

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, August 28, 2023 at 7:30 p.m.

The Village Board meeting was opened at 7:30 pm by Mayor Hunt.

Trustee Celeste led the Pledge of Allegiance at 7:30pm.

Present: Christine L. Hunt, Mayor
Daniel O. DeLano, Deputy Mayor
Jim Celeste, Trustee
Jeffrey Hahn, Trustee
Eileen Torre, Trustee

Also present: Sue Canell, Administrator/Clerk-Treasurer
Kelsey Lieb, Deputy Treasurer
Charles Grieco, Village Attorney

Absent: Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to approve the minutes of the Re-Organization meeting held on July 24, 2023.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to approve the minutes of the regular meeting held on July 24, 2023.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to approve the minutes of the special meeting held on August 15, 2023.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:35 pm to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) Doug Richardson-Village Resident-**A friend who is in a wheelchair showed him at Glen Park the handicapped lot the sidewalk is bad. Can we have money in our budget? [**Trustee Torre**-*The entire walk path has to be replaced, will review with Crew Chief Vilonen*]

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, August 28, 2023 at 7:30 p.m.

- 2.) **Joe Stolitair-Village Resident** -Snow clearing of sidewalks. DPW supposed to power wash his sidewalk. Plow seems too much for residential sidewalks. [*Deputy Mayor DeLano- Has been an issue for years. Has been an ongoing issue*]. He thinks the plow does do damage. Protection on blade leaves marks. Does more damage than protects. Parking on Rinewalt, Town puts signs up-6ft. high, people ignoring.
- 3.) **Dan Rider-Village Resident.**-Should look at Ellicottville production rates and expediency for snow removal. Village needs the right machine. Will share with Board. 51 Garden Pkwy. DPW needs to mark with tape the 4 corners. 20 S. Long – Is Village paying for engineer? Board says no-we didn't pay for that. Burial vaults-Bio swells looks a mess. [*Trustee Torre- Plant native plants not perennials.*] Wants to be included in the walk thru with Natale, gave his card to Deputy Mayor DeLano.
- 4.) **Emily Garrett-Village Resident**- What's happening with the creek? It's gross, smells bad. Asked if there was a timeline. [*Deputy Mayor DeLano-Meeting soon with everyone involved. Hydro engineer study. We are working on it.*]
- 5.) **Greg Vanderhorse-Village Resident**- Besides stagnant water, trash everywhere along the banks of the creek. Can't we get someone to clean it up?
- 6.) **Thomas Frank Village Resident**- Partnership with Amherst Council Greenway Parks & Trails. Opportunity with Ellicott Creek & Tonawanda Creek.
- 7.) **Jordan Abrams-Village Resident**- Snowplowing concerns, sidewalks kicked up by grinding machine-tried to make sidewalks more level. A lot of residents don't plow sidewalks. Do we want to enforce that? Do we have a heavy hand? Seems like Natale is marking driveway, utility truck there today. Looking forward to walk through Natale put sidewalk in right away. Resident trees planted where sidewalk was supposed to go. Someone sleeping in gazebo couple times last week. Dumpster picks up at Natale 5-6am Natale using Casilio.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 8:04 pm to close the public participation.

Unanimously carried

Report – Mayor Hunt

Attend Police 100th birthday, great event-25yr. time capsule.

Several Board members in attendance for the Chai parade on 8/12/23

8/13/23 Muslim festival

9/11 anniversary to be held at Memorial Park-all are welcomed-22nd anniversary 9:30am

ON MOTION by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, August 28, 2023 at 7:30 p.m.

RESOLVED, that the following ***budget transfers*** are hereby made in the ***General Fund*** for the **2023-2024** fiscal year.

To:	001-1010-4010-0000 (Board of Trustees/Office Supplies)	\$92.00
From:	001-1010-4040-0000 (Board of Trustees/Edu Exp/Travel)	\$92.00
To:	001-1110-4040-0000 (Village Justices/Edu Exp/Travel)	\$380.00
From:	001-1110-4190-0000 (Village Justices/Stenographer)	\$380.00
To:	001-1110-4450-0000 (Village Justices/Misc.)	\$89.00
From:	001-1110-41-0-0000 (Village Justices/Stenographer)	\$89.00
To:	001-1640-4450-0000 (Central Garage/Misc.)	\$109.00
From:	001-1640-4260-0000 (Central Garage/Maint. Supplies)	\$109.00
To:	001-3410-4160-3406 (Fire Protection/PM on Truck 6)	\$425.00
	001-3410-4160-3401 (Fire Protection/PM on Engine 1)	\$1439.00
	001-3410-4160-3491 (Fire Protection/Maint. On 9-1 Truck)	\$969.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$2833.00
To:	001-3620-4100-0000 (Safety Inspection/Professional Fees)	\$28,384.00
From:	001-3620-1000-0000 (Safety Inspection/Personal Services)	\$28,384.00
To:	001-5110-4161-0903 (Street Maint./Dump Truck)	\$250.00
	001-5110-4161-0905 (Street Maint./Int'l Sander/Plow/Dump)	\$20.00
	001-5110-4161-0915 (Street Maint./Ravo Sweeper)	\$693.00
	001-5110-4161-0923 (Street Maint./John Deere Excavator)	\$1463.00
From:	001-5110-4161-0000 (Street Maint./Repairs-Equipment)	\$2426.00
To:	001-7110-2010-0000 (Parks/Capital Improvements)	\$485.00
From:	001-7110-2010-0000 (Parks/Capital Reserve)	\$485.00
To:	001-7110-4450-0000 (Parks/Misc.)	\$150.00
From:	001-7110-4350-0000 (Parks/Pool Supplies)	\$150.00
To:	001-8160-4140-0000 (Refuse & Garbage Collect/Tote Expense)	\$324.00
From:	001-8160-4330-0000 (Refuse & Garbage Collect/Dump Fees)	\$324.00
To:	001-8560-4340-0000 (Shade Trees/Removal)	\$8024.00
From:	001-8560-4360-0000 (Shade Trees/Replacement Regular)	\$8024.00

Unanimously carried

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, August 28, 2023 at 7:30 p.m.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following ***budget transfers*** are hereby made in the ***Glen Park Fund*** for the **2023-2024** fiscal year.

To: 009-7141-2000-0000 (Glen Park/Equipment)	\$4495.00
From: 009-7141-4102-0000 (Glen Park/Landscaping)	\$4495.00

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Eileen Torre, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$1,409,051.76** covering the period from **7/17/2023 – 8/22/2023** are hereby approved as follows:

PAYROLL COVERING - 7/17/2023-7/30/2023	\$ 42,686.82
PAYROLL COVERING - 7/31/2023-8/13/2023	\$ 46,850.51

VOUCHERS COVERING- 7/19/2023-8/1/2023	
GENERAL FUND-	\$ 119,062.77
WATER FUND-	\$ 190,922.04
SEWER FUND-	\$ 858,179.94
GLEN PARK FUND-	\$ 527.07
TRUST & AGENCY FUND-	\$ 13,573.60
DEBT SERVICE-	\$ 5,787.50
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 0.00</u>
	\$ 1,188,052.92

VOUCHERS COVERING- 7/19/2023-8/1/2023	
GENERAL FUND-	\$ 86,128.18
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 7,058.20
GLEN PARK FUND-	\$ 2,252.17
TRUST & AGENCY FUND-	\$ 14,950.71
DEBT SERVICE-	\$ 16,500.00
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 4,572.25</u>
	\$ 131,461.51

GRAND TOTAL	\$ 1,409,051.76
--------------------	------------------------

Unanimously carried

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, August 28, 2023 at 7:30 p.m.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that **Kris Young**, residing at 60 N. Long St., Williamsville, is hereby appointed as an active member of the Williamsville Fire Department, effective September 1, 2023.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Eileen Torre, the following resolution was adopted:

RESOLVED, that **Frederick Stewart**, residing at 20 Noel Drive, Williamsville, is hereby appointed as an active member of the Williamsville Fire Department, effective August 1, 2023.

Unanimously carried

Report – Deputy Mayor DeLano

Looking forward to working with new Board, welcomed new Trustees

Report – Trustee Torre

Reported collaboration between GPJB, Meeting House & HPC

“Glen Park through the Altman Years” presented by Sue Fenster (chair of HPC)-public invited October 19th, 2023 7-8:30pm

Marissa Ricci helped identify native plants and invasive from Environmental Committee- she was promoted to Land Consenancy Executive Director

Report – Trustee Celeste

Nothing to report

Report – Trustee Hahn

Coordination of orientation session with Town of Amherst Planning Department

Beautification Committee invites us for gardening sessions. Board and anyone else to join us

Garden Walk Williamsville will not continue as decided by Beautification Committee, will still be Garden Walk for Amherst

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, August 28, 2023 at 7:30 p.m.

ON MOTION by Trustee Hahn, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the request for an additional street light fixture for Pole #41 on Chalmers Street is hereby approved at the cost of \$93.72.

Unanimously carried

Staff Reports:

Deputy Treasurer: No report

Attorney Grieco: No report

Administrator Canell: Thanked Village staff for their help and support during first month.

Had 39 events in parks booked during August including Froth Fest & WNY Muslims where Mayor Hunt and Secretary to the Mayor, Kathryn, received public service awards from WNY Muslims for their outstanding commitment to public service

Reviewed updates to website and new Property Information Portal.

We continue to cover for Building Clerk position. Covering Planning and Zoning meetings- agendas, minutes, as well as supporting Tony with permits, paperwork, payments.

Getting a lot of guidance and valuable support from Town of Amherst including D. Howard, G. Palumbo, J. Quinn and T. Voigt- appreciate their partnership.

Meeting with Evans Insurance and Mayor to review all policies, claims, history and future needs.

Deputy Treasure Lieb and Administrator Canell will be attending NYCOM September 18-22, 2023

DPW Crew Chief: No report

Executive Session:

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:25pm to open the Executive Session portion of the agenda to discuss two particular employees' work status.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:55pm to close the Executive Session portion of the agenda.

Unanimously carried

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, August 28, 2023 at 7:30 p.m.

Regular Session:

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to adjourn the meeting at 9:00 pm.

Unanimously carried

Sue Canell
Administrator/Clerk-Treasurer