

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, September 23, 2024 at 7:30 p.m.**

The Village Board meeting was opened at 7:27 pm by Mayor Hunt.

Fire Chief Vogel led the Pledge of Allegiance at 7:27pm.

Present: Christine L. Hunt, Mayor  
Eileen Torre, Deputy Mayor  
James Celeste, Trustee  
Jeffrey Hahn, Trustee

Also present: Suzanne Canell, Administrator/Clerk-Treasurer  
Charles Grieco, Village Attorney (via telephone)

Absent: Amy Jackson, Trustee  
Ben Vilonen, DPW Crew Chief

**ON MOTION** by Mayor Hunt, seconded by Trustee Hahn, it was moved at 7:28 pm to approve the minutes of the regular meeting held on September 9, 2024.

Mayor Hunt – Y  
Deputy Mayor Torre – Abstain  
Trustee Hahn – Y  
Trustee Celeste – Y

Motion carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Celeste, it was moved to open the public participation portion of the meeting at 7:28 p.m.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1.) **Thomas Frank, Village Resident**

Proposed for Walkable Village Phase 2 that the Village Community Plan include the Glen Park connection the Amherst State Park that was not implemented. Should be a resolution to have the boiler house in the Amherst State Park named as an environmental education center similar to Reinstein Woods in Cheektowaga.

2.) **David Schmidt, Village Resident**

Looking forward to follow up on the Academy Eagles/Evans changes that will be happening as he wasn't at last meeting to comment.

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3.) **Joe Staltieri, Village Resident**

Proposed switching Main Street to one lane each way with wider area for cars to park and a true bicycle lane. EV bicycles fastest growing mode of transportation. Also agrees some of the businesses are neglectful with the weeds in front of their businesses. Notice burned out areas around trees and wondered if they were spraying weed killer.

**Reports – Mayor Hunt**

*Christian Central Academy is having their homecoming activities on Friday 9/27 and Saturday 9/28 with a parade at 9:30 a.m.*

**ON MOTION** by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2024-2025** fiscal year:

To: 001-8510-4340 Community Beautification/Plants .....	\$52.00
From: 001-8510-4450 Community Beautification/Miscellaneous .....	\$52.00
To: 001-7530-4440 Village Meeting House/Fire Alarm.....	\$197.00
From: 001-7530-4230 Village Meeting House/Maintenance.....	\$197.00
To: 001-7110-4165 Parks/Repairs-Shelter Maintenance .....	\$150.00
From: 001-7110-4169 Parks/Repairs-Other .....	\$150.00
To: 001-5110-4600 Street Maintenance/Clothing Allowance .....	\$550.00
From: 001-5110-4605 Street Maintenance/Safety Clothing/Accessories .....	\$550.00
To: 001-5110-4161-0903 Street Maintenance/Repairs 2015 Dump Truck.....	\$695.00
001-5110-4161-0912 Street Maintenance/Repairs 2020 Case 621G Hi-Lift .....	\$410.00
From: 001-5110-4161 Street Maintenance/Repairs Equipment .....	\$1,105.00
To: 001-3310-1001 Traffic Control/Personal Services .....	\$111.00
From: 001-3310-2000 Traffic Control/Equipment.....	\$111.00
To: 001-1620-4070 Buildings/Utilities .....	\$50.00
From: 001-1620-2000 Buildings/Equipment.....	\$50.00
To: 001-1410-4450 Village Clerk/Miscellaneous .....	\$5,050.00
From: 001-1410-4120 Village Clerk/Bond Note Expense .....	\$5,050.00
To: 001-1410-4055 Village Clerk/Lockbox/Tax Collections .....	\$2,257.00
From: 001-1410-4040 Village Clerk/Education/Travel .....	\$2,257.00

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To: 001-3410-4160-3402 Fire Protection/PM J-2..... \$1,782.00  
 001-3410-4160-3405 Fire Protection/PM R-5..... \$895.00  
 001-3410-4160-3401 Fire Protection/PM B-1..... \$3,748.00  
 From: 001-3410-4160 Fire Protection/Truck Expense..... \$6,425.00

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of \$168,000.36 covering the period from **08/29/24 – 09/19/24** are hereby approved as follows:

<b>PAYROLL COVERING 08/26/2024 – 09/12/2024</b>	\$ 93,923.64
<b>VOUCHERS COVERING 09/05/2024 – 09/19/2024</b>	
<b>GENERAL FUND</b>	\$ 66,962.81
<b>SEWER FUND</b>	\$ 2,281.52
<b>GLEN PARK FUND</b>	\$ 402.31
<b>TRUST &amp; AGENCY FUND</b>	\$ 1,465.44
<b>SEWER CONSOLIDATION PROJECT</b>	\$ 593.64
<b>ORCHARD ST/PARK DRAINAGE</b>	<u>\$ 2,371.00</u>
	\$ 74,076.72
<b>GRAND TOTAL</b>	<b>\$ 168,000.36</b>

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

**WHEREAS**, the Village of Williamsville applied for financial assistance from the Erie County Municipal Planning Grant, for the purpose of funding the Village of Williamsville's Comprehensive Plan Update and Zoning Ordinance Update Project;

**RESOLVED**, that the Village of Williamsville is authorized and directed to accept these grant funds in an amount not to exceed \$30,000.00 for the project described in the grant application;

**RESOLVED**, that the Village of Williamsville will make available a minimum of \$10,000 in matching funds as indicated in the grant application and will facilitate any additional funds required to ensure the completion of the project;

**RESOLVED**, that the Village of Williamsville is authorized and directed to agree to the terms and conditions of the Intermunicipal Agreement with the County of Erie for the Village of Williamsville's Comprehensive Plan Update and Zoning Ordinance Update Project;

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**IT IS FURTHER RESOLVED**, that the governing body of the Village of Williamsville hereby authorizes the Mayor to execute the Intermunicipal Agreement and any amendments thereto, any required documentation, and any other certifications.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted:

**RESOLVED**, that *Gabriel Benitez*, of *Williamsville, New York*, is hereby appointed as an *active member of the Williamsville Fire Department*, effective October 1, 2024.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted:

**RESOLVED**, that *Katherine Balduf* of *Williamsville, New York*, is hereby appointed as *Secretary to the Mayor*, effective September 30, 2024.

Unanimously carried

### **Report – Deputy Mayor Torre**

*Historic Preservation Commission meeting canceled for tomorrow night.*

**ON MOTION** by Deputy Mayor Torre, seconded by Trustee Celeste, the following resolution was adopted:

**RESOLVED**, that the Village Administrator is hereby authorized and directed to publish notice of public hearing to be held on October 15, 2024, at 7:30 p.m., to hear all persons interested in communicating on a proposed law amending Chapter 70 (Parks and Public Areas) Relative to Sound Amplification (to prohibit sound amplification in Garrison and South Long Parks).

Unanimously carried

**ON MOTION** by Deputy Mayor Torre, seconded by Trustee Celeste, the following resolution was adopted:

**RESOLVED**, that *Paul J. Glauber*, of the *Village of Williamsville, NY*, is hereby appointed as an *Alternate for the Zoning Board of Appeals* effective immediately.

Unanimously carried

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**ON MOTION** by Deputy Mayor Torre, seconded by Trustee Celeste, the following resolution was adopted:

**RESOLVED**, that *Paula Glauber*, of the *Village of Williamsville, NY*, is hereby appointed to the *Glen Park Joint Board* effective immediately.

Unanimously carried

**Report – Trustee Celeste**

*No further reports from Work Session.*

**ON MOTION** by Trustee Celeste, seconded by Deputy Mayor Torre, the following resolution was adopted:

**RESOLVED**, that the Village Administrator is hereby authorized and directed to publish notice of public hearing to be held on October 15, 2024, at 7:30 p.m., to hear all persons interested in communicating on a proposed law amending Chapter 103 (Vehicles and Traffic) lowering school zone speed limits on Glen Avenue and School Street and establishing a School Zone Speed Limit on Academy Street.

Unanimously carried

**ON MOTION** by Trustee Celeste, seconded by Deputy Mayor Torre, the following resolution was adopted:

**RESOLVED**, that *Joshua Wilcox*, of the *Village of Williamsville, NY*, is hereby appointed to the *Meeting House Committee* effective immediately.

Unanimously carried

**ON MOTION** by Trustee Celeste, seconded by Mayor Hunt, it was moved to go off agenda at 7:41 p.m.

**ON MOTION** by Trustee Celeste, seconded by Deputy Mayor Torre, the following resolution was adopted:

**RESOLVED**, that *Robin Kashyap*, of *Williamsville, NY*, is hereby appointed to the *Meeting House Committee* effective immediately.

Unanimously carried

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**ON MOTION** by Trustee Celeste, seconded by Deputy Mayor Torre, it was moved to back on agenda at 7:42 p.m.

Unanimously carried

**Report – Trustee Hahn**

*No further reports from Work Session.*

**ON MOTION** by Trustee Hahn, seconded by Mayor Hunt, it was moved to go off agenda at 7:42 p.m.

**ON MOTION** by Trustee Hahn, seconded by Trustee Celeste, the following resolution was adopted:

**RESOLVED**, that they Mayor is hereby authorized to approve and execute the updated design proposal from Foit Albert Associates in the amount of \$650,000 for the bathroom and ADA compliance upgrades to both levels of Village Hall.

Unanimously carried

**ON MOTION** by Trustee Hahn, seconded by Deputy Mayor Torre, it was moved to back on agenda at 7:43 p.m.

Unanimously carried

**Staff Reports:**

*Attorney Grieco: No report*

*Administrator Canell: No report*

*DPW Crew Chief: Absent*

**ON MOTION** by Mayor Hunt, seconded by Trustee Celeste, it was moved to adjourn the meeting at 7:45 p.m.

Unanimously carried

The next Village Board meeting will be held on Tuesday, October 15, 2024, at Village Hall, 5565 Main Street, Williamsville, NY.

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Suzanne Canell  
Administrator/Clerk-Treasurer