

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, April 10, 2023 at 7:30 p.m.**

The Village Board meeting was opened at 7:35 pm by Mayor Rogers

Administrator/Clerk-Treasurer led the Pledge of Allegiance at 7:35pm.

Present: Deborah L. Rogers, Mayor  
Daniel O. DeLano, Deputy Mayor  
Mary Lowther, Trustee  
Eileen A. Torre, Trustee  
Christine L. Hunt, Trustee

Also present: Judith A. Kindron, Administrator/Clerk-Treasurer  
Kelsey Lieb, Deputy Treasurer  
Ben Vilonen, DPW Crew Chief  
Charles Grieco, Village Attorney

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, it was moved to approve the minutes of the regular meeting held on March 27, 2023.

Unanimously carried

## **Public Hearing**

*95 Mill St. Landscape*

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, it was moved at 7:36 p.m. to open the public hearing portion of the meeting.

Unanimously carried

- 1.) **Ray Herman-114 Oakgrove**-Member of HPC – Voted against because the decision of the Village Board was previously voted (against) turned it down. Arguably they are historic in nature. [*Deputy Mayor DeLano-Why is it back before the Village Board.*][*Trustee Lowther-They have additional information.*][*Mayor Rogers- Received a letter from SHPO CLG audit summary. Owner didn't want it – Deficiency-Village Board took a poll... not allowed. Assesses property, owner cannot opt out.*]

**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, it was moved at 7:43 p.m. to continue this public hearing at the next Board meeting on April 24, 2023.

Unanimously carried

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## **Public Hearing**

*97 Reist St. Landscape*

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, it was moved at 7:46 p.m. to open the public hearing portion of the meeting.

Unanimously carried

*No One Spoke*

**ON MOTION** by Mayor Rogers, seconded by Trustee Hunt, it was moved at 7:46 p.m. to continue this public hearing at the next Board meeting on April 24, 2023.

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, it was moved at 7:46 pm to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) **Matthew Conron-President of Wellington Village**-re: Drainage – [*Mayor Rogers-Really wet season. DPW Crew Chief sent an email.*][*Crew Chief Ben Vilonen-Sump pump (Bldg #2) draining out of building. Crew Chief explained what was found. Will continue to monitor.*] Water table is rising. Affecting quality of soil. Clogged in multiple areas. Trees growing in it.
- 2.) **Joe Carden- Danbern Lane**-Neighbors tree roots are going into his septic system. Problems with drainage due to house having to be built elevated. Ignorance and humility.
- 3.) **Ray Herman-114 Oakgrove** -Re:Highland getting curbs-Country gutters. Any policy for curbs? Is homeowner responsible to fill in ruts? Yes
- 4.) **Thomas Frank-5403 Main St.**-LWRP, Niagara Greenway, Master Bicentennial Plan, FEMA, US Army Corp. of Engineers, FERC, GBNRTC, NYSERDA, Climate Change, Multi Modal.
- 5.) **Cheryl Myer-Willowbrook**-Asked about Zoning with Town. 43% of Village residents are renters, 17% voter turnout. [*Trustee Lowther-moved assessor's office, police dept., to Town.*]
- 6.) **Dan Hunt-75 Evans**-Thank'd Deputy Mayor DeLano and Trustee Lowther for working with Town Planning. More residents will be heard. Look at more shared services.

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**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, it was moved at 8:17 pm to close the public participation.

Unanimously carried

**Report – Mayor Rogers**

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the 2022-2023 fiscal year.

To:	001-1110-4020-0000 (Village Justices/Postage)	\$	94.00
From:	001-1110-4140-0000 (Village Justices/Translator Fees)	\$	94.00
To:	001-1410-4600-0000 (Village Clerk/Computer Support)	\$	150.00
From:	001-1410-4450-0000 (Village Clerk/Miscellaneous)	\$	89.00
	001-1410-4620-0000 (Village Clerk/Lease Copy Machine)	\$	61.00
To:	001-1640-2000-0000 (Central Garage/Equipment)	\$	149.00
From:	001-1640-4160-0000 (Central Garage/Building Repairs & Maint.)	\$	149.00
To:	001-3410-2060-0000 (Fire Protection/Computer Equipment)	\$	1.00
From:	001-3410-4010-0000 (Fire Protection/Office Supplies)	\$	1.00
To:	001-3410-4160-3471 (Fire Protection/Truck Expense ATV 7-1)	\$	352.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$	352.00
To:	001-3620-2010-0000 (Safety Inspection/Computer Software)	\$	17.00
From:	001-3620-4020-0000 (Safety Inspection/Postage)	\$	17.00
To:	001-3620-4450-0000 (Safety Inspection/Miscellaneous)	\$	38.00
From:	001-3620-4020-0000 (Safety Inspection/Postage)	\$	38.00
To:	001-5010-4010-0000 (Street Admin./Office Supplies)	\$	152.00
From:	001-5010-4040-0000 (Street Admin./Education Exp/Travel)	\$	6.00
	001-5010-4061-0000 (Street Admin./Cellular Phone)	\$	146.00
To:	001-5110-4161-0909(Street Admin./Repairs-2013 Ford F-150 Pickup)	\$	54.00
From:	001-5110-4161-0000 (Street Admin./Repairs-Equipment)	\$	54.00
To:	001-5110-4250-0000 (Street Admin./Gas & Oil)	\$	1678.00
From:	001-5110-4272-0000 ((Street Admin./Blacktop/Oil/Stone-Repair)	\$	1678.00
To:	001-5142-4161-0000 (Snow Removal/Repairs – Plows)	\$	67.00

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From:	001-5142-4000-0000 (Snow Removal/Repairs-Plow Trucks)	\$	67.00
To:	001-6410-4111-0000 (Publicity-Website)	\$	71.00
From:	001-6410-4925-0000 (Publicity-Marketing)	\$	71.00
To:	001-7530-4440-0000 (Village Meeting House-Fire Alarm)	\$	210.00
From:	001-7530-4990-0000 (Village Meeting House-Repairs)	\$	210.00

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the **Sewer Fund** for the 2022-2023 fiscal year.

To:	007-8120-4112-0000 (Sanitary Sewers-Engineer)	\$	2959.00
From:	007-8120-4114-0000 (Sanitary Sewers-Engineer-SPDES)(monthly & annual)	\$	2959.00

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of \$137,669.11 covering the period from **3/13/2023 – 4/6/2023** are hereby approved as follows:

<b>PAYROLL COVERING - 3/13/2023-3/26/2023</b>	\$	38,301.94
<b>VOUCHERS COVERING- 3/23/2023-4/6/2023</b>		
<b>GENERAL FUND-</b>	\$	75,306.77
<b>WATER FUND-</b>	\$	0.00
<b>SEWER FUND-</b>	\$	3,231.91
<b>GLEN PARK FUND-</b>	\$	65.00
<b>TRUST &amp; AGENCY FUND-</b>	\$	16,669.09
<b>DEBT SERVICE-</b>	\$	0.00
<b>COMMUNITY DEVELOPMENT-</b>	\$	0.00
<b>CAPITAL FUND-</b>	\$	<u>4,094.40</u>
	\$	99,367.17
<b>GRAND TOTAL</b>	\$	<b>137,669.11</b>

Unanimously carried

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**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that the following Village of Williamsville equipment is hereby declared surplus, to be sold:

<b>Asset #</b>	<b>Description</b>	<b>Date Acquired</b>	<b>Original</b>	<b>Cost Book Value</b>
1230	2020 Chevy Tahoe	1/14/2020	\$51,376.00	\$33,639.00

*[Deputy Mayor DeLano-Can we get more than book value.]*

Unanimously carried

**Report – Deputy Mayor DeLano**

*Next meeting forming Community Plan Update Committee*

*Thanks to the Tree Board for trimming of street trees. Will continue working on South side of Main.*

**Report – Trustee Lowther**

*Tomorrow (4/11/23) at 1:00pm Village Hall Beautification is meeting*

*4/17/23 at 6:15pm Meeting House Events Committee*

*Never forget how much we save with Volunteer Fire Fighters*

**Report – Trustee Hunt**

*Arts Culture and Diversity meeting 4/13/23 at 7:00pm*

*Parks Committee meeting 4/18/23 at 7:15pm*

**Trustee Torre**

*Green up Williamsville April 17-22, 2023*

**ON MOTION** by Trustee Torre, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that the Village of Williamsville Board of Trustees adopts the Complete Streets Policy as part of being a Climate Smart Community.  
(see attached policy)

Unanimously carried

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**ON MOTION** by Trustee Torre, seconded by Trustee Hunt, the following resolution was adopted:

**RESOLVED**, that as per the Village Code, Chapter 11-2 (D), the Village Board of Trustees have determined for 2023, the period of May 19, 2023 through June 1, 2023 as the period of suspension to prohibition provided for in the Village Code, Chapter 11-2 (Unlawful growth of weeds, grass and poisonous plants), subsections A and B, to be more commonly referred to as the period of “No Mow May”.

Roll Call:	Mayor Rogers	No
	Deputy Mayor DeLano	Yes
	Trustee Torre	Yes
	Trustee Hunt	Yes
	Trustee Lowther	Yes
	Motion Passed	4-1

**ON MOTION** by Trustee Torre, seconded by Trustee Lowther, the following resolution was adopted:

**WHEREAS**, the **Village of Williamsville Lehigh Valley Section House Exterior Asbestos Abatement Project**, was duly advertised, and bids for the project were opened at 2:00 p.m. on Wednesday, April 5, 2023; and

**WHEREAS**, ONE (1) bid was received for the project;

**NOW, THEREFORE, BE IT RESOLVED**, that **Contract for the Lehigh Valley Section House Exterior Abatement Phase 2 project** is hereby awarded to Arric Corporation of Depew, New York for their low bid amount of \$29,750; with add Unit Price #1 - \$36.50 per lineal foot to fill previously abated cracks and add Unit Price #2 - \$45.90 per lineal foot to remediate existing cracks in existing stucco.

Unanimously carried

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**Staff Reports:**

*Deputy Treasurer: no report*

*Attorney Grieco: no report*

*Administrator Kindron: no report*

*DPW Crew Chief: Yard waste goes in a paper bag or open plastic container*

**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, it was moved to adjourn the meeting at 8:32 pm.

Unanimously carried

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Judith A. Kindron  
Administrator/Clerk-Treasurer