

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, May 8, 2023 at 7:30 p.m.

The Village Board meeting was opened at 7:41 pm by Mayor Rogers

Deputy Mayor DeLano led the Pledge of Allegiance at 7:41pm.

Present: Deborah L. Rogers, Mayor
Daniel O. DeLano, Deputy Mayor
Mary Lowther, Trustee
Eileen A. Torre, Trustee
Christine L. Hunt, Trustee

Also present: Judith A. Kindron, Administrator/Clerk-Treasurer
Kelsey Lieb, Deputy Treasurer
Charles Grieco, Village Attorney

Absent: Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Rogers, seconded by Trustee Hunt, it was moved to approve the minutes of the regular meeting held on April 24, 2023.

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Trustee Torre, it was moved at 7:44 pm to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) **Doug Richardson-221 Hirschfield Dr.**-Oversized truck being parked at 365 Oakgrove, can't use sidewalk. Mill St. garage - back wall is missing, equipment in there. Walls are collapsed.
- 2.) **Cheryl Myer-90 Willowbrook**- Flood insurance came up from \$600 to \$1600. No Mow May- article by Elizabeth Licata, no scientific proof. Quoted "we must get facts and not act on emotion." Read additional from article. Board needs to listen to residents.
- 3.) **Joseph Saccomanno & Wendy Tarbill-166 Highland**-Water pooling, 5 houses in a row where sidewalk is lower than street, what kind of issues in the winter? Compare to Cadman. Nowhere for water to go. Liability, safety issue. Water sat for about a day and a half. Driveway was poured about 10 days ago.
- 4.) **Neal Manis-172 Highland-156-162-166** cannot get plows on driveways. From sidewalk to gutter is 4"-5". Inspector is never there. Workers complain that everything is messed up. Didn't account for dip in road in front of 4-5 houses. Approaches look awful. 45 degree

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incline. Wants it fixed before road is down. Other side is fixed. To raise sidewalk- cost @ \$5000.00. West side of Pfohl has 8"-10".

- 5.) **Joe Stalteri-23 Rinewalt**-Parking on Rinewalt-No parking from Main St. to School St. [*Deputy Mayor DeLano-Looking to change parking from East side to West side.*]Can you put a time limit on parking?
- 6.) **Thomas Frank-5403 Main St.**-Erie canal, National Heritage corridor, opportunity here. Connection to Niagara, Waterway FEMA, EPA, US Army Corp. of Engineers. FERC, Onondaga Escarpment, Treaty of Paris, Central Park Greenway.
- 7.) **Dan Hunt-75 Evans St.**-Blocher- If a liaison has a hand in the game, should they benefit and make money off it? They should step down.

ON MOTION by Mayor Rogers, seconded by Trustee Torre, it was moved at 8:35 pm to close the public participation.

Unanimously carried

Report – Mayor Rogers

ON MOTION by Mayor Rogers, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2022-2023 fiscal year.

To:	001-3410-4250-0000 (Fire Protection/Gas & Oil)	\$	610.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$	610.00
To:	001-1110-4020-0000 (Village Justices/Postage)	\$	65.00
From:	001-1110-4140-0000 (Village Justices/Translator Fees)	\$	65.00
To:	001-3620-2010-0000 (Safety Inspection/Computer Software)	\$	24.00
From:	001-3620-4040-0000 (Safety Inspection/Education Exp/Travel)	\$	24.00
To:	001-5110-4161-0925 (Street Maint./Repairs 2013 Mini Loader)	\$	246.00
From:	001-5110-4161-0000 (Street Maint./Repairs – Equipment)	\$	246.00
To:	001-5110-4450-0000 (Street Maint./Misc.)	\$	54.00
From:	001-5110-4600-0000 (Street Maint./Clothing Allowance)	\$	54.00
To:	001-5142-4460-0000 (Snow Removal/Lawn Repair)	\$	31.00
From:	001-5142-2000-0000 (Snow Removal/Equipment)	\$	31.00
To:	001-6410-4111-0000 (Publicity/Website)	\$	48.00
From:	001-6410-4925-0000 (Publicity/Marketing)	\$	48.00

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ON MOTION by Mayor Rogers, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$81,975.02** covering the period from **4/10/2023 – 5/4/2023** are hereby approved as follows:

PAYROLL COVERING - 4/10/2023-4/23/2023	\$ 36,904.30
VOUCHERS COVERING- 4/21/2023-5/4/2023	
GENERAL FUND-	\$ 23,441.15
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 2,319.63
GLEN PARK FUND-	\$ 3,500.50
TRUST & AGENCY FUND-	\$ 15,809.44
DEBT SERVICE-	\$ 0.00
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	\$ 0.00
	\$ 45,070.72
GRAND TOTAL	\$ 81,975.02

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor DeLano, the following resolution was adopted:

WHEREAS. The Direct Service Agreement between the Village of Williamsville and the Erie County Water Authority includes a provision for a surcharge to be set by the Village and billed and collected by the ECWA; and

WHEREAS, the surcharge will be used to pay off existing debt from previous capital projects, as well as work that was required in order to turn over to ECWA;

NOW THEREFORE BE IT RESOLVED, that the water surcharge is hereby set at \$1.87 per 1,000 gallons of water consumed; and

BE IT FURTHER RESOLVED that said surcharge shall apply only to water consumed, and not to the minimum amount billed by Erie County Water Authority.

Unanimously carried

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Report – Deputy Mayor DeLano

Adjusting parking on Mill St. at Glen Ave.

Tree Board-saplings for Arbor Day June 3rd 10:00am-1:00pm

New Budget kicks in June 1, hoping to hit some tree removals then.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that *Timothy Masters* of *5106 Ridge Road, Lockport*, as *Code Enforcement Officer, Part-time*, employment is extended through June 30, 2023.

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Lowther, the following resolution was adopted:

RESOLVED, that the Village Clerk is hereby authorized and instructed to publish notice of a public hearing to be held on Monday May 22, 2023 at 7:30pm for the purpose of hearing all persons interested in commenting on a Parking Code change for No Standing on Mill Street.

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village Clerk is hereby authorized and instructed to publish notice of a public hearing to be held on Monday May 22, 2023 at 7:30pm for the purpose of hearing all persons interested in commenting on creating the position of Zoning Enforcement Officer.

Unanimously carried

Report – Trustee Hunt

Arts Culture and Diversity meeting on 5/11/23 at 7:00pm

Parks Committee-did clean up at Island Park on 4/30/23

Trustee Torre

Earth Day is Saturday June 3rd 10:00am—1:00pm

EAC-awareness about climate changes

Attended 167th installation of Williamsville Fire Dept. Welcomed new chiefs

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Thank you to outgoing chief Richard Maddigan.

Report – Trustee Lowther

Welcome Chief Vogel

Met with DPW Crew Chief Vilonen & HPC chair Kate Waterman-Kulpa to scout out where to install Historic District signs.

Meeting House changed meeting time on 5/23/23 to 6:15pm

Beautification is meeting at Village Hall tomorrow (5/9/23) at 1:00pm. Installed May pole at Garrison Park.

ON MOTION by Trustee Lowther, seconded by Trustee Hunt, the following resolution was adopted:

WHEREAS, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission (“Land Use Boards”) of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties (“Required Land Use Training”); and

WHEREAS, the enabling statutes mandating this Required Land Use Training further provide that such training be approved by the Board of Trustees; and

WHEREAS, the Village of Williamsville Chair, Kate Waterman-Kulpa, will hold a 2023 HPC Roundtable – Session #1 on the topic of Legal Issues Faced by HPC’s with Guest Trainer – National Association of Preservation Commission CAMP via Zoom on Wednesday April 26, 2023 from 6:00pm – 8:00pm; and

WHEREAS, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Historic Preservation Commission;

NOW THEREFORE BE IT RESOLVED, that the Village Board hereby authorizes the members of the Historic Preservation Commission who participated in the 2023 HPC Roundtable Session #1 via Zoom Wednesday April 26, 2023 with the topic of Legal Issues faced by HPC’s and certifies that such participation shall satisfy 2 hours of the Required Land Use Training.

Unanimously carried

ON MOTION by Trustee Lowther, seconded by Trustee Hunt, the following resolution was adopted:

WHEREAS, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission (“Land Use Boards”) of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties (“Required Land Use Training”); and

WHEREAS, the enabling statutes mandating this Required Land Use Training further

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provide that such training be approved by the Board of Trustees; and

WHEREAS, the Preservation Buffalo Niagara offering training with Linda Mackay from SHPO on Wednesday May 17, 2023 at the Amherst Youth Center with Amherst's HPC

WHEREAS, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Historic Preservation Commission;

NOW THEREFORE BE IT RESOLVED, that the Village Board hereby authorizes the members of the Historic Preservation Commission who participated in the Preservation Buffalo Niagara training with Linda Mackay from SHPO on Wednesday May 17, 2023 certifies that such participation shall satisfy 1 hour of the Required Land Use Training.

Unanimously carried

ON MOTION by Trustee Lowther, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that Lori Schonrack, residing at 210 Monroe Drive, Williamsville is hereby appointed to the **Beautification Committee** until the end of the **2022-2023** official Village year.

Unanimously carried

ON MOTION by Trustee Lowther, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village Clerk is hereby authorized and instructed to publish notice of a public hearing to be held on Monday May 22, 2023 at 7:30pm for the purpose of hearing all persons interested in commenting on the Historic Preservation Commissions' proposed designations of 19 South Long Street, as a local historic landmark.

Unanimously carried

ON MOTION by Trustee Lowther, seconded by Trustee Hunt, the following resolution was adopted:

WHEREAS, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission ("Land Use Boards") of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties ("Required Land Use Training"); and

WHEREAS, the enabling statutes mandating this Required Land Use Training further provide that such training be approved by the Board of Trustees; and

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WHEREAS, the National Trust for Historic Preservation will hold a webinar on the Introduction to Investigating, Documenting and Preserving Gravesites on Wednesday May 10, 2023 at 3:00pm; and

WHEREAS, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Historic Preservation Commission;

NOW THEREFORE BE IT RESOLVED that the Village Board hereby authorizes the members of the Historic Preservation Commission who participate in the National Trust for Historic Preservation webinar on Wednesday May 10, 2023 with the topic of Introduction to Investigating, Documenting and Preserving Gravesites and certifies that such participation shall satisfy 1.5 hours of the Required Land Use Training.

Unanimously carried

ON MOTION by Trustee Lowther, seconded by Trustee Hunt, the following resolution was adopted:

WHEREAS, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission (“Land Use Boards”) of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties (“Required Land Use Training”); and

WHEREAS, the enabling statutes mandating this Required Land Use Training further provide that such training be approved by the Board of Trustees; and

WHEREAS, the National Trust for Historic Preservation will hold a webinar on the Beginning to Care for a Gravesite on Wednesday June 21, 2023 at 3:00pm; and

WHEREAS, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Historic Preservation Commission;

NOW THEREFORE BE IT RESOLVED, that the Village Board hereby authorizes the members of the Historic Preservation Commission who participate in the National Trust for Historic Preservation webinar on Wednesday June 21, 2023 with the topic of Beginning to Care for a Gravesite and certifies that such participation shall satisfy 1.5 hours of the Required Land Use Training.

Unanimously carried

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Staff Reports:

Deputy Treasurer: no report

Attorney Grieco: no report

Administrator Kindron: no report

DPW Crew Chief: no report

ON MOTION by Mayor Rogers, seconded by Deputy Mayor DeLano, it was moved to adjourn the meeting at 8:50 pm.

Unanimously carried

Judith A. Kindron
Administrator/Clerk-Treasurer