

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, April 13, 2026 at 7:30 p.m.

The Village Board meeting was opened at 7:34pm by Mayor Hunt.

Pledge of Allegiance led by Deputy Clerk Rappleve at 7:34pm.

Present: Jim Celeste, Deputy Mayor
Jeffrey Hahn, Trustee
Amy Jackson, Trustee
Steven Meyer, Trustee

Also present: Charles D. Grieco, Village Attorney
Nick McCormick, Administrator/Clerk-Treasurer
Kathryn Rappleve, Deputy Clerk

Absent: Christine Hunt, Mayor

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, it was moved at 7:35pm to approve the minutes from the March 23, 2026 meeting.

Unanimously carried

Deputy Mayor Celeste gave a synopsis of the Rules of Procedure for public meetings.

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, it was moved to open the public participation portion of the meeting at 7:37pm.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1. Zach Frank – Village Resident + Village Business Owner

- Happy with Music on Main.
- Coworkers from art gallery pick up trash on Main Street from RationAles to Creekview every Thursday after Music on Main.
- Welcomes anyone who would like to assist. Gloves and garbage bags will be provided. Volunteers can meet at gallery (5461 Main St.) at 10:30pm.
[Board thanked Mr. Frank for his initiative.]

2. Thomas Frank – Village Resident

- Waterkeepers/Greenway
- Ellicott Creek Greenway

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3. Gabrielle Citriniti – Village Resident

- Airbnb questions
- *[Attorney Grieco-Village Board adopted a moratorium on short-term rentals that require special use permit, last year. The public hearing on extending the moratorium will be at the next Board meeting on April 27, 2026.]*
- Eagle St. missing ‘No Parking’ sign between Evans St. and North Ellicott St. *[Crew Chief Vilonen stated that he would look into replacing said sign.]*

4. Doug Richardson – Village Resident

- Regarding the hotel tax, Town of Amherst proposes 2.5% Village is proposing 5.0%.
- Village only has 1 hotel.
- Most stays are not 1 day but are 2-3 days.
- Would like to keep business in the Village and feels that 5% is too high forcing businesses out.

5. Libby Overfield – Village Resident

- Wisperings of walking path going in between homes and creek.
- *[Crew Chief Vilonen – There are no plans at this time for a walking path along the creek at this point.]*
- *[Attorney Grieco – Just to be clear, the Village does own the strip of land in the backyards in that area.]*

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Hahn it was moved to close the public participation portion of the meeting at 8:01pm.

Unanimously carried

Public Hearing

Tentative 2026-2027 Budget

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, it was moved at 8:01 p.m. to open this public hearing.

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Hahn, it was moved to close the public hearing participation portion of the meeting.

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Reports & Resolutions – Deputy Mayor Celeste

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Hahn, the following resolution was adopted.

BE IT RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2025-2026** fiscal year:

To:	001-5110-4161-0915 Repairs 2013 Ravo Sweeper	\$2,398.00
	001-5110-4161-0914 Repairs 2017 Willie Sidewalk Plow	\$2,260.00
	001-5110-4161-0910 Repairs 2009 Ford F350 (Green) Purchased 4/09.....	\$1,197.00
	001-5110-4161-0917 Repairs 2018 Chevy 3500HD 4x4	\$847.00
	001-5110-4161-0906 Repairs 2007 International 4300 Dump.....	\$425.00
	001-5110-4161 Repairs Equipment	\$256.00
	001-5110-4161-0925 Repairs 2013 Mini Loader	\$52.00
	001-5110-4161-0908 Repairs 2011 Chevy Silverado 3500 HD.....	\$4.00
From:	001-5110-4250 Gas & Oil	\$7,439.00
To:	001-5110-4050 Drug/Alcohol Testing.....	\$79.00
From:	001-5010-4061 Cellular Phone.....	\$79.00
To:	001-3410-4160-3402 Truck Expense Engine 2	\$334.00
From:	001-3410-4160 Truck Expense.....	\$334.00
To:	001-3410-4070 Utilities	\$164.00
From:	001-3410-4071 Sewer Charges.....	\$164.00
To:	001-3410-2020 Expendable Equipment	\$84.00
From:	001-3410-2070 Office Equipment.	\$84.00
To:	001-1950-4100 Refund of Village Taxes	\$920.00
	001-1920-4000 Association Dues.....	\$126.00
From:	001-1640-4440 Parts.....	\$1,046.00
To:	001-1640-4160 Building Repairs & Maintenance	\$887.00
	001-1640-4260 Maintenance Supplies	\$197.00
From:	001-1640-4161 Small Equipment Repairs.....	\$1,084.00
To:	001-1620-4260 Maintenance Supplies	\$128.00
	001-1620-4230 Building Maintenance	\$104.00
From:	001-1620-4240 Paint/Carpet/Etc.	\$232.00
To:	001-8745-4160 Repairs-Maintenance & Paint, Etc.....	\$3,750.00
From:	001-8560-4350 Trees-Maintenance	\$3,750.00

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To: 001-8163-4330 Dump Fees.....	\$148.00
From: 001-8162-4700 Leaf Composting.....	\$148.00
To: 001-7530-4070 Utilities.....	\$1,372.00
From: 001-7530-4230 Maintenance.....	\$1,372.00
To: 001-7110-4071 Sewer Charges.....	\$691.00
From: 001-7110-4161 Repairs – Lights.....	\$691.00
To: 001-1410-4050 Tax Roll Preparation.....	\$4.00
From: 001-1410-4060 Telephone.....	\$4.00

Unanimously carried

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Hahn, the following resolution was adopted.

BE IT RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the **2025-2026** fiscal year:

To: 007-8120-4163 Sewer Cleaning/Televising.....	\$2,075.00
From: 007-8120-4161 Repairs - Lines.....	\$2,075.00

Unanimously carried

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Hahn, the following resolution was adopted.

BE IT RESOLVED, that payroll and vouchers in the amount of **\$274,898.27** covering the period from **3/23/2026** through **4/09/2026** are hereby approved as follows:

PAYROLL COVERING 3/23/26-4/05/2026	\$ 51,963.27
VOUCHERS COVERING 4/01/2026-4/09/2026	
GENERAL FUND	\$ 68,930.50
SEWER FUND	\$ 6,577.82
GLEN PARK FUND	\$ 42.93
TRUST & AGENCY FUND	\$ 3,055.88
VILLAGE HALL RENOVATIONS	\$ 126,320.73
COMMUNITY PLAN	\$ 18,007.14
	\$ 222,935.00
 GRAND TOTAL	 <u>\$ 274,898.27</u>

Unanimously carried

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ON MOTION by Deputy Mayor Celeste, seconded by Trustee Hahn, the following resolution was adopted.

WHEREAS, the *Tentative Budget* for the 2026-2027 fiscal year has been duly represented to the Village Board by the Budget Officer and a duly advertised public hearing has been held thereon;

NOW, THEREFORE, BE IT RESOLVED, pursuant to Section 5-508(4) of Village Law, that the said tentative budget and the salaries and wages as stated in the Salary Schedule are hereby adopted for the Village of Williamsville for the 2026-2027 fiscal year, as follows:

- General Fund \$3.2815 per \$1,000 of assessed value at 100% equalization
- Water Fund \$1.87 surcharge
- Sewer Fund \$0.4223 per \$1,000 of assessed value
 \$10.4610 per 1,000 gallons of water consumed
- Glen Park Fund \$72,000
- Debt Service Fund \$464,790

Unanimously carried

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Meyer, the following resolution was adopted.

WHEREAS, the New York State Department of Transportation (NYSDOT) has implemented a web-based reporting system called Equitable Business Opportunities (EBO) to streamline and satisfy Title VI Civil Rights Reporting requirements for Federal-Aid locally sponsored contracts; and

WHEREAS NYSDOT requires that each local municipality as a sub-recipient to NYSDOT of Federal funds and sponsor of Federal-Aid Contracts to identify primary users in order to access and use the systems for Title VI compliance reporting requirements.

THEREFORE, BE IT RESOLVED, that the Village Board identifies Christine L. Hunt as the Responsible Local Official (RLO), and Benjamin Vilonen as the EBO Administrator for the Village of Williamsville effective immediately.

Unanimously carried

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Hahn, the following resolution was adopted.

WHEREAS, pursuant to an advertisement for bids for the Village of Williamsville Sidewalk Gap project, one bid was received; and

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WHEREAS, Millenium Construction, Inc., was the sole bid for the project, with a base bid of \$849,976.00;

NOW, THEREFORE BE IT RESOLVED THAT the Village of Williamsville hereby awards the Sidewalk Gap Project contract to Millenium Construction, Inc., for their bid of \$849,976.00;

BE IT FURTHER RESOLVED, that the Board of Trustees acknowledge that this bid exceeds the programmed amount of \$635,384.00 which is to be paid through the TAP Federal Assistance fund program, and acknowledges that the Village will cover any costs exceeding the programmed amount from general fund appropriations.

Unanimously carried

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, the following resolution was adopted.

RESOLVED, that *Tamera Thomas* of *Cheektowaga, NY*, is hereby appointed as Secretary to the Mayor at a salary of \$42,770 per year effective April 6, 2026, to fill a vacancy through the 2025-2026-Village year.

Unanimously carried

Reports & Resolutions – Trustee Hahn

-Would like to thank everyone for coming and consider joining one of our many committees or our excellent Fire Department.

ON MOTION by Trustee Hahn, seconded by Trustee Meyer, the following resolution was adopted.

WHEREAS, the Comprehensive Plan update is currently underway for the Village of Williamsville; and

WHEREAS, every member of the Williamsville Planning & Architectural Review Board must be assigned to the Comprehensive Plan Committee per County grant guidelines;

THEREFORE, BE IT RESOLVED, that the Village of Williamsville Board of Trustees hereby appoint current Planning Board Member, *Eugene Richards* of Williamsville, New York, to the Comprehensive Plan Update Committee effective immediately.

Unanimously carried

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ON MOTION BY Trustee Hahn seconded by Trustee Jackson, the following resolution was adopted.

RESOLVED, that the Village Clerk is hereby authorized and instructed to publish an advertisement for bids for the Lehigh Valley Section House Exterior Abatement Phase 3 project located in the Village of Williamsville. Bids for the abatement project are to be received at the office of the Village Clerk until Thursday, May 14th, 2025, at 10:00am local time.

Unanimously carried

Reports & Resolutions – Trustee Jackson

-Love My Parks Day will be held on May 2, 2026. Volunteers to meet at the Noll Nature Pavillion at Glen Park. We will be working from 10am-2pm. Volunteers needed.

-Parks Committee will meet at 7pm on April 21 at Village Hall.

-Glen Park Joint Board will meet at 7pm on May 13 at Village Hall.

-Arts, Culture and Diversity will meet at 7pm on May 14 at Village Hall.

-These meetings are open to the public. Please join us. We are always looking for new members.

ON MOTION BY Trustee Jackson, seconded by Deputy Mayor Celeste, the following resolution was adopted.

WHEREAS, the Village desires to support pollinators which are critical for the ecosystem and experiencing population decline; and

WHEREAS, allowing lawns to grow unmown in late spring provides essential early-season foraging habitat;

THEREFORE, BE IT RESOLVED, that as per the Village Code, Chapter 11-2 (D), the Village Board of Trustees have determined for 2026, the period of May 1, 2026 through June 1, 2026 as the period of suspension to prohibition provided for in the Village Code, Chapter 11-2 (Unlawful growth of weeds, grass and poisonous plants), subsections A and B, to be more commonly referred to as the period of “No Mow May”.

BE IT FURTHER RESOLVED that this initiative is strictly voluntary, and residents must continue to adhere to ordinances regarding noxious weeds.

Unanimously carried

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ON MOTION by Trustee Jackson, seconded by Deputy Mayor Celeste, the following resolution was adopted.

WHEREAS, the Village of Williamsville is committed to implementing green infrastructure to manage stormwater runoff, improve water quality, and promote ecological sustainability; and

WHEREAS, the Village of Williamsville has previously installed bioswales to serve as natural stormwater management systems; and

WHEREAS, these bioswales require regular, scheduled maintenance-including but not limited to, sediment removal, vegetation management, weeding, debris removal, and erosion repair-to function as designed;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees authorizes the Mayor and Administrator to execute a contract with Alexandra Zirkle, PhD for professional services to in the amount of \$7,750.00, including procurement of plant stock and supervision of intern, to be paid out of the Parks Capital Improvements appropriations.

Unanimously carried

ON MOTION by Trustee Jackson, seconded by Trustee Hahn, the following resolution was adopted.

WHEREAS, the Village of Williamsville desires to provide educational and professional development opportunities to students while supporting its operational needs; and

WHEREAS, the Board of Trustees has identified a need for temporary assistance with maintenance of the bioswales throughout the Village;

NOW, THEREFORE, BE IT RESOLVED, that a temporary, paid internship position titled “Village Intern” is hereby created with the Office of the Village Clerk, at a rate of \$16.00 per hour, not to exceed 120 hours for Summer and 120 hours for Fall seasons.

Unanimously carried

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Reports & Resolutions – Trustee Meyer

ON MOTION by Trustee Meyer, seconded by Deputy Mayor Celeste, the following resolution was adopted as amended.

WHEREAS, the Village of Williamsville entered into a contract with CIR Electrical Construction Corporation for electrical work related to the ADA Upgrades to Village Hall and Fire Department; and

WHEREAS, in the course of work, it became necessary to modify the scope of work and materials which are necessary to complete the project and are in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the proposed change order for an increase of \$4,498.04, for a total new contract sum of \$111,698.04.

Unanimously carried

ON MOTION by Trustee Meyer, seconded by Deputy Mayor Celeste, the following resolution was adopted.

WHEREAS, the Village of Williamsville entered into a contract with Foreman Enterprises, Inc., for general construction related to the ADA Upgrades to Village Hall and Fire Department; and

WHEREAS, in the course of work, it became necessary to modify the scope of work and materials which are necessary to complete the project and are in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the proposed change order for an increase of \$13,772.00, for a total new contract sum of \$641,272.00.

Unanimously carried

ON MOTION by Trustee Meyer, seconded by Trustee Jackson, the following resolution was adopted.

WHEREAS, the Village of Williamsville entered into a contract with Parise Mechanical, Inc., for mechanical work related to the ADA Upgrades to Village Hall and Fire Department; and

WHEREAS, in the course of work, it became necessary to modify the scope of work and materials which are necessary to complete the project and are in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the proposed change order for an increase of \$212.00, for a total new contract sum of \$37,012.00.

Unanimously carried

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Staff Reports:

Attorney Greico:

-None this evening

Administrator McCormick:

-Nothing further to report

Crew Chief Vilonen:

-Nothing further to report

Deputy Clerk Rappleye:

-Nothing to report

ON MOTION by Deputy Mayor Celeste and seconded by Trustee Hahn, it was moved to adjourn at 8:08pm.

Unanimously carried

The next regular Village Board meeting will be held on Monday, April 27, 2026, at Village Hall, 5565 Main Street, Williamsville, NY.

Nick McCormick
Administrator/Clerk-Treasurer