

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, March 9, 2026 at 7:37 p.m.**

The Village Board meeting was opened at 7:37pm by Mayor Hunt.

Pledge of Allegiance led by Mr. David Sherman at 7:37pm.

Present: Christine Hunt, Mayor  
Jim Celeste, Deputy Mayor  
Jeffrey Hahn, Trustee  
Amy Jackson, Trustee  
Steven Meyer, Trustee

Also present: Charles D. Grieco, Village Attorney  
Nick McCormick, Administrator/Clerk-Treasurer  
Kathryn Rapple, Deputy Clerk

**ON MOTION** by Mayor Hunt, seconded by Trustee Jackson, it was moved at 7:38pm to approve the minutes from the February 9, 2026 meeting as amended.

Unanimously carried

**Guest:** Chief Vogel  
Williamsville Fire Company

**Summary:** LUCAS Device Presentation

- Purchased with grant from Assembly Member, Karen McMahan's office.
- Williamsville is very grateful for the funding and the equipment.
- CPR is very manpower intensive as it is exhausting.
- Compressions should be completed at a rate of 100/minute at a depth of 2".
- That would require rotating fire fighters every 2 minutes.
- Protocol is to work a cardiac arrest on scene for at least 20 minutes.
- LUCAS performs CPR and firefighter can take care of ventilation.
- Not only does it make the compressions very consistent but the depth rate stays consistent.
- Manual compressions are performed while LUCAS is set up.
- The device is effective on almost everyone; severely obese and small children are the exception.
- Compression only or interval compression with ventilation is available.
- LUCAS can be used in conjunction with AED machine. The monitor will read underlying rhythm recording electrical activity.
- This device puts Williamsville in the forefront of Emergency Medical Care.
- LUCAS device is operational during transport to hospital.
- All 50 members of the WFD have been trained on this life-saving device.

*[Mayor Hunt thanked Chief Vogel and the Williamsville Fire Fighters for the informative demonstration.]*

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Mayor Hunt gave a synopsis of the Rules of Procedure for public meetings.

**ON MOTION** by Mayor Hunt, seconded by Trustee Meyer, it was moved to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

**1.) Thomas Frank – Village Resident**

- Believes that there should be a quarterly joint meeting with the Village of Williamsville and the Town of Amherst because of the infrastructure maintenance and management of the water and sewer lines. Orchard Park has joint meetings on a quarterly basis.
- Intermunicipal cooperation is crucial.
- Town passed a bond resolution for \$710,000.00 having to do with the management and maintenance of the sewer improvement projects.
- Erie County park in Tonawanda is part of the Ellicott Creek watershed, the hydrogeographic topography that the US Army Corps of Engineers has access to.

**ON MOTION** by Mayor Hunt, seconded by Trustee Hahn it was moved to close the public participation portion of the meeting at 7:56pm.

Unanimously carried

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## **Village of Williamsville, New York Proclamation**

**WHEREAS**, the Erie County Fire Services Wall of Honor was constructed to serve as public recognition honoring those members who promote fire service values through selfless dedication, talents and sacrifice; and

**WHEREAS**, David Sherman, of the Williamsville Fire Department, and President of the Erie County Firefighter Newspaper, was added to the Erie County Wall of Honor on October 23, 2025, in honor of his exceptional history of dedicated service; and

**WHEREAS**, the Williamsville Village Board would like to publicly recognize David Sherman for receiving this honor by way of his many contributions to our local community and thank him for inspiring others to follow in his example.

**NOW, THEREFORE**, by the authority vested in me as Mayor of the Village of Williamsville, on behalf of the Village of Williamsville Board of Trustees and all citizens hereof, I, Christine Hunt, Mayor of the Village of Williamsville, do hereby proclaim the following:

1. That David Sherman be and is hereby officially commended by the citizens of the Village of Williamsville as a role model of community service and stewardship;
2. That this Proclamation be presented to him to serve as a reminder of our gratitude for his commitment to Village residents and the Village of Williamsville Board;
3. That a copy of this Proclamation be made a part of the Official Records of the Village of Williamsville, New York.

*[Mayor Hunt-Congratulations David and thank you for everything you have done for the Village. We really appreciate you.]*

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*Comments from Mr. Sherman:*

- *(Rick Andrews) is responsible for my joining the Fire Department. Week after week he kept slipping the application through the door slot (at the Bee) stating that I come to all the calls, might as well join.*
- *I am very flattered.*
- *All these gentlemen (pointing to firefighters in the audience) deserve their own wall of honor.*
- *I've know these guys a long time and appreciate them. They are my friends and worked with them for a long time, some a very long time.*
- *County recognition is very nice and a humbling experience but this is very special coming from the Village.*

*[Mayor Hunt – You mean a lot to the Village. I've know Dave quite a while and always enjoyed working with him when we sat on this Board together and I would like to thank him for the moments that he stood up and helped us on this Board.]*

**Reports & Resolutions – Mayor Hunt**

*-Several projects are being worked on at this time. Continuously getting updates for the sewer project which is moving right along.*

*-We are applying for more grants for our streets and sidewalks for continual improvements to our Village.*

*-We are obtaining quotes to paint the inside of the Meeting House as it needs a fresh coat.*

*-WBA and the Jolly Boys are working on a food drive project we have named Potluck in conjunction with our 250 Birthday of Our Nation Celebration. It was brought to the Board's attention by Tricia Brown that there is a need to assist in filling the food pantry at the Williamsville Central School District. The Jolly Boys were onboard immediately after hearing of the need. The collection of food donations will be a continuous project throughout the year in the Village.*

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Celeste, the following resolution was adopted.

**BE IT RESOLVED**, that the following *budget transfers* are hereby made in the **General Fund** for the **2025-2026** fiscal year:

To: 001-5142-4000 Repairs Plow Truck.....	\$406.00
From: 001-5142-2000 Equipment .....	\$406.00

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To:	001-5110-4161-0901 Repairs 2018 Chevy Colorado .....	\$141.00
	001.5110.4161-0902 Repairs 2002 Int'l Dump With Plow Frame.....	\$20.00
	001-5110-4161-0903 Repairs 2015 Dump Truck.....	\$1,455.00
	001-5110-4161-0906 Repairs 2007 International 4300 Dump.....	\$110.00
	001-5110-4161-0993 GMC CJ 1600 Sewer Jet.....	\$508.00
	001-5110-4161-0916 Repairs 2012 Chevy 2500 HD 4x4 .....	\$185.00
	001-5110-4161-0925 Repairs 2013 Mini Loader .....	\$208.00
	001-5110-4161-0925 Repairs 2020 Vactor Pargm Vac Excav. Truck.....	\$31.00
From:	001-5110-4161 Repairs-Equipment.....	\$648.00
	001-5110-4250 Gas & Oil .....	\$2,010.00
To:	001-3410-2010 Major Equipment.....	\$875.00
	001-3410-2060 Computer Equipment .....	\$644.00
From:	001-3410-4040 Education Exp/Travel.....	\$1,519.00
To:	001-1640-4160 Building Repairs & Maintenance.....	\$139.00
From:	001-1640-4161 Small Equipment Repairs.....	\$139.00
To:	001-1411-4020 Records Disposal.....	\$75.00
From:	001-1410-4600 Computer Support .....	\$75.00

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Jackson, the following resolution was adopted.

**BE IT RESOLVED**, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the *2025-2026* fiscal year:

To:	009-7141-4430 (Glen Park) Sanitary Waste Disposal.....	\$690.00
From:	009-7141-4352 (Glen Park) Park Maintenance .....	\$690.00

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**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Celeste, the following resolution was adopted.

**BE IT RESOLVED**, that payroll and vouchers in the amount of **\$291,981.06** covering the period from **2/09/2026** through **3/04/2026** are hereby approved as follows:

<b>PAYROLL COVERING 2/09/26-2/22/2026</b>	<b>\$ 56,396.46</b>
<b>VOUCHERS COVERING 2/10/2026-3/04/2026</b>	
GENERAL FUND	\$ 37,612.42
SEWER FUND	\$ 1,986.76
TRUST & AGENCY FUND	\$ 780.22
VILLAGE HALL RENOVATIONS	\$ 195,205.20
	<b>\$ 235,584.60</b>
<b>GRAND TOTAL</b>	<b><u>\$ 291,981.06</u></b>

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Jackson, the following resolution was adopted as amended.

**RESOLVED**, that the Village Board hereby adopts the attached *Investment Policy for the Village of Williamsville (Attachment 1)* as attached and amended during the 2025-2026 official Village year.

Unanimously carried

**Report & Resolutions – Deputy Mayor Celeste**

**ON MOTION** by Deputy Mayor Celeste, seconded by Trustee Jackson, the following resolution was adopted.

**WHEREAS**, the Village Board desires to pursue funding opportunities to complete the Sidewalk Gap Infill Project, Phase 2; and

**WHEREAS**, the Village Board desires to provide this type of facility to residents at the lowest possible cost to the Village and Village taxpayers; and

**WHEREAS**, the Village Board desires to apply for financial assistance through the New York State Department of Transportation (NYSDOT) Transportation Alternatives Program (TAP); and

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**WHEREAS**, the Village Board commits to providing the required local matching funds to ensure the timely implementation of the proposed project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby authorizes the submission of an application to the New York State Department of Transportation for 2025 Transportation Alternatives Program (TAP) funds for the Sidewalk Gap Infill Project, Phase 2, in an amount not to exceed \$2,149,792, representing 80% of the total project cost of \$2,687,240; and

**BE IT FURTHER RESOLVED**, that upon approval of the application for financial assistance, the Village shall make available a minimum of \$537,448, representing 20% of the total project cost, as matching funds to satisfy the requirements of the funding program; and

**BE IT FURTHER RESOLVED**, that the Village Board authorizes the Mayor to sign all documents and agreements related to the Transportation Alternatives Program (TAP) application; and

**BE IT FURTHER RESOLVED**, that Christine Hunt, as Mayor of the Village of Williamsville, is hereby authorized and directed to file an application for funds from the New York State Department of Transportation under the 2025 Transportation Alternatives Program and, upon approval of said request, to enter into and execute a project agreement with the New York State

Department of Transportation for such financial assistance for the proposed Sidewalk Gap Infill Project, Phase 2.

Unanimously carried

**Reports & Resolutions – Trustee Hahn**

*-Have received Volunteer Applications and that is great to see.*

*-Thank you to Crew Chief Vilonen for supplying the Board with your project list during Work Session tonight. Much appreciated.*

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**Reports & Resolutions – Trustee Jackson**

**ON MOTION** by Trustee Jackson, seconded by Deputy Mayor Celeste, the following resolution was adopted.

**WHEREAS**, the Village holds assigned funds totaling \$5,530 for the Glen Park Art Festival; and

**WHEREAS**, the purpose of these funds has been completed, necessitating the funds to be reassigned to the Historic Property Assigned Fund;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board authorizes the Administrator the reassignment of \$5,530 from the Glen Park Art Festival Assigned Fund to the Historic Property Assigned Fund.

*[Mayor Hunt clarified that these funds were from a time when the Village of Williamsville ran the Glen Park Art Festival and that these funds were the remainder of that assignment.]*

*[Trustee Hahn clarified what the Historic Properties Assigned Fund is ]*  
*[Administrator McCormick stated that it is related to the Section House.]*

Unanimously carried

**Reports & Resolutions – Trustee Meyer**

*-We are in the early stages of thinking about bringing a food producing community garden to the Village of Williamsville. Anyone with experience in this area or has interest, please let me or anyone here at Village Hall know. We'd love to get your input as we get started on this exciting new idea.*

**Staff Reports:**

*Attorney Greico:*

*-None*

*Administrator McCormick:*

*-Grant Reimbursement Update:*

- 1. We have received monies from Erie County for the Island Park Waterline Installation.*
- 2. Public Benefit Grant used for the Island Park water line.*
- 3. Also received reimbursement from the county for outstanding tax warrants totaling \$170,000.00.*

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*Crew Chief Vilonen:*

*-Brush, metal and electronic pick up resumes on the second and fourth Monday of the month without need to call and schedule.*

*[Mayor Hunt informed of DPW projects:*

*-Currently have 15 ongoing projects*

*-10 Upcoming projects*

*-20 projects as summer ramps up*

*We thank our DPW for what you do for the Village.*

*It could not shine the way it does without them.*

*Deputy Clerk Rappleye:*

*-Happy to say that we have had 13 Volunteer Applications submitted since the last Board Meeting.*

**ON MOTION** by Mayor Hunt and seconded by Deputy Mayor Celeste, it was moved to adjourn at 8:11pm.

Unanimously carried

The next regular Village Board meeting will be held on Monday, March 23, 2026, at Village Hall, 5565 Main Street, Williamsville, NY.

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Nick McCormick  
Administrator/Clerk-Treasurer