

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, August 24, 2020 at 7:30 p.m.

The Village Board meeting was opened at 7:38 p.m. by Mayor Rogers

Trustee Yates led the Pledge of Allegiance at 7:38pm.

Present: Deborah L. Rogers, Mayor
Basil J. Piazza, Deputy Mayor
Matthew J. Etu, Trustee
John "Al" Yates, Jr., Trustee
John Murphy, Trustee

Also present: Judith A. Kindron, Administrator/Clerk-Treasurer
Hazel J. Pasco, Deputy Treasurer
Keaton DePriest, Director of Community Development
Ben Vilonen, DPW Crew Chief
Charles Grieco, Village Attorney

ON MOTION by Mayor Rogers, seconded by Trustee Yates, it was moved to approve the minutes of the regular meeting held on July 27, 2020, as submitted.

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, it was moved at 7:40 p.m. to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

No one spoke

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Piazza, it was moved at 7:41 p.m. to close the public participation.

Unanimously carried

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Report – Mayor Rogers

Mayor Rogers reported on the following topic(s):

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2019-2020 fiscal year.

To:	001-1410-2000-0000 (Village Clerk/Equipment)	\$538.00
	001-1410-4111-0000 (Village Clerk/Internet Access/Website)	\$115.00
From:	001-1410-4010-0000 (Village Clerk/Office Supplies)	\$200.00
	001-1410-4040-0000 (Village Clerk/Education Exp/Travel)	\$200.00
	001-1410-4061-0000 (Village Clerk/Cellular Phone)	\$253.00
To:	001-1410-4020-0000 (Village Clerk/Postage)	\$572.00
	001-1410-4600-0000 (Village Clerk/Computer Support)	\$225.00
	001-8560-4360-0000 (Shade Trees/Trees Replacement Regular)	\$6091.00
From:	001-1410-4060-0000 (Village Clerk/Telephone)	\$285.00
	001-1410-4061-0000 (Village Clerk/Cellular Phone)	\$235.00
	001-1410-4620-0000 (Village Clerk/Lease Copy Machine)	\$277.00
	001-8560-4280-0000 (Shade Trees/Equipment Rental)	\$1,938.00
	001-8161-4990-0000 (Recycling/Recycling Contact)	\$1,465.00
	001-8510-4110-0000 (Community Beautification/Service Contracts/ Main St. Weed Control)	\$875.00
	001-8510-4340-0000 (Community Beautification/Plants)	\$1,791.00
	001-8560-4350-0000 (Shade Trees/Trees/Maintenance)	\$22.00
To:	001-1640-1000-0000 (Central Garage/Personal Services)	\$17,916.00
	001-8162-1000-0000 (Leaf Pickup/Personal Services)	\$112.00
	001-8560-1000-0000 (Shade Trees/Personal Services)	\$1,503.00
From:	001-8140-1000-0000 (Central Garage/Personal Services)	\$8,229.00
	001-8170-1000-0000 (Street Cleaning/Personal Services)	\$3,492.00
	001-8510-1000-0000 (Community Beautification/Personal Services)	\$5,097.00
	001-8745-1000-0000 (Flood & Erosion Control/Personal Services)	\$2,713.00
To:	001-1640-4160-0000 (Central Garage/Building Repairs & Maintenance)	\$42.00
	001-5010-2010-0000 (Street Administration/Computer Software)	\$305.00
	001-5010-4040-0000 (Street Administration/Education Exp/Travel)	\$2.00
	001-5110-4040-0000 (Street Maintenance/Education Exp/Travel)	\$3.00
	001-5110-4161-0000 (Street Maintenance/Repairs/Equipment)	\$73.00
	001-5110-4161-0903 (Street Maintenance/Repairs 2015 Dump Truck)	\$2,771.00
	001-5110-4161-0913 (Street Maintenance/Repairs 1993 GMC Sewer Jet)	\$5.00
	001-5110-4272-0000 (Street Maintenance/Blacktop/Oil/Stone Repair)	\$1,820.00
From:	001-1640-4070-0000 (Central Garage/Utilities)	\$300.00
	001-5110-4250-0000 (Street Maintenance/Gas & Oil)	\$500.00
	001-5110-4260-0000 (Street Maintenance/Maintenance Supplies)	\$1,100.00
	001-5110-4610-0000 (Street Maintenance/Physicals/Eye Exams/Safety Glasses)	\$300.00
	001-1620-4070-0000 (Buildings/Utilities)	\$700.00

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	001-1620-4260-0000 (Buildings/Maintenance Supplies)	\$400.00
	001-8140-4161-0000 (Storm Sewers/Repair Receivers)	\$1,721.00
To:	001-1910-4000-0000 (Unallocated Insurance)	\$123.00
	001-1920-4000-0000 (Association Dues)	\$67.00
From:	001-1620-4110-0000 (Buildings/Service Contracts)	\$190.00
To:	001-3620-4110-0000 (Safety Inspection/Service Contracts)	\$5,024.00
	001-1620-4240-0000 (Buildings/Carpet/Paint/Etc.	\$34.00
From:	001-3620-4010-0000 (Safety Inspection/Office Supplies)	\$307.00
	001-3620-4020-0000 (Safety Inspection/Postage)	\$355.00
	001-3620-4040-0000 (Safety Inspection/Education Exp./Travel)	\$25.00
	001-3620-4041-0000 (Safety Inspection/Mileage Reimbursement)	\$100.00
	001-3620-4490-0000 (Safety Inspection/General Code Updates)	\$1,457.00
	001-3620-4800-0000 (Safety Inspection/Microfilming & Document Scanning)	\$1,111.00
	001-1620-4260-0000 (Buildings/Maintenance Supplies)	\$34.00
	001-8161-4990.0000 (Recycling/Recycling Contract)	\$1,669.00
To:	001-5110-2000-0000 (Street Maintenance/Equipment)	\$1,650.00
From:	001-5010-2000-0000 (Street Administration/Equipment)	\$448.00
	001-5110-4000-0000 (Street Maintenance/Seasonal Help)	\$408.00
	001-5110-4250-0000 (Street Maintenance/Gas & Oil)	\$11.00
	001-5010-4111-0000 (Street Administration/Internet Access)	\$96.00
	001-5142-4460-0000 (Snow Removal/Lawn Repair)	\$209.00
	001-8140-4161-0000 (Storm Sewers/Repair Receivers)	\$478.00
To:	001-5182-4110-0000 (Street Lighting/Contract for Lighting)	\$2,978.00
	001-5182-4270-0000 (Street Lighting/Repair Lights)	\$723.00
From:	001-8160-4330-0000 (Refuse & Garbage Collection/Dump Fees)	\$3,701.00
To:	001-7110-2020-0000 (Parks/Park Equipment)	\$16,828.00
From:	001-7110-2010-0000 (Parks/Capital Improvements)	\$10,567.00
	001-7110-4070-0000 (Parks/Utilities)	\$503.00
	001-7110-4161-0000 (Parks/Repairs-Lights)	\$160.00
	001-7110-4165-0000 (Parks/Repairs-Shelter Maintenance)	\$194.00
	001-7110-4169-0000 (Parks/Repairs-Other)	\$190.00
	001-8161-4990-0000 (Recycling/Recycling Contract)	\$5,214.00
To:	001-7530-4070-0000 (Village Meeting House/Utilities)	\$89.00
From:	001-7530-4230-0000 (Village Meeting House/Maintenance)	\$89.00
To:	001-7550-4460-0000 (Celebrations/Arts & Cultural Committee)	\$2,894.00
From:	001-7550-4540-0000 (Celebrations/Glen Park Art Festival)	\$2,266.00
	001-7550-4975-0000 (Celebrations/Main Street Block Party)	\$628.00
To:	001-3410-4109-0000 (Fire Protection/Insurance)	\$5,303.00
	001-3410-4110-0000 (Fire Protection/Service Contracts)	\$3,819.00
	001-3410-4111-0000 (Fire Protection/Internet Access)	\$1,546.00
	001-3410-4180-0000 (Fire Protection/Radio Repairs)	\$786.00

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	001-3410-4701-0000 (Fire Protection/Workers Comp)	\$1,210.00
	001-3410-4750-0000 (Fire Protection/Service Award Program)	\$6,187.00
From:	001-3410-1000-0000 (Fire Protection/Personal Services)	\$797.00
	001-3410-2020-0000 (Fire Protection/Expendable Equipment)	\$11.00
	001-3410-2060-0000 (Fire Protection/Computer Equipment)	\$383.00
	001-3410-2070-0000 (Fire Protection/Office Equipment)	\$156.00
	001-3410-4040-0000 (Fire Protection/Education Exp/Travel)	\$6,312.00
	001-3410-4070-0000 (Fire Protection/Utilities)	\$2,562.00
	001-3410-4071-0000 (Fire Protection/Sewer Charges)	\$221.00
	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$6,073.00
	001-3410-4160-3406 (Fire Protection/Truck Expense-Ladder 6)	\$136.00
	001-3410-4161-0000 (Fire Protection/Small Engine/Equipment Repair)	\$44.00
	001-3410-4250-0000 (Fire Protection/Gas & Oil)	\$345.00
	001-3410-4280-0000 (Fire Protection/EMS Supplies)	\$46.00
	001-3410-4440-0000 (Fire Protection/Central Fire Alarm)	\$263.00
	001-3410-4470-0000 (Fire Protection/Building Maintenance)	\$515.00
	001-3410-4520-0000 (Fire Protection/Hydrant Fees)	\$412.00
	001-3410-4610-0000 (Fire Protection/Health & Welfare)	\$425.00
	001-3410-4620-0000 (Fire Protection/Lease Copy Machine)	\$150.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2020-2021 fiscal year.

To:	001-3410-4161-3401 (Fire Protection/Truck Expense Engine 1)	\$270.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$270.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the 2019-2020 fiscal year.

To:	007-1910-4000-0000 (Unallocated Insurance)	\$1,820.00
	007-8120-4100-0000 (Sanitary Sewers/Professional Fees)	\$2,122.00
	007-8120-4112-0000 (Sanitary Sewers/Engineer)	\$20,316.00
	007-8120-4114-0000 (Sanitary Sewers/Engineer-SPDES-Month & Annual)	\$1,693.00
From:	007-8120-4116-0000 (Sanitary Sewers/Engineer-Monitor Maintenance)	\$150.00
	007-8120-4161-0000 (Sanitary Sewers/Repairs-Lines)	\$10,298.00
	007-8120-4162-0000 (Sanitary Sewers/Repairs-Equipment)	\$500.00
	007-8120-4163.0000 (Sanitary Sewers/Sewer Cleaning/Televising)	\$14,503.00
	007-8120-4260-0000 (Sanitary Sewers/Maintenance Supplies)	\$500.00

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To:	007-9040-8000-0000 (Workers Compensation)	\$8,964.00
From:	007-9010-8000-0000 (State Retirement)	\$2,700.00
	007-9030-8000-0000 (Social Security)	\$2,000.00
	007-9060-8000-0000 (Hospital & Medical Insurance)	\$4,264.00

To:	007-9060-8000-0000 (Hospital & Medical Insurance)	\$228.00
From:	007-9061-8000-0000 (Dental Insurance)	\$228.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the 2019-2020 fiscal year.

To:	009-7141-4351-0000 (Glen Park/Park Supplies)	\$24.00
From:	009-7141-4070-0000 (Glen Park/Utilities)	\$24.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *Amendments* are hereby made in the *General Fund* for the 2019-2020 fiscal year, to account for assigned fund to be applied to FD DASNY Grants 30% match.

Increase in Revenue:	001-0001-0599-0000 (Appropriated Surplus)	\$37,666.00
Increase in Expense:	001-3410-4099-0000 (Fire Protection/Grant Expenditures)	\$37,666.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *Amendments* are hereby made in the *General Fund* for the 2019-2020 fiscal year, to account for receivable due from NYS on portion of DASNY Grant for the Fire Department that was completed as of 5/31/2020.

Increase in Revenue:	001-0001-3090-0000 (State Aid-Grants)	\$87,888.00
Increase in Expense:	001-3410-4099-0000 (Fire Protection/Grant Expenditures)	\$87,888.00

Unanimously carried

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ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *Amendments* are hereby made in the *General Fund* for the 2019-2020 fiscal year, to account for use of funds previously assigned for the Fire Service Award.

Increase in Revenue: 001-0001-0599-0000 (Appropriated Surplus)	\$3,000.00
Increase in Expense: 001-3410-4720-0000 (Fire Protection/Fire Service Award)	\$3,000.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *Amendments* are hereby made in the *General Fund* for the 2019-2020 fiscal year, to account for Garden Walk donations to cover over budget balance.

Increase in Revenue: 001-0001-2705-0000 (Gifts & Donations)	\$125.00
Increase in Expense: 001-7550-4530-0000 (Celebrations/Garden Walk)	\$125.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *Amendments* are hereby made in the *General Fund* for the 2019-2020 fiscal year, to account for insurance claim received 10/26/2019 (from 4/7/2019) on Main Street.

Increase in Revenue: 001-0001-2680-0000 (Insurance Recoveries)	\$9,590.00
Increase in Expense: 001-5182-4270-0000 (Street Lighting/Repair Lights)	\$7,440.00
001-8510-4340-0000 (Community Beautification/Plants)	\$100.00
001-3310-4231-0000 (Traffic Control/Signs-Maintenance)	\$125.00
001-8560-4360-0000 (Shade Trees/Tree Replacement-Regular)	\$1,925.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *Amendments* are hereby made in the *General Fund* for the 2020-2021 fiscal year, to account for 5/31/2020 year-end encumbrances.

Increase in Revenue: 001-0001-0599-0000 (Appropriated Surplus)	\$10,746.00
Increase in Expense: 001-3410-2010-0000 (Fire Protection/Major Equipment)	\$1,314.00
001-3410-2050-0000 (Fire Protection/Turnout Gear)	\$79.00
001-8560-4360-0000(Shade Trees/Trees-Replacement Regular)	\$9,353.00

Unanimously carried

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ON MOTION by Mayor Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$561,771.48** covering the period from 7/20/2020 – 8/18/2020 are hereby approved as follows:

Payroll covering- 7/20/2020 – 8/2/2020: \$36,784.50

Payroll covering- 8/3/2020 – 8/16/2020: \$41,630.32

Vouchers covering- 7/22/2020 – 8/4/2020:

General Fund	\$45,775.56
Water Fund	\$190,922.04
Sewer Fund	\$138,458.06
Glen Park Fund	\$393.21
Trust & Agency Fund	\$14,285.62
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$564.00</u>
	\$390,398.49

Vouchers covering- 8/5/2020 – 8/18/2020:

General Fund	\$40,986.69
Water Fund	\$40.01
Sewer Fund	\$756.16
Glen Park Fund	\$679.46
Trust & Agency Fund	\$14,319.38
Debt Service	\$32,422.08
Community Development	\$0.00
Capital Fund	<u>\$3,754.39</u>
	\$92,958.17

GRAND TOTAL: **\$561,771.48**

Unanimously carried

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ON MOTION by Mayor Rogers, seconded by Deputy Mayor Piazza, the following resolution was adopted:

WHEREAS, the Village Administrator advertised for sealed bids for the purchase of a Fire Rescue Vehicle;

WHEREAS, bids were opened publicly at 3:30pm on Wednesday, August 19th, 2020; and

WHEREAS, only one bid was received for this equipment, and the amount corresponds with the estimated cost;

NOW, THEREFORE, BE IT RESOLVED, that the bid for the purchase of a Fire Rescue Vehicle is hereby awarded to West Herr Ford of Hamburg, New York for their bid of \$47,394.83 for a 2020 Ford Expedition Max “SSV”.

Unanimously carried

Report – Trustee Etu

Trustee Etu reported on the following topic(s):

Playground- P.O. issued today

Primary build date is 9/13/2020

DPW busy demolishing existing and setting up perimeter for new

Ongoing volunteer sign up

Grateful to members of Steering Committee, A group of new volunteers

Inspire and aspire for new volunteers to fill open committee positions

Keaton – currently 52 volunteers signed up

AYO will have a number of volunteers and their parents (12-15)

Next up – band shell

ON MOTION by Trustee Etu, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED that the Administrator is hereby authorized to publish notice of a public hearing to be held at the Village Board meeting that will be held via Zoom.com on Monday September 14, 2020 at 7:30pm for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 112 (Zoning) of the Village Code regarding changes to zoning classification of certain Village properties. [*Carry over when it was primarily commercial. Last year there was a public hearing on this. Due to time past*]

Unanimously carried

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ON MOTION by Trustee Etu , seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that Lauren Schellinger of 400 N. Forest Rd., Williamsville is hereby appointed *to the Island Park Playground Build Steering Committee* effective as of July 27, 2020.

Unanimously carried

Report – Trustee Murphy

Trustee Murphy reported on the following topic(s);

Traffic & Safety talked about Mill St.

Right stop line at Main

Remove “stop here” sign [Ben will pull it and contact D.O.T]

Traffic calming – paint lines on street

Parking on street – put in lines

Biking/Go Bike

Promote biking & bike safety

Y&R meeting canceled

WBA is interested in promoting Y&R events

Trustee Murphy had no agenda items.

Report – Deputy Mayor Piazza

Deputy Mayor Piazza reported on the following topic(s);

N.Long was paved last week, they did a terrific job.

Splash pad – any idea of size that the Village is looking into? Trustee Etu will get size to him.

Arts & Culture – due to COVID, no activities/events.

Deputy Mayor Piazza had no agenda item(s);

Report – Trustee Yates

Trustee Yates reported on the following topic(s);

School St. regarding signage

EAC – Town organics food recycling program.

Trustee Yates to talk with the Town to see how the Village can work with the Town.

1/1/22 – all food business generating more than 2 tons of food – will need to donate or compost.

Looking for ideas to get composting going in the Village.

Beautification

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ON MOTION by Trustee Yates , seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED that the Administrator is hereby authorized to publish notice of a public hearing to be held at the Village Board meeting that will be held via Zoom.com on Monday September 14, 2020 at 7:30pm for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 89 (Streets & Sidewalks) of the Village Code regarding safe operations of bicycles on sidewalks in the Village.

Unanimously carried

ON MOTION by Trustee Yates, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED that the Administrator is hereby authorized to publish notice of a public hearing to be held at the Village Board meeting that will be held via Zoom.com on Monday September 14, 2020 at 7:30pm for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 70 (Parks & Public Ares) of the Village Code regarding safe operations of bicycles in Village Parks and Recreation Areas.

Unanimously carried

Staff Reports

Administrator Kindron: no report

Attorney Greico:

Discuss Local Law changes for bikes

Deputy Treasurer Pasco: no report

Director of Community Development DePriest: no report

DPW Crew Chief:

Paving – N. Long, Castle Creek, Glen, Eagle then Oakgrove. Some inconvenience, please be courteous!

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Piazza, it was moved to adjourn the meeting at 8:17pm

Unanimously carried

Judith A. Kindron
Administrator/Clerk-Treasurer