glen Park Art Festival Committee* until the end of the **2017-2018** official Village year:

1. Deborah Doucette, 236 Crestwood Lane, Williamsville
2. Charlene Goretti, 112 Arend Ave., Williamsville
3. Douglas Richardson, 221 Hirschfield Dr., Williamsville
4. Tricia Evans, 22 Columbia Dr., Williamsville
5. Lauren Etu, 91 Monroe Dr., Williamsville
6. Connie Haney, 46 Pfohl Pl., Williamsville
7. Tom Haney, 46 Pfohl Pl., Williamsville
8. Gina Nasca, 82 Hunters Lane, Williamsville
9. Michael Doucette, 236 Crestwood Lane, Williamsville
10. Francina Spoth, 5583 Main St., Williamsville
11. Mark Weber, 411 Robin Rd., Williamsville
12. Barbara Demerest, 48 Dorchester Dr., Amherst
13. Sharon Rich, 5854 Main St., Williamsville
14. Dick Rich, 5854 Main St., Williamsville
15. Claire Lynch, 347 Frankhauser, Amherst
16. Marie Wendel, 220 Danury Dr., Cheektowaga
17. Russ Wendel, 220 Danbury Dr., Cheektowaga
18. Anthony Vitiello, 25 Robin Rd., Williamsville
19. Bob Gregg, 332 Adam St., Tonawanda

Motion carried. 4 – 0.

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ON MOTION by Deputy Mayor Piazza, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that *Sharon Rich* of *5854 Main St., Williamsville*, is hereby appointed as *chairperson* of the *Glen Park Art Festival Committee* until the end of the *2017-2018* official Village year.

Motion carried. 4 – 0.

Deputy Mayor Piazza announced he was tabling his #4 resolution regarding the appointment of a chairperson for the Arts & Culture Committee.

ON MOTION by Deputy Mayor Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that *James Celeste* of *89 Oakgrove Drive, Williamsville*, is hereby appointed as a *member* of the *Zoning Board of Appeals*, until the end of the 2019-2020 official Village year, to fill the unexpired term of Thomas Fischer.

Motion carried. 4 – 0.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): There will be no Village Board meeting on February 12th as Board members will be attending a NYCOM meeting in Albany at that time. Winterfest will be held Saturday, February 10th from 1:00 p.m. to 4:00 p.m. in Glen Park.

ON MOTION by Trustee Yates, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that Deputy Mayor Basil J. Piazza is hereby appointed as Liaison to the Glen Park Art Festival Committee.

Motion carried. 4 – 0.

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ON MOTION by Trustee Yates, seconded by Deputy Mayor Piazza, the following resolution was adopted:

WHEREAS, the Village of Williamsville will hold a Special Election on June 19, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the offices to be filled and the terms thereof, are as follows:

One (1) Mayor – One-year term

One (1) Trustee – One-year term

Motion carried. 4 – 0.

ON MOTION by Trustee Yates, seconded by Deputy Mayor Piazza, the following resolution was adopted:

WHEREAS, the Village of Williamsville will hold a Special Election on Tuesday, June 19, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the hours of voting shall be from 12:00 p.m. until 9:00 p.m.; and

BE IT FURTHER RESOLVED, that said Village has one (1) election district which includes the entire area of the municipal boundaries of the Village of Williamsville; and

BE IT FURTHER RESOLVED, that the sole polling place of holding such special election shall be at Williamsville Village Hall, 5565 Main Street, Williamsville.

Motion carried. 4 – 0.

Staff Report(s) – None

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to adjourn the meeting at 8:19 p.m.

Motion carried 4 – 0.

Lynda L. Juul
Administrator/Clerk-Treasurer