

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance.

Present: Daniel O. DeLano, Jr., Mayor  
Basil J. Piazza, Deputy Mayor  
Deborah L. Rogers, Trustee  
Matthew J. Etu, Trustee  
John "Al" Yates, Jr., Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer  
Judith A. Kindron, Deputy Treasurer  
Charles Grieco, Village Attorney  
Ben Vilonen, DPW Crew Chief

Excused: Maggie Winship, Community Development Director

**ON MOTION** by Mayor DeLano, seconded by Trustee Etu, it was moved to approve the minutes of the regular meeting held on April 23, 2018, as submitted.

Unanimously carried.

**Public Hearing**

*Proposed amendment to Chapter 103 of the Village code (Vehicles and Traffic), which would reduce the speed limit on Milton Street, between Los Robles and S. Long Park, from 30 mph to 25 mph.*

The Administrator read aloud the notice of public hearing as it appeared in the April 18, 2018 Amherst Bee.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to open the public hearing at 7:41 p.m.

Unanimously carried.

The following persons addressed the Board [*Village Board's and other officials' comments are in italics.*]:

1. Joe Spino, 42 California Dr. – Asked why split up the road so that portions are 30 mph and other portions are 25 mph. [*Trustee Etu – Related to proximity to Village parks. Mayor DeLano – Could consider extending.*] If doing it, do it correctly. Should look at

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

everything, not piecemeal. *[Village Attorney Grieco – Under NYS V&T law, to reduce from 30 mph to 25 mph must be designated streets with a reasonable basis.]* Should expand out to Cayuga Rd.

2. Larry Brenton, 31 Monroe Dr. – Asked how this will be enforced. Could also put up signs that say “Children at Play”.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to close the public hearing at 7:50 p.m.

Unanimously carried.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Member(s) of the audience who spoke and their topic(s):

1. *Sandy Sabo, 40 Garrison Rd.* – Garrison Rd. and Park Dr. area – who pays for signs when cars hit them? *[Village does.]* Derelict property at corner adjacent to Iskalo property. *[Mayor DeLano – when county does work, country gutters will be installed, drainage inlets replaced, pedestrian activated crosswalk at Park and Garrison Rd., signed crosswalk at Scott and Garrison Rd., full mill and pave job.]* Issue with properties on Park from Garrison to Main. Main Street property owned by a developer. Residential house is in a zombie state. Property owned by Benderson disregards the noise ordinance. They use power washers and leaf blowers after midnight.

*[Village Attorney Grieco – No reason police cannot be called to enforce the noise ordinance. Mayor DeLano – Residential properties are zoned R3. Developers will sometimes buy buffer properties and rent them so tenants don't complain about commercial properties. Will send to Amherst Building Dept. for enforcement.]*

2. *Fran Noonan, 46 Park Dr.* – Has lived here for 9 years. What kind of a neighbor is Iskalo? Rented out house but it is such bad shape that it isn't rented out anymore. Another house has been bought by Iskalo. They are looking to buy the whole block. Can get re-zoned. *[Mayor DeLano – Can promise that would not happen. Village Attorney Grieco – If Iskalo petitions the Village Board for a rezoning, the Village would have to hold a public hearing. Cannot do anything until they seek some sort of decision from the Village.]* Affects the makeup of the Village.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

3. *Lauren Block, 30 Park Dr.* – End of Park Dr. between Garrison and Main, can this be reverted back to its original state as a dead end street? [*Iskalo-owned property has been vacant for more than a decade. Could put a driveway on Park Dr. don't want delivery vehicles coming down their street.*] Street is used as cut-through to beat the light at Main St. [*Village Attorney Grieco – If eliminate or add ingress or egress to a NYS roadway would require DOT approval.*] [*Mayor DeLano – Petition and old maps would be a place to start.*]

4. *Larry Brenton, 31 Monroe Dr.* – Couldn't have a more exemplary citizen than Sandy Sabo. Garrison Rd. – curb protrudes from the Iskalo property; turn lane will be lengthened. [*Yes.*] Asked for the status of the zombie house on S. Long St. [*Village Attorney Grieco – Village commenced an action to take title and go to court on May 30<sup>th</sup>.*] Is it eminent domain? [*No.*] Crack sealing should be continued. Saves streets. NW corner of Monroe and Scott – light post knocked down. [*Ben Vilonen – Had a hard time finding replacement poles. Have found some and will be replacing.*] Brookside lights are staying on. Main Street Project – Will there be a public meeting? [*Mayor DeLano – Yes. Pre-construction meeting is on Wednesday, May 16<sup>th</sup>. There are 4 phases, each of which will be completed before moving on the next.*] Issue with manholes not being raised properly needs to be addressed. Issue with street approaches deteriorating more quickly than paving. Center stone on north side of bridge protrudes out. It was put in over 100 years ago. Deteriorated due to salt.

5. *Thomas Frank, 5403 Main St.* – Liked Larry's comments. Article in paper re S. Union road diet; infrastructure maintenance; Town Master plan; Consolidated Funding Application; GBNRTC meeting June 6<sup>th</sup>; One Region Forward.

6. *Joe Spino, 42 California Dr.* – What are the rocks at the road for? [*Putting in granite curbs.*] Concerned about S. Union Rd. project and the reduction of lanes. [*Deputy Mayor Piazza – Decision has been made. It is only paint.*] Possible exit to S. Long St./Union from Natale Project could add traffic. Folks on Garrison Rd. should pay attention to traffic counts – could increase.

7. *Larry Brenton, 31 Monroe Dr.* – Center stone at bridge is a large limestone block. Items were put in it and removed 100 years later. They are now in the museum. New items were put in. Could remove stone and have it placed somewhere else with a plaque.

**ON MOTION** by Mayor DeLano, seconded by Trustee Etu, it was moved to close the public participation portion of the meeting.

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

**Report – Mayor DeLano**

*Mayor DeLano reported on the following topic(s):* Spring tree planting; Tree City USA status.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-1010-4010 (Board of Trustees – Office Supplies)	\$36.00
	001-1010-4040 (Board of Trustees – Education Exp./Travel)	\$610.00
	001-1210-4040 (Mayor – Office Supplies)	\$13.00
	001-1410-4010 (Village Clerk – Office Supplies)	\$22.00
	001-1410-4040 (Village Clerk – Education Exp./Travel)	\$49.00
	001-5010-4040 (Street Administration – Education/Travel)	268.00
	001-3310-4041 (Traffic Control – Mileage Reimbursement)	\$20.00
	001-3310-4450 (Traffic Control – Misc.)	\$14.00
From:	001-1210-4040 (Mayor – Education Exp./Travel)	\$1,032.00
To:	001-1410-2000 (Village Clerk – Equipment)	\$118.00
	001-1410-4450 (Village Clerk – Misc.)	\$220.00
From:	001-1410-4110 (Village Clerk – Service Contracts)	\$338.00
To:	001-1620-4110 (Buildings – Service Contracts)	\$74.00
From:	001-1620-4071 (Buildings – Sewer Charges)	\$74.00
To:	001-1640-2000 (Central Garage – Equipment)	\$319.00
	001-1640-4440 (Central Garage - Parts)	\$672.00
From:	001-1640-4161 (Central Garage – Small Equipment Repairs)	\$991.00
To:	001-3410-4160-3407 (Fire Protection – Truck Expense/Rescue 7)	\$764.00
	001-3410-4160-3402 (Fire Protection – Truck Expense/Engine 2)	\$1,288.00
From:	001-3410-4160 (Fire Protection – Truck Expense)	\$2,052.00
To:	001-3410-4160-3401 (Fire Protection – Truck Expense/Engine 1)	\$58.00
	001-3410-4160-3402 (Fire Protection – Truck Expense/Engine 2)	\$57.00
	001-3410-4160-3407 (Fire Protection - Truck Expense/Rescue 7)	\$1,302.00
From:	001-3410-4160 (Fire Protection – Truck Expense)	\$1,417.00
To:	001-3410-2020 (Fire Protection – Expendable Equip.)	\$930.00
	001-3410-2060 (Fire Protection – Computer Equip.)	\$1,194.00
	001-3410-4111 (Fire Protection – Internet Access)	\$123.00
	001-3410-4610 (Fire Protection – Health & Welfare)	\$163.00
From:	001-3410-4110 (Fire Protection – Service Contracts)	\$784.00
	001-3410-4071 (Fire Protection – Sewer Charges)	\$400.00
	001-3410-4440 (Fire Protection – Central fire Alarm)	\$271.00

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

	001-3410-4620 (Fire Protection – Lease Copy Machine)	\$500.00
	001-3410-4701 (Fire Protection – Workers’ Comp.)	\$455.00
To:	001-3620-4010 (Safety Inspection – Office Supplies)	\$64.00
	001-3620-4040 (Safety Inspection – Education Exp. & Travel)	\$11.00
From:	001-3620-4041 (Safety Inspection – Mileage Reimbursement)	\$75.00
To:	001-5110-4161-0904 (Street Maintenance – Repairs/2005 Freightliner)	\$78.00
	001-5110-4161-0906 (Street Maintenance – Repairs/2007 Int’l Dump Truck)	\$76.00
	001-5110-4161-0912 (Street Maintenance – Repairs/2012 CAT Hi-Lift)	\$583.00
	001-5110-4161-0913 (Street Maintenance – Repairs/1993 GMC Sewer Jet)	\$154.00
	001-5110-4161-0918 (Street Maintenance – Repairs/2010 Ford F350 XL)	\$26.00
	001-5110-4161-0919 (Street Maintenance – Repairs/2007 Chevy 4x4)	\$33.00
From:	001-5110-4161 (Street Maintenance – Repairs/Equip.)	\$950.00
To:	001-7110-4165 (Parks – Repairs/Shelter Maintenance)	\$14.00
From:	001-7110-4169 (Parks – Repairs/Other)	\$14.00
To:	001-7310-4173 (Youth Programs – Winterfest)	\$13.00
From:	001-7310-4171 (Youth Programs – Halloween Parade)	\$13.00
To:	001-8161-4990 (Recycling – Recycling Contract)	\$5,140.00
From:	001-8160-4330 (Refuse & Garbage Collection – Dump Fees)	\$5,140.00
To:	001-1620-1000 (Buildings – Personal Services)	\$91.00
	001-5110-1000 (Street Maintenance – Personal Services)	\$373.00
	001-5142-1000 (Snow Removal – Personal Services)	\$1,362.00
	001-8560-1000 (Shade Trees – Personal Services)	\$379.00
From:	001-7110-1000 (Parks – Personal Services)	\$2,205.00

Unanimously carried.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the use of DPW Capital Reserve – Equipment to fund the purchase of a roller, a trailer for a roller and an electric cart:

Increase:	001-0001-0599 (Appropriated Surplus)	\$18,701.00
Increase:	001-5110-2000 (Street Maintenance-Equipment) (Roller)	\$12,875.00
	001-5110-2000 (Street Maintenance-Equipment) (Trailer)	\$1,326.00
	001-5110-2000 (Street Maintenance-Equipment) (Electric Cart)	\$4,500.00

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the use of DPW Truck Equipment Capital Reserve funds to make payment #3 of 5 on the 2015 Plow Truck:

Increase:	001-0001-0599 (Appropriated Surplus)	\$27,000.00
Increase:	001-9950-9000 (Transfer to Capital)	\$27,000.00

Unanimously carried.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the sale of Rescue 5 to be applied towards new equipment purchases to reduce bonding amount:

Increase:	001-0001-2665 (Sale of Equipment)	\$136,255.00
Increase:	001-9950-9000 (Transfer to Capital)	\$136,255.00

Unanimously carried.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for the use of assigned funds to be applied to Holiday Decorations:

Increase:	001-0001-0599 (Appropriated Surplus)	\$1,193.00
Increase:	001-7550-4400 (Celebrations-Holiday Decorations)	\$1,193.00

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza,, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of \$454,797.95 covering the period from 4/18/18 to 5/8/18 are hereby approved as follows:

**Payroll covering 4/16/18 – 4/29/18:** \$34,634.95

**Vouchers covering 4/18/18 – 5/8/18:**

General Fund	\$353,911.86
Water Fund	\$0.00
Sewer Fund	\$6,403.27
Glen Park Fund	\$7,570.48
Trust & Agency Fund	\$14,135.94
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$38,141.45</u>
	\$420,163.00

**GRAND TOTAL:** **\$454,797.95**

Unanimously carried.

**ON MOTION** by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

**RESOLVED**, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held at Williamsville Village Hall, 5565 Main Street, Williamsville, New York, at 7:30 p.m., Monday, June 11, 2018, for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on California Drive, from 30 mph to 25 mph.

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

**ON MOTION** by Mayor DeLano, seconded Trustee Yates, the following resolution was adopted:

**RESOLVED**, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held at Williamsville Village Hall, 5565 Main Street, Williamsville, New York, at 7:30 p.m., Monday, June 11, 2018, for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would add a 2-way stop sign on California Drive at Los Robles.

Unanimously carried.

**Report – Deputy Mayor Piazza**

*Deputy Mayor Piazza reported on the following topic(s):* Upcoming community events including the Rail Depot Garage Sale, Memorial Day Service at 11:00 a.m. on Memorial Day at the Williamsville Library; Bronze statue donated to the Williamsville Library by Nick and Marcia Roth.

**ON MOTION** by Deputy Mayor Piazza, seconded by Trustee Yates, the following resolution was adopted:

**A BOND RESOLUTION, DATED MAY 14, 2018, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WILLIAMSVILLE, ERIE COUNTY, NEW YORK (THE “VILLAGE”), AUTHORIZING THE RECONSTRUCTION OF AND CONSTRUCTION OF IMPROVEMENTS TO VARIOUS ROADS IN THE VILLAGE, AT AN ESTIMATED MAXIMUM COST OF \$785,000 AND AUTHORIZING (A) THE APPLICATION OF UP TO APPROXIMATELY \$85,000 IN GRANT FUNDS FROM THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND (B) THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$700,000 SUCH AMOUNT TO BE FURTHER OFFSET BY ANY ADDITIONAL FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SUCH PURPOSE, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.**

WHEREAS, the Village Board of Trustees of the Village of Williamsville, in the County of Erie, New York (the “Village”) desires to undertake a roads reconstruction and resurfacing capital improvements project in the Village;

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

NOW THEREFORE,

BE IT RESOLVED, by the Board (by the favorable vote of not less than two-thirds of all the members of the Board of Trustees) as follows:

SECTION 1. The Village is hereby authorized to undertake the reconstruction of and construction of improvements to various roads in the Village, including all preliminary work and necessary equipment, materials and related site work and any preliminary costs and costs incidental thereto and in connection with the financing thereof (collectively, the "Purpose"). The estimated maximum cost of the Purpose is \$785,000.

SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of the Purpose by (a) the application of approximately \$85,000 of grant funds from the NYSDOT Consolidated Local Street and Highway Improvements Program ("CHIPS") and (b) the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of such serial bonds, in an aggregate principal amount not to exceed \$500,000 such amount to be further offset by any additional federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such improvements is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the Purpose is an object or purpose described in subdivision 20(b) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is ten years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation will be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there will annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Village then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the earlier of (a) the date hereof or (b) the date of any earlier expression by the Village of its intent to reimburse such expenditures) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration (or reaffirmation) of the Village's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 10. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Village hereby determines that the Purpose is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQRA") are required.

SECTION 12. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 13. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of the law which should be complied with as of the date of publication of this resolution are not substantially complied with and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice, or

2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 14. This Resolution is subject to permissive referendum pursuant to Section 36.00 of the Local Finance Law. The Village Clerk is hereby authorized and directed to publish (one time) and post (in at least six conspicuous public places within the Village and at each polling place), this resolution, or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 15. If no petitions are filed in the permissive referendum period, the Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in a newspaper having a general circulation in the Village and hereby designated as the official newspaper of the Village for such publication.

Unanimously carried.

**Report – Trustee Yates**

*Trustee Yates reported on the following topic(s):* Farmers Market opens this Saturday.

Trustee Yates had no agenda items.

**Report – Trustee Etu**

*Trustee Etu reported on the following topic(s):* Earth Day and Arbor Day will be celebrated in Island Park on June 2 during the hours of the Farmers Market.

Trustee Etu had no agenda items.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, May 14, 2018 at 7:30 p.m.**

**Report – Trustee Rogers**

*Trustee Rogers reported on the following topic(s):* Meeting House stained glass window restoration – windows will be reinstalled the week of May 22<sup>nd</sup>.

**ON MOTION** by Trustee Rogers, seconded by Deputy Mayor Piazza, the following resolution was adopted:

**RESOLVED**, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held at Williamsville Village Hall, 5565 Main Street, Williamsville, New York, at 7:30 p.m., Monday, June 11, 2018, for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 112 of the Village Code (Zoning) which would regulate chicken coops as accessory structures.

Unanimously carried.

**Staff Report(s) - None**

**ON MOTION** by Mayor DeLano, seconded by Trustee Yates, it was moved at 9:06 p.m. to open the Executive Session portion of the agenda to discuss pending litigation and a personnel matter related to a specific individual.

Unanimously carried.

**ON MOTION** by Mayor DeLano, seconded by Trustee Etu, it was moved at 9:27 p.m. to close the Executive Session portion of the agenda.

Unanimously carried.

**ON MOTION** by Mayor DeLano, seconded by Trustee Etu, it was moved to adjourn the meeting at 9:27 p.m.

Unanimously carried.

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Lynda L. Juul  
Administrator/Clerk-Treasurer