

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, November 10, 2025 at 7:30 p.m.

The Village Board meeting was opened at 7:40pm by Mayor Hunt.

Pledge of Allegiance led by David Sherman at 7:40p.m

Present: Christine Hunt, Mayor
Jim Celeste, Deputy Mayor
Jeffrey Hahn, Trustee
Amy Jackson, Trustee
Steven Meyer, Trustee

Also present: Nick McCormick, Administrator/Clerk-Treasurer
Charles D. Grieco, Village Attorney
Kathryn Rappleye, Deputy Clerk

Absent: Ben Vilonen, Crew Chief

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved at 7:42pm to table the minutes from the October 28, 2025 meeting.

Unanimously carried

Mayor Hunt gave a synopsis of the Rules of Procedure for public meetings.

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, it was moved to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1.) Gene Richards – Village Resident

- Up for nomination to the Planning Board. Thank you Trustee Hahn for your help.
- Applied because issues with apartment complex. Intrigued how the process works.
- Have been approved to the Planning Board and wanted to introduce myself.
[Mayor Hunt: Thank you for volunteering. We appreciate it.]

2.) Tom Frank – Village Resident

- Town of Amherst Planning Department 2010 plan should be carried forward.
- Glen Park Joint Board is a leading agency.
- Part of the Niagara Watershed Greenway.
- Strategic area.
[Mayor Hunt – Next Comp Plan Meeting is December 3, 2025 at Village Hall.]

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ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste it was moved to close the public participation portion of the meeting at 7:48pm.

Unanimously carried

By Mayor’s Appointment, *Eugene Richards* of Williamsville, New York is hereby appointed to the *Planning and Architectural Review Board* effective immediately to fill a vacancy through the 2026-2027 Village year.

Reports & Resolutions – Mayor Hunt

- *Would like to thank all of our Veterans for their sacrifices and service to our country on this eve of Veterans Day. Would also like to thank the families. There’s a family supporting them and living without them while they serve.*
- *Holiday Market -Scheduled for December 6, 2025 from 12:00 noon to 5:00pm followed by the tree lighting at 6:00pm. Wonderful participation last year.*

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, the following resolution was adopted.

BE IT RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2025-2026* fiscal year:

To:	001-8170-4160 Repairs-Equipment.....	\$47.00
From:	001-8170-4260 Maintenance Supplies	\$47.00
To:	001-7110-4161 Sewer Charges.....	\$691.00
From:	001-7110-4070 Utilities	\$691.00
To:	001-5010-2010 Computer Software	\$144.00
	001-2010-4010 Office Supplies.....	\$144.00
To:	001-5110-4161-0903 Repairs 2015 Dump Truck.....	\$117.00
	001-5110-4161-0907 Repairs 2019 Kenworth Dump Truck.....	\$77.00
	001-5110-4161-0912 Repairs 2020 Case 621G Hi-Lift	\$1,581.00
	001-5110-4161-0919 Repairs 2021 Chevy Pickup.....	\$848.00
From:	001-5110-4161 Repairs – Equipment	\$2,623.00
To	001-1620-4260 Maintenance Supplies	\$127.00
From:	001-1620-4240 Paint/Carpet/Etc.	\$127.00
To:	009-7141-4450 Glen Park/Sanitary Waste Disposal	\$690.00
From:	009-7141-4352 Glen Park/Park Maintenance.....	\$690.00
To:	001-3410-4160-3401 Fire Protection/Truck Expense Engine 1	\$425.00
	001-3410-4160-3402 Fire Protection/Truck Expense Engine 2	\$842.00
From:	001-3410-4160 Fire Protection/Truck Expense.....	\$1,267.00

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Unanimously carried.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste , the following resolution was adopted.

BE IT RESOLVED, that payroll and vouchers in the amount of **\$528,747.12** covering the period from **10/20/2025** through **11/06/2025** are hereby approved as follows:

PAYROLL COVERING 10/20/25-11/02/25	\$ 47,349.31
VOUCHERS COVERING FY 2025/2026	
GENERAL FUND	\$ 464,824.20
SEWER FUND	\$ 5,924.81
GLEN PARK FUND	\$ 390.00
TRUST & AGENCY FUND	\$ 5,315.80
SEWER CONSOLIDATON PROJECT	\$ 4,943.00
	\$ 481,397.81
GRAND TOTAL	<u>\$ 528,747.12</u>

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved to go off agenda at 7:50pm

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Jackson, the following resolution was adopted.

WHEREAS, the Village of Williamsville has been awarded funding through the New York State Office of Parks, Recreation and Historic Preservation Environmental Bond Act Municipal Parks and Recreation Grant Program, and

WHEREAS, this funding will support the implementation of the Garrison Park Wading Pool and Bath House Project, which will provide improved recreational amenities for Village residents at the lowest possible cost to the Village and its taxpayers, and

WHEREAS, the total project cost is \$947,500, of which the State has awarded \$852,750 (90%) in grant funds, and the Village will provide \$94,750 (10%) in matching funds to satisfy the requirements of the funding program,

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NOW, THEREFORE BE IT RESOLVED, that Christine Hunt, as Mayor of the Village of Williamsville, is hereby authorized and directed to accept the awarded funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of the Clean Water, Clean Air, and Green Jobs Environmental Bond Act of 2022, and to enter into and execute a project agreement with the State for such financial assistance for the Garrison Park Wading Pool and Bath House Project, and be it further

RESOLVED, that the Village Board authorizes the Mayor to execute all documents, contracts, agreements, amendments, required deeds of easement, and any other related materials necessary to carry out the implementation of the Garrison Park Wading Pool and Bath House Project in accordance with the terms of the award.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved to go back on agenda at 7:51pm.

Unanimously carried

Report & Resolutions – Deputy Mayor Celeste

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, the following resolution was adopted.

WHEREAS, the Village Administrator has returned his warrant and tax roll and has delivered to the Board of Trustees an account of taxes remaining due, amounting to \$148,560.49 containing a description of the land upon which taxes are unpaid, the person whose name is assessed, together with the amount of unpaid tax; and

WHEREAS, the Village Administrator has filed a verified statement that the taxes mentioned in such account remain unpaid, and that after diligent efforts he has been unable to collect same; and

WHEREAS, upon receiving such account from the Village Administrator, the Board of Trustees compared the same with the original tax roll of the Village; and

WHEREAS, said Board of Trustees find such account to be a true transcript and has certified to the effect that they have compared it with the original tax roll and find it to be correct.

NOW, THEREFORE, BE IT RESOLVED, that the Administrator of the Village of Williamsville is hereby credited by this Board of Trustees with the amount of said account in said return; and

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BE IT FURTHER RESOLVED, that a Certificate executed by each member of the Village Board be attached to the account of unpaid taxes stating a total of unpaid taxes in the amount of \$148,560.49 and reciting that the account has been compared and found to be correct; and that the Administrator transmit said account and certificate to the appropriate officer of the County of Erie by November 17, 2025, to enforce collection pursuant to Section 1442 of the Real Property Tax Law.

Unanimously carried

Reports & Resolutions – Trustee Hahn

- Continued success in increasing our volunteers.
- Nice to see the volunteer message on the marquee.
- Recommends residents attend the Comprehensive Plan meetings

Reports & Resolutions – Trustee Jackson

- Thank you to Luke Avery for his Eagle Scout project in Glen Park. The wind phone has been installed on the west side of the park near the pond.

ON MOTION by Trustee Jackson, seconded by Deputy Mayor Celeste , the following resolution was adopted.

RESOLVED that *Trisheia Shelton* of Amherst, New York is hereby appointed to the *Arts, Culture and Diversity Committee* effective immediately for the 2025-2026 Village year.

Unanimously carried

Reports & Resolutions – Trustee Meyer

- Tremendous thank you to the Environmental Advisory Committee as well as our Village DPW for facilitating our a pumpkin composting collection event on Saturday, November 8, 2025. 385 pumpkins were collected – that’s half of what was collected town-wide.
- Fun fact-if you stacked these pumpkins on top of each other, that would be 26 feet taller than the Electric Tower in downtown Buffalo.

ON MOTION by Trustee Meyer, seconded by Deputy Mayor Celeste , the following resolution was adopted.

BE IT RESOLVED that all members of the Planning and Zoning Board are hereby authorized to attend the NYCOM webinar four-part training during November and December 2025 at a cost not to exceed \$65.00 each.

Unanimously carried

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Staff Reports:

Attorney Greico:

-Nothing this evening.

Administrator McCormick:

-In the process of securing identification badges for Village DPW employees to ensure passage during weather events.

Deputy Clerk Rappleye:

-Nothing to report this evening.

ON MOTION by Mayor Hunt and seconded by Deputy Mayor Celeste, it was moved to adjourn at 8:00pm.

Unanimously carried

The next regular Village Board meeting will be held on Monday, November 24, 2025, at Village Hall, 5565 Main Street, Williamsville, NY.



Nick McCormick
Administrator/Clerk-Treasurer