

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, March 12, 2018 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor DeLano.

Present: Daniel O. DeLano, Jr., Mayor
Basil J. Piazza, Deputy Mayor
Deborah L. Rogers, Trustee
Matthew J. Etu, Trustee
John “Al” Yates, Jr., Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief
Maggie Winship, Community Development Director

Proclamations

In recognition of *March is Art Education Month* – Presented to Forest Elementary School. Present to accept the proclamation were Forest Elementary School Principal Keith Wing, and art teacher Beth Aschbacher.

In recognition of *March is Art Education Month* – Presented to SS. Peter and Paul School. Present to accept the proclamation were SS. Peter and Paul School Principal Deborah Lester, and art teacher Mary McIntyre.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to approve the minutes of the regular meeting held on February 26, 2018, as submitted.

Unanimously carried.

The public hearing for the proposed local landmark designation of 5429 Main St. (Starbucks/Alex and Ani) was continued until the March 26, 2018 Village Board meeting.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to open the public participation portion of the meeting.

Unanimously carried.

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Member(s) of the audience who spoke and the topic(s) of their comments: *[Village Board members' comments are in italics]*

Thomas Frank, 5403 Main St. – Union Road Project; NYSERDA grant in Town of Amherst; NYSDEC grant; Transportation Improvement Plan (TIP); Joint board meeting with the Town of Amherst on a quarterly basis; One Region Forward.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor DeLano

Mayor DeLano reported on the following topic(s): Waiting for bid to be awarded for Main Street Project; Union Road Project; Pedestrian Safety Action Plan (PSAP) grant.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to adopt the following resolution:

To:	001-1010-4040 (Board of Trustees – Education Expense &Travel)	\$406.00
From:	001-1210-4040 (Mayor – Education Expense &Travel)	\$406.00
To:	001-1110-4110 (Village Justices-Service Contracts)	\$11.00
From:	001-1110-4010 (Village Justices-Office supplies)	\$11.00
To:	001-1410-4161 (Village Clerk – Audit)	\$2.00
From:	001-1410-4620 (Village Clerk – Lease Copy Machine)	\$2.00
To:	001-1410-4630 (Village Clerk-Grant Writer)	\$26,389.00
From:	001-1990-4000 (Village Clerk-Contingency)	\$26,389.00
To:	001-1420-4620 (Village Clerk-Law/Attorney/Opinions)	\$8,485.00
From:	001-1990-4000 (Village Clerk-Contingency)	\$8,485.00
To:	001-1620-1001 (Buildings-Personal Services/OT)	\$102.00
From:	001-8162-1001 (Leaf Pickup-Personal Services/OT)	\$102.00
To:	001-1640-4440 (Central Garage-Parts)	\$50.00
From:	001-1640-4260 (Central Garage-Maint. Supplies)	\$50.00
To:	001-3410-4160-3401 (Fire Protection – Truck Expense/Engine 1)	\$478.00
	001-3410-4160-3402 (Fire Protection – Truck Expense/Engine 2)	\$481.00
	001-3410-4160-3405 (Fire Protection – Truck Expense/Rescue 5)	\$394.00

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	001-3410-4160-3407 (Fire Protection – Truck Expense/Rescue 7)	\$1,081.00
From:	001-3410-4160 (Fire Protection – Truck Expense)	\$2,434.00
To:	001-3620-4100 (Safety Inspection – Professional Fees)	\$90.00
From:	001-3620-4040 (Safety Inspection – Education Exp. & Travel)	\$90.00
To:	001-5110-4161-0902 (Street Maintenance – Repairs/2002 Int'l dump)	\$913.00
	001-5110-4161-0903 (Street Maintenance – Repairs/2015 Dump Truck)	\$188.00
	001-5110-4161-0906 (Street Maintenance – Repairs/2007 Int'l 4300 Dump)	\$1,087.00
	001-5110-4161-0919 (Street Maintenance – Repairs/2007 Chevy 4x4)	\$462.00
	001-5110-4161-0920 (Street Maintenance – Repairs/1992 John Deere Backhoe)	\$370.00
From:	001-5110-4161 (Street Maintenance – Repairs/Equipment)	\$3,020.00
To:	001-5110-4000 (Street Maintenance – Seasonal Help)	\$89.00
From:	001-5110-1000 (Street Maintenance – Personal Services)	\$89.00
To:	001-5142-2000 (Snow removal-Equip.)	\$479.00
From:	001-5142-4000 (Snow Removal-Repairs/Plow Trucks)	\$479.00
To:	001-7110-4165 (Parks – Repairs/Shelter Maintenance)	\$13.00
From:	001-7110-4169 (Parks – Repairs/Other)	\$13.00
To:	001-7310-4173 (Youth Programs-Winterfest)	\$135.00
From:	001-7310-4170 (Youth Programs-Community Events)	\$135.00
To:	001-8560-4340 (Shade Trees-Trees/Removal)	\$250.00
From:	001-8560-2000 (Shade Trees-Equip.)	\$250.00
To:	001-1620-1000 (Building-Personal Services)	\$116.00
	001-8560-1000 (Shade Trees-Personal Services)	\$360.00
From:	001-8163-1000 (Trash Pickup-Personal Services)	\$476.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to adopt the following resolution:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the *2017-2018* fiscal year:

To:	007-8120-4163 (Sanitary Sewers – Sewer Cleaning/Televising)	\$250.00
From:	007-8120-4260 (Sanitary Sewers – Maint. Supplies)	\$250.00
To:	007-8120-1001 (Sanitary Sewers – Personal Services/OT)	\$18.00
From:	007-8120-1000 (Sanitary Sewers – Personal Services)	\$18.00

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Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for payment from the Town of Amherst for the Williamsville Fire District:

Increase:	001-0001-2262 (Fire Protection Services-Other Gov't)	\$22,480.00
Increase:	001-3410-4220 (Fire Protection Services-Share of Fire District)	\$22,480.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the use of assigned funds at Village Hall:

Increase:	001-0001-0599 (Appropriated Surplus)	\$2,685.00
Increase:	001-1620-4240 (Buildings-Paint/Carpet/Etc.)	\$2,685.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the use of assigned funds at the Meeting House:

Increase:	001-0001-0599 (Appropriated Surplus)	\$26,892.00
Increase:	001-7530-2010 (Village Meeting House-Capital Improvements)	\$26,892.00

Unanimously carried.

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ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the use of assigned funds for street trees:

Increase:	001-0001-0599 (Appropriated Surplus)	\$2,950.00
Increase:	001-8560-4340 (Shade Trees-Trees/Removal)	\$1,250.00
	001-8560-4350 (Shade Trees-Trees/Removal)	\$1,700.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *Glen Park Fund* for the *2017-2018* fiscal year to account for revenue received for sale of pavers:

Increase:	009-0009-2773 (Appropriated Surplus)	\$12.00
Increase:	009-7141-4490 (Glen Park/Memorials-Pavers/Benches/Trees)	\$12.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to leave the regular agenda to consider two new resolutions.

RESOLVED, that payroll and vouchers in the amount of **\$356,160.13** covering the period from 2/21/18 to 3/6/18 are hereby approved as follows:

Payroll covering 2/19/18 – 3/4/18: \$33,026.90

Vouchers covering 2/21/18 – 3/6/18:

General Fund	\$185,941.84
Water Fund	\$0.00
Sewer Fund	\$1,857.20
Glen Park Fund	\$911.00
Trust & Agency Fund	\$13,636.24
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$120,786.95</u>

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\$323,133.23

GRAND TOTAL: **\$356,160.13**

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Village Board of Trustees at 7:30 P.M. on Monday, April 9, 2018, in Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all persons interested in expressing an opinion on the proposed **2018-2019** Village budget, which includes the following:

- General Fund
- Water Fund
- Sewer Fund
- Glen Park Activities Fund
- Debt Service Fund

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Mark Kutner is hereby approved for transitional duty for a period of 30 days, effective March 13, 2018.

Unanimously carried.

Report – Deputy Mayor Piazza

Deputy Mayor Piazza reported on the following topic(s): Farmers Market opens Saturday, May 19th; Village Co-op Market of Williamsville.

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ON MOTION by Deputy Mayor Piazza, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would reduce the speed limit on **S. Long Street**, between Main Street and Garden Parkway, from 30 mph to 25 mph, is hereby adopted as **Local Law 1 of 2018**.

Unanimously carried.

ON MOTION by Deputy Mayor Piazza, seconded by Trustee Etu, it was moved to return to the regular agenda.

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would reduce the speed limit on **Village Square Lane**, between Main Street and S. Long Street, from 30 mph to 25 mph, is hereby adopted as **Local Law 2 of 2018**.

Unanimously carried.

Report – Trustee Yates

Trustee Yates had no report.

ON MOTION by Trustee Yates, seconded by Mayor DeLano, the following resolution was adopted:

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would reduce the speed limit on **S. Ellicott Street**, between Main Street and Oakgrove Drive, from 30 mph to 25 mph, is hereby adopted as **Local Law 3 of 2018**.

Unanimously carried.

Report – Trustee Etu

Trustee Etu had no report.

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ON MOTION by Trustee Etu, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would reduce the speed limit on **Park Drive**, between Oakgrove Drive and Main Street, from 30 mph to 25 mph, is hereby adopted as **Local Law 4 of 2018**.

Unanimously carried.

Report – Trustee Rogers

Trustee Rogers had no report.

ON MOTION by Trustee Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would reduce the speed limit on **Glen Avenue**, between Reist Street and N. Cayuga Road, from 30 mph to 20 mph, between 7:00 a.m. and 6:00 p.m. on school days, is hereby adopted as **Local Law 5 of 2018**.

Unanimously carried.

ON MOTION by Trustee Rogers, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would reduce the speed limit on **Rock Street**, between E. Spring Street and Glen Avenue, from 30 mph to 25 mph, is hereby adopted as **Local Law 6 of 2018**.

Unanimously carried.

Staff Report(s)

DPW Crew Chief Vilonen reported on the following: Winter parking ban is still in effect; Brush pickup has commenced – 2nd and 4th Mondays of the month.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 8:10 p.m. to open the Executive Session portion of the agenda to discuss pending litigation and the hiring of a specific individual.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved at 8:57 p.m. to close the Executive Session portion of the agenda.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to adjourn the meeting at 8:57 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer