

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

The meeting was opened with the Pledge of Allegiance led by Trustee Yates.

Present: Daniel O. DeLano, Jr., Mayor
Basil J. Piazza, Deputy Mayor
Deborah L. Rogers, Trustee
Matthew J. Etu, Trustee
John "Al" Yates, Jr., Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief
Keaton DePriest, Director of Community Development

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to leave the agenda at 7:31 p.m.

Unanimously carried.

Proclamation – Awarded to Village Administrator/Clerk-Treasurer Lynda L. Juul in honor of her twenty years of dedicated service to the Village of Williamsville. The Board congratulated her on her appointment as Finance Officer for the Town of Amherst.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to return to the agenda at 7: 40 p.m.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to approve the minutes of the regular meeting held on December 10, 2018, as submitted.

Unanimously carried.

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Public Hearing

Proposed amendment to Chapter 84 of the Village Code (Signs)

ON MOTION by Mayor DeLano, seconded by Trustee Rogers, it was moved at 7:42 p.m. to continue this public hearing which was previously left open by the Village Board at the December 10, 2018 meeting.

Unanimously carried.

Trustee Rogers gave an update on the sign code which is in the process of being reviewed.

No one from the audience addressed the Board.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza it was moved at 7:44 p.m. to continue this public hearing at the January 28, 2019 Village Board meeting.

Unanimously carried.

Public Hearing

Proposed designation of 5429 Main St. (Alex and Ani Building) as a local landmark

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 7:45 p.m. to open this public hearing.

Unanimously carried.

The Administrator stated that the legal notice of the public hearing appeared in the December 19, 2018 Amherst Bee.

Those in attendance who addressed the Board and their comment(s):

1. Laura Smith, Counsel from Harter, Secrest & Emory on behalf of the property owner – Stated the property owner’s position regarding the property as follows:
 1. Architecture spans decades and is not of historical value.
 2. Attraction of tenants would be affected.
 3. Mortgage issue.

Ms. Smith stated they have signed a tenant, Newbury Salads, whose lease is contingent upon the hope to be allowed to add a side door out to the patio. Would Village Board consider tabling this nomination? Would they consider only designating the front facade

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of the building (north facing side)? Trustee Etu suggested the property owner submit a formalized written response to the Historic Preservation Commission (HPC) to be discussed at their February 26th meeting of HPC. Ms. Smith agreed to submit a written request to HPC for the 2/26/19 meeting and will be in front of the Village Board for a continuation of this public hearing on 3/11/19.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to hold this public hearing open until the March 11, 2019 Village Board meeting.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Member(s) of the audience who spoke and their topic(s):

1. *Jordan Adams, 130 Milton St.* – Traffic patterns re posted No Left on California and No Right on red at Los Robles. This drives traffic onto California. *[No one was aware of No Right on red at Los Robles.]* Cut in road at Los Robles needs to be repaired *[National Fuel would repair.]* Salter without plow was out – doesn't make sense.
2. *Thomas Frank, 5403 Main St.* – Joint proposal for Village and Town; CSPAN program; 2019 priorities; LWRP; NYSERDA; UB School of Architecture & Planning; Village of Williamsville and Town of Amherst quarterly joint meeting; Regional economic development.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor DeLano

Mayor DeLano reported on the following topic(s): Brief power outage in the Village this morning; Congratulated Lynda Juul on her new position with the Town of Amherst; Bringing Judy Kindron into the Administrator/Clerk-Treasurer position; Will be bringing on a new Deputy Treasurer before the end of the month.

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ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

To:	001-1410-2000 (Village Clerk – Equipment)	\$2,520.00
From:	001-1410-4020 (Village Clerk – Postage)	\$2,520.00
To:	001-1620-1001 (Buildings – Personal Services/OT)	\$220.00
From:	001-1640-1001 (Central Garage – Personal Services/OT)	\$220.00
To:	001-3620-4450 (Safety Inspection – Misc.)	\$505.00
From:	001-3620-1000 (Safety Inspection – Personal Services)	\$505.00
To:	001-5110-4272 (Street Maintenance – Blacktop/Stone/Oil Repair)	\$285.00
From:	001-5110-4260 (Street Maintenance – Maint. Supplies)	\$285.00
To:	001-7110-4165 (Parks – Repairs/Shelter Maint.)	\$120.00
From:	001-7110-4169 (Parks – Repairs/Other)	\$120.00
To:	001-7550-1000 (Celebrations – Personal Services)	\$2,018.00
From:	001-7110-1000 (Parks – Personal Services)	\$2,018.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the 2018-2019 fiscal year:

To:	007-8120-4161 (Sanitary Sewers – Repairs/Lines)	\$15,791.00
From:	007-8120-2010 (Sanitary Sewers – Capital Improvements)	\$15,579.00
To:	007-1910-4000 (Sanitary Sewers – Insurance)	\$3,070.00
From:	007-9040-8000 (Sanitary Sewers – Workers Compensation)	\$1,070.00
	007-9060-8000 (Sanitary Sewers – Hospital & Medical Insurance)	\$2,000.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Glen Park Fund* for the

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2018-2019 fiscal year:

To:	009-7141-4102 (Glen Park – Landscaping)	\$6,423.00
From:	009-7141-1000 (Glen Park – Personal Services)	\$6,423.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2018-2019 fiscal year, to account for funds from the Fire Truck Reserve to be applied towards the purchase of the new fire trucks:

Increase:	001-0001-0599 (Appropriated Surplus)	\$175,000.00
Increase:	001-9950-9000 (Transfer to Capital)	\$175,000.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2018-2019 fiscal year, to account for the 90% balance due on the sale of E1 and E2 received from South Lockport Fire Co., to be used towards the purchase of the new fire trucks:

Increase:	001-0001-2665 (Sale of Equipment)	\$242,222.00
Increase:	001-9950-9000 (Transfer to Capital)	\$242,222.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of \$942,379.33 covering the period from 12/5/18 to 1/8/19 are hereby approved as follows:

Payroll covering 11/26/18 – 12/9/18:	\$35,568.18
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Payroll covering 12/10/18 – 12/23/18: \$39,399.16

Payroll covering 12/24/18 – 1/6/19: \$34,106.00

Vouchers covering 12/5/18 – 12/18/18:

General Fund	\$71,642.60
Water Fund	\$0.00
Sewer Fund	\$2,032.11
Glen Park Fund	\$187.15
Trust & Agency Fund	\$10,906.39
Debt Service	\$13,365.63
Community Development	\$0.00
Capital Fund	<u>\$277,899.77</u>
	\$376,033.65

Vouchers covering 12/19/18 – 1/8/19:

General Fund	\$142,778.24
Water Fund	\$0.00
Sewer Fund	\$2,428.50
Glen Park Fund	\$621.13
Trust & Agency Fund	\$26,852.74
Debt Service	\$44,162.50
Community Development	\$0.00
Capital Fund	<u>\$240,429.23</u>
	\$457,272.34

GRAND TOTAL: **\$942,379.33**

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron, 71 Sweetwood Dr. N., Amherst, New York*, is hereby appointed as *Administrator/Clerk-Treasurer* at an annual salary of \$72,000.00, through October 31, 2019, effective immediately.

Unanimously carried.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Registrar of Vital Statistics* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Collector of Taxes and Assessments* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Records Management Officer* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Records Management Access Officer* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the change order for 4 Guys, Inc. related to the new Fire Dept. rescue vehicle and dated November 15, 2018, that was approved by the Village Board on December 10, 2018 in the amount of \$7,164.00 is hereby corrected to an amount of \$8,490.00.

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Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that *Ian Lockhart*, of *9 Arty Dr., Williamsville*, is hereby appointed as a member of the *Williamsville Fire Dept.*, effective January 1, 2019.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Mike Measer, Chris Petrie, Rich Maddigan, Christina Haffa and Trey Measer are hereby authorized to travel to 4 Guys Fire Trucks, Meyerdale, PA, from January 27 to January 28, 2019, for the purpose of final inspection of the new rescue vehicle, with all expenses paid by 4 Guys Fire Trucks.

Unanimously carried.

Report – Trustee Rogers

Trustee Rogers reported on the following topic(s): Wished everyone a happy new year; Congratulated Lynda Juul and Judy Kindron.

ON MOTION by Trustee Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the attached Building Dept. Fee Schedule, dated 1/14/2019, is hereby adopted, effective immediately.

Unanimously carried.

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Report – Deputy Mayor Piazza

Deputy Mayor Piazza reported on the following topic(s): Wished everyone a happy new year; Congratulated Lynda Juul and Judy Kindron.

ON MOTION by Deputy Mayor Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Change Orders #1 and #2 to Amherst Paving, related to the 2018 Road Reconstruction Project, and dated 11/8/18, respectively, are hereby approved.

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Congratulated Lynda Juul and Judy Kindron; Winterfest will be held on February 9th, 1 - 4pm in Glen Park.

ON MOTION by Trustee Yates, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized to execute, on behalf of the Village of Williamsville, contracts with the Town of Amherst and Williamsville Fire Department/Hutchinson Hose Company, for fire protection for the year 2019 in the following districts:

Autumn Harvest District #1
Lamm Post District #2
Lehn Springs District #3
Mill Street District #4
Park Club Lane District #15
Williamsville - Sheridan District #16

Unanimously carried.

Report – Trustee Etu

Trustee Etu reported on the following topic(s): Congratulated Lynda Juul and Judy Kindron; Wished everyone a happy new year.

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ON MOTION by Trustee Etu, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that the following Building Dept. equipment is hereby declared surplus and will be sold online:

Asset #	Description	Date Acquired	Original Cost	Book Value
284	Cabinet – Flat File 5-drawer	1/1/1998	\$1,117	\$0.00
285	Cabinet – Flat File 5-drawer	1/1/1998	\$1,117	\$0.00

Unanimously carried.

ON MOTION by Trustee Etu, seconded by Deputy Mayor Piazza, the following resolution was brought forward:

RESOLVED, that Village Administrator Judith A. Kindron is hereby named as an authorized representative for the following Environmental Facilities Corporation Green Innovation Grant Programs:

EFG GIGP #1038	E. Spring St. Green Infrastructure Project
EFG GIGP #1146	S. Long St. Green Infrastructure Project

Unanimously carried.

Staff Report(s)

Village Attorney Grieco reported on the following: Expressed his great pleasure in working with Lynda Juul.

DPW Crew Chief Vilonen reported on the following: Lynda will be missed. Winter parking ban is in effect.

Administrator Kindron reported on the following: No report.

Community Development Director DePriest reported on the following: Thanked Lynda Juul and wished her the very best in her new position.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 8:30 p.m. to leave the regular agenda to open the Executive Session for the purpose of discussing the hiring of a specific individuals.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved at 9:20 p.m. to close the Executive Session and return to the regular agenda.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to adjourn the meeting at 9:21 p.m.

Unanimously carried.

Judith A. Kindron
Administrator/Clerk-Treasurer