

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 24, 2024 at 7:30 p.m.**

The Village Board meeting was opened at 7:31 pm by Mayor Hunt.

Deputy Mayor DeLano led the Pledge of Allegiance at 7:31pm.

Present: Christine L. Hunt, Mayor  
Daniel O. DeLano, Deputy Mayor  
Eileen Torre, Trustee  
Jeffrey Hahn, Trustee  
James Celeste, Trustee

Also present: Suzanne Canell, Administrator/Clerk-Treasurer  
Charles Grieco, Village Attorney  
Ben Vilonen, DPW Crew Chief

**ON MOTION** by Mayor Hunt, seconded by Trustee Celste, it was moved at 7:32 pm to approve the minutes of the regular meeting held on June 10, 2024.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:32 pm to approve the minutes of the special meeting held on June 18, 2024.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Celeste, it was moved to open the public participation portion of the meeting at 7:33 p.m.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1.) **Tom Frank, Village Resident**

Waned to remind the Board of the project he's been working on. Was glad to see Jason here with UB School of Architecture & Planning. Regarding the joint resolution with the Village of Williamsville/Town of Amherst/Glen Park Joint Board regarding the Amherst Central Park greenway had their Summit Meeting in Albany on May 28 and he has all the information. Connected to the Amherst Central Park Greenway that interconnects all the parks on Ellicott Creek. Regarding the Walkable Village of Williamsville, this is Part 2 that will be developed as far as interconnecting the parks with the schools. Includes incentives for climate change.

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, it was moved at 7:37 p.m. to close the public participation portion of the meeting.

Unanimously carried

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## **Proclamation**

*Proclamation ready by Mayor Hunt for James Zymanek,  
Amherst Director of Emergency Services*

**WHEREAS**, the Amherst Director of Emergency Services, **James Zymanek** will be retiring after 45 years of service to the local community; and

**WHEREAS**, **James Zymanek** also served as Fire Chief and will continue to serve as Assistant Fire Chief for the Village of Williamsville, sharing his experience and knowledge with the Fire Department and the Citizens of the Village of Williamsville; and

**WHEREAS**, his years of service have been marked by exemplary dedication to the best interests of our community and the public safety of our citizens; and

**NOW, THEREFORE**, by virtue of the authority vested in me as Mayor of the Village of Williamsville, on behalf of the Village of Williamsville Board of Trustees and all citizens hereof, I, Christine Hunt, Mayor of the Village of Williamsville do hereby proclaim the following:

1. That **James Zymanek** be and is hereby officially commended for his outstanding community service to the Citizens of the Village of Williamsville;
2. That this Proclamation be presented to him to serve as a reminder that although he is retiring, he will always be remembered for answering our calls, providing comfort and confidence in crisis, and selfless devotion to the well-being of others; and
3. That a copy of this Proclamation be made a part of the Official Records of the Village of Williamsville, New York.

## **Public Hearing**

*Proposed law amending Chapter 103 (Vehicles & Traffic) Section 16 (No Standing)  
to extend the No Standing zone on Rinewalt Street 100 feet North of Main Street*

**ON MOTION** by Mayor Hunt, seconded by Mayor Hunt, it was moved at 7:44 p.m. to open the public hearing portion of the meeting.

Unanimously carried

*No comments.*

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:45 p.m. to close this public hearing.

Unanimously carried

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**Reports – Mayor Hunt**

*Arts, Culture & Diversity meeting will be on July 11<sup>th</sup> at Village Hall.*

*Thanked Deputy Mayor Dan DeLano for the tireless effort he puts into this community. When he came back he got a lot of things rolling, spearheaded the Community Plan and getting that place, has worked tirelessly over the years for Tree City status, and has been an excellent liaison to the committees. Has also been a true mentor to her over the past few years and can't put a value on that. Grateful for the opportunity to work with such a good steward of government. Wished him much continued success and happiness.*

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2023-2024** fiscal year:

To:	001-1110-4020 Village Justice/Postage.....	\$71.00
From:	001-1110-4060 Village Justice/Telephone .....	\$71.00
To:	001-1210-1000 Mayor/Personal Services.....	\$722.00
From:	001-1210-4040 Mayor/Education Exp/Travel.....	\$634.00
	001-1210-4010 Mayor/Office Supplies .....	\$88.00
To:	001-1410-4010 Village Clerk/Office Supplies .....	\$36.00
	001-1410-4040 Village Clerk/Education Exp/Travel.....	\$29.00
	001-1410-4061 Village Clerk/Cellular Phone .....	\$31.00
From:	001-1410-4111 Village Clerk/Internet Access/Website .....	\$96.00
To:	001-1420-1000 Law Attorney/Personal Services .....	\$621.00
From:	001-1420-4100 Law Attorney/Professional Fees .....	\$621.00
To:	001-1640-1001 Buildings/Personal Services Overtime.....	\$123.00
	001-1640-2000 Buildings/Equipment.....	\$206.00
	001-1640-4160 Buildings/Building Repairs & Maintenance .....	\$350.00
From:	001-1640-4260 Buildings/Maintenance Supplies.....	\$679.00
To:	001-3410-4070 Traffic Control/Utilities.....	\$968.00
From:	001-3410-2060 Traffic Control/Computer Equipment.....	\$968.00
To:	001-5110-4161-0915 Street Maintenance/Repairs.2013 Ravo Sweeper .....	\$700.00
	001-5110-4600 Street Maintenance/Clothing Allowance .....	\$550.00
From:	001-5110-4250 Street Maintenance/Gas & Oil .....	\$700.00
	001-5110-4610 Street Maintenance/Physicals/Eye Exam .....	\$550.00

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To:	001-7110-1001 Parks/Personal Services.....	\$151.00
	001-7110-2020 Parks/Park Equipment.....	812.00
	001-7110-4070 Parks/Utilities.....	\$986.00
	001-7110-4360 Parks/Park Supplies.....	\$201.00
From:	001-7110-4161 Parks/Repair Lights.....	\$1,137.00
	001-7110-4280 Parks/Equipment Rental.....	\$812.00
	001-7110-4430 Parks/Sanitary Waste Disposal.....	\$201.00
To:	001-3410-4440 Fire Protection/Central Alarm.....	\$440.00
From:	001-3410-4250 Fire Protection/Gas & Oil.....	\$440.00

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of **\$185,802.53** covering the period from **06/03/2024 – 06/16/2024** are hereby approved as follows:

<b>PAYROLL COVERING -06/03/2024 – 06/16/2024</b>	\$	49,913.11
<b>VOUCHERS COVERING 06/04/2024 – 06/16/2024</b>		
<b>GENERAL FUND</b>	\$	123,155.79
<b>WATER FUND</b>	\$	0.00
<b>SEWER FUND</b>	\$	8,261.13
<b>GLEN PARK FUND</b>	\$	2,089.82
<b>TRUST &amp; AGENCY FUND</b>	\$	<u>2,237.68</u>
	\$	135,889.42
 <b>GRAND TOTAL</b>	 \$	 <b>185,802.53</b>

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

**RESOLVED**, that *Alexander Stowe* of 147 S. Ellicott Street, Williamsville, NY is hereby appointed as active member of the Williamsville Fire Department effective July 1, 2024.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that *Gary Pope* of 40 Surrey Run, Williamsville, NY is hereby appointed as active member of the Williamsville Fire Department effective July 1, 2024.

Unanimously carried

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**Report – Deputy Mayor DeLano**

*Thanked the Mayor for having the faith in him to appoint him to her vacated Trustee seat.*

*Youth & Rec Sports Day will be July 7<sup>th</sup> from 1:00 – 4:00pm. Wide range of activities for a wide range of age groups. Such a fantastic committee*

*Tree Board did not have meeting this month. There will be some tree removals as assessed by Village Forester that need to be removed. Opens up the ability for us to do a couple nice planting projects.*

*It has been an honor serving the Village. I will be around. Thank you all!*

**ON MOTION** by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that Local Law 3 of 2024 amending Chapter 103 (Vehicles & Traffic) Section 15 (Stop Intersections) to add a stop sign on Milton Street is hereby adopted.

Unanimously carried

**ON MOTION** by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that Local Law 4 of 2024 amending Chapter 103 (Vehicles & Traffic) Section 16 (No Standing) to extend the No Standing zone on Rinewalt Street to 100 feet North of Main Street on the East side is hereby adopted.

Unanimously carried

**Report – Trustee Torre**

*Thanked Deputy Mayor DeLano for his service, friendship and support over the years. He rang my doorbell to offer his support and help. I can't say enough how much that meant.*

**ON MOTION** by Trustee Torre, seconded by Trustee Torre, the following resolution was adopted:

WHEREAS, the Village of Williamsville applied for financial assistance from the State and Municipalities (SAM) Grant from the Dormitory Authority State of New York (DASNY) for the purpose of funding the renovations at the Municipal Building, including improvements to ADA accessibility; and

WHEREAS, the Village of Williamsville is authorized and directed to accept these grant funds in an amount not to exceed \$325,000.00 for the project described in the grant application; and

WHEREAS, the Village of Williamsville is authorized and directed to agree to the terms and conditions of the grant agreement with the Dormitory Authority of the State of New York (DASNY) for the renovations at the Municipal Building, including improvements to ADA accessibility; and

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WHEREAS, the Village of Williamsville commits to making available the full amount of \$325,000.00 from the Village's general fund for the proposed project, with the understanding that funds will be reimbursed; and

WHEREAS, the Village of Williamsville is authorized and directed to agree to the terms and conditions of any required title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, environmental review, permitting, and/or preservation covenant;

THEREFORE, BE IT RESOLVED, that the Village of Williamsville Board of Trustees hereby authorizes and directs the Mayor to sign and execute the contract agreement and any amendments thereto.

**Report – Trustee Hahn**

*Committee reports shared in work session. Thanked Deputy Mayor DeLano for his service to the community.*

No Resolutions

**Report – Trustee Celeste**

*Committee reports shared in work session. Thanked Deputy Mayor DeLano for his service and support.*

No Resolutions

**Staff Reports:**

*Attorney Grieco: No report*

*Administrator Canell: Village Hall and the Village Meeting House will not be voting sites for the State primary elections being held on Tuesday, July 25<sup>th</sup>. Primary voting information available at Village Hall and on website.*

*DPW Crew Chief: Gave several project updates. Thanked Deputy Mayor DeLano for his support and friendship over the years.*

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**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, it was moved to adjourn the meeting at 8:17 p.m.

Unanimously carried

The next Village Board meeting will be held on Monday, July 15, 2024, at Village Hall, 5565 Main Street, Williamsville, NY.

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Suzanne Canell  
Administrator/Clerk-Treasurer