

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, July 24, 2023 at 7:30 p.m.

The Village Board meeting was opened at 7:33 pm by Mayor Hunt.

Trustee Hahn led the Pledge of Allegiance at 7:33pm.

Present: Christine L. Hunt, Mayor
Daniel O. DeLano, Deputy Mayor
Jeffrey Hahn, Trustee
Eileen Torre, Trustee

Also present: Judith A. Kindron, Administrator/Clerk-Treasurer
Kelsey Lieb, Deputy Treasurer
Charles Grieco, Village Attorney

Absent: Ben Vilonen, DPW Crew Chief
Jim Celeste, Trustee

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to approve the minutes of the regular meeting held on June 26, 2023.

Motion carried 4-0

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:34 pm to open the public participation portion of the meeting.

Motion carried 4-0

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) **Charlie Cioto-Village Resident**-Clarification of Town of Amherst taking over Building Dept./Code Enforcement. HPC 45-17 Neighbor has been ordered to remove. Fines should be levied
- 2.) **Cheryl Meyer-Village Resident**-Rotten about what you did to Judy. Same as you did to Keaton, disgusting, shame on all of you. Same person in charge of Planning & HPC. No one person should be in charge of two committees. Just terrible what you did to Judy.
- 3.) **Dan Rider-Village Resident**.-Complaining about 20 S. Long St.[*Attorney Grieco-In negotiations with him*].Would like an update in the Bee. [*Trustee Torre-The Bee chooses not to. Discussions during work session. No hosting for work session tonight*].[*Deputy Mayor DeLano-We asked him for a plan*]. Get more.
- 4.) **Nick Roth-Village Resident**- 20 S. Long-complete construction or demolish it. At what point do you take action? [*Deputy Mayor DeLano-Will push for ASAP*].
- 5.) **Thomas Frank Village Resident**- Re:Dan's resolution on CFA deadline is July 28th at 4:00pm. Likes IMAs with Village & Town, LWRP, Interconnection of Joint parks stairway from convent down to State Park, Regional Ellicott Creek & Tonawanda Creek.

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ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:51 pm to close the public participation.

Motion carried 4-0

Report – Mayor Hunt

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the following ***budget transfers*** are hereby made in the ***General Fund*** for the **2023-2024** fiscal year.

To: 001-1110-4040-0000 (Village Justices/Education Expense/Travel)	\$ 220.00
From: 001-1110-1000-0000 (Village Justices/Personal Services)	\$ 220.00
To: 001-3310-2000-0000 (Traffic Control/Equipment)	\$ 1950.00
From: 001-3310-4231-0000 Traffic Control –Maintenance)	\$ 1950.00
To: 001-5010-4450-0000 (Street Administration/Misc)	\$ 264.00
From: 001-5010-4040-0000 (Street Administration/Education Exp/Travel)	\$ 264.00
To: 001-5110-4161-0905 (Street Maint./Repairs-2007 International Sander/Plow/Dump)	\$ 960.00
001-5110-4161-0908 (Street Maint./Repairs-2011 Chevy Silverado 3500HD)	\$ 2043.00
001-5110-4161-0910 (Street Maint./Repairs-2009 Ford F350 (Green)	\$ 236.00
From: 001-5110-4161-0000 (Street Maint./Repairs-Equipment)	\$ 3239.00
To: 001-7110-2010-0000 (Parks/Capital Improvements)	\$11366.00
From: 001-7110-2040-0000 (Parks/Capital Reserve-Parks)	\$11366.00
To: 001-7110-4071-0000 (Parks-Sewer Charges)	\$ 794.00
From: 001-7110-4430-0000 (Parks/Sanitary Waste Disposal)	\$ 794.00
To: 001-7110-4450-0000 (Parks-Misc.)	\$ 47.00
From: 001-7110-4430-0000 (Parks-Sanitary Waste Disposal)	\$ 47.00
To: 001-7310-4176-0000 (Youth Programs-Glow Stick Dance Party)	
\$53.00	
From: 001-7310-4170-0000 (Youth Programs/Community Events)	\$ 53.00
To: 001-8510-4450-0000 (Community Beautification/Misc)	\$ 615.00
From: 001-8510-4340-0000 (Community Beautification/Plants)	\$ 615.00

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To: 001-8560-4340-0000 (Shade Trees/Trees-Removal) \$125.00
 From: 001-8560-4280-0000 (Shade Trees/Equipment Rental) \$125.00

Motion carried 4-0

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the following *budget amendment* are hereby made in the *General Fund* for the 2022-2023 fiscal year, to account for the use of DPW capital truck reserve to pay for payment #2 (of 4) on the 2020 Hi-Lift.

Increase: 001-0001-0599-0000 (Appropriated Supplies) \$26815.00
 Increase: 001-9950-9000-0000 (Transfer to Capital) \$26815.00

Motion carried 4-0

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of \$616,711.97 covering the period from **6/19/2023 – 7/18/2023** are hereby approved as follows:

PAYROLL COVERING - 6/19/2023-7/2/2023	\$ 42,572.51
PAYROLL COVERING - 7/3/2023-7/16/2023	\$ 50,435.42
VOUCHERS COVERING- 6/21/2023-7/4/2023	
GENERAL FUND-	\$ 87,394.63
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 2,284.45
GLEN PARK FUND-	\$ 152.92
TRUST & AGENCY FUND-	\$ 14,762.08
DEBT SERVICE-	\$ 67,987.50
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	\$ 0.00
	<u>\$ 172,581.58</u>

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VOUCHERS COVERING- 7/5/2023-7/18/2023

GENERAL FUND-	\$ 92,621.31
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 11,321.74
GLEN PARK FUND-	\$ 5,036.31
TRUST & AGENCY FUND-	\$ 17,461.39
DEBT SERVICE-	\$ 77,381.25
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 370,317.46</u>
	\$ 574,139.46

GRAND TOTAL \$ 616,711.97

Motion carried 4-0

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Bernadette Safy* of *8145 Clarence Center Road, East Amherst, New York* is hereby appointed Clerk Part-Time for the Village of Williamsville Court, at a rate of \$18.00, effective retroactively to Monday July 17, 2023.

Motion carried 4-0

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that *Dawn Stover, the Marilla Court Clerk*, is appointed to assist in the training of the new Village of Williamsville court clerk, at a contracted rate of \$18.50/hour for a period not to exceed 60 days.

Motion carried 4-0

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that *Sue Canell*, of *340 Sprucewood Terrace, Williamsville, New York* is hereby appointed as Village Administrator/Clerk-Treasurer of the Village of Williamsville, at a rate of \$82,000.00.

Motion carried 4-0

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ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the position of temporary clerk (full time) is hereby created for a period not to exceed three months; and

BE IT FURTHER RESOLVED, that Judith A. Kindron, is hereby appointed to the position of temporary clerk (full time) for a period not to exceed three months, and that she shall be paid, and receive benefits, according to her current salary and benefits, prorated for the duration of the appointment.

Motion carried 4-0

Report – Deputy Mayor DeLano

Stripping on S. Cayuga

Narrowed lanes to 10ft.

Added fog lines

Three grant application, have about 230 sites

Moving IMAs forward tonight

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village of Williamsville applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Garrison Park Wading Pool and Bath House Project;

RESOLVED, that the Village of Williamsville is authorized and directed to accept these grant funds in an amount not to exceed \$373,750.00 for the project described in the grant application, (50% of the total project cost of \$747,500.00);

RESOLVED, that the Village of Williamsville is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such Garrison Park Wading Pool and Bath House Project;

RESOLVED, the Village of Williamsville commits to providing the required 50% local matching funds for the proposed project;

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RESOLVED, that the Village of Williamsville is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegate signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): the Village of Williamsville Mayor, Christine L. Hunt.

Motion carried 4-0

ON MOTION by Deputy Mayor DeLano, seconded by Mayor Hunt, the following resolution was adopted:

WHEREAS, The Village of Williamsville, Herein called the "Municipality", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY Village of Williamsville Village Board

1. That Mayor Christine Hunt or such person's successor in office, is the representative authorized to act in behalf of the Municipality's governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation; Total project cost of \$9,716,571.00 of which the required match of \$1,943,314.00 (grant request of \$7,773,257.00)
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation

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4. That this Resolution take effect immediately.

Motion carried 4-0

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village of Williamsville Mayor is hereby authorized and directed to sign an Intermunicipal Agreement between the Village of Williamsville and the Town of Amherst for Code Enforcement services.

Motion carried 4-0

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village of Williamsville Board of Trustees appoints Gary Palumbo, of the Town of Amherst Planning Department, as the Zoning Enforcement Officer for the Village of Williamsville, effective immediately with an annual stipend of \$2600.00.

Motion carried 4-0

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village of Williamsville Mayor is hereby authorized and directed to sign an Intermunicipal Agreement between the Village of Williamsville and the Town of Amherst for Planning & Zoning services

Motion carried 4-0

Report – Trustee Celeste

Absent

Report – Trustee Hahn

None

Report – Trustee Torre

*Saturday volunteers met at Main St. & Spring St. to clean out the bioswales
Asking volunteers for the next date to meet & continue cleaning*

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Staff Reports:

Deputy Treasurer: No report

Attorney Grieco: Notice of claim, slip & fall will be turned over to insurance.

Administrator Kindron: No report

DPW Crew Chief: No report

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved to adjourn the meeting at 8:07 pm.

Motion carried 4-0

Judith A. Kindron