

**Village of Williamsville  
Village Board Meeting Agenda  
5565 Main Street, Williamsville, New York  
May 26, 2026 at 7:30pm**

I. **Call to Order**            Pledge of Allegiance  
   Roll Call

II. **Approval of Minutes**    May 11, 2026

III. **Rules of Procedure**

IV. **Suspension of Rules for Public Participation**

V. **Proclamation(s)**        None

VI. **Public Hearing(s)**      None

VII. **Village Board**

**Mayor Hunt – Reports & Resolutions**

- a) Reports
- b) Authorize Transfers
- c) Authorize Payroll & Vouchers
- d) Resolution: IMA for ZEO Palumbo
- e) Resolution: Addition of Member to Ellicott Creek Ad Hoc Committee
- f) Resolution: Appoint Garrison Park Wading Pool Attendants

**Deputy Mayor Celeste – Reports & Resolutions**

- a) Reports
- b) Resolution: Create Supervisory Position at Glen Park Pool
- c) Resolution: Authorize Publication of Public Hearing Regarding Local Law #3 as it Relates to Sidewalks

**Trustee Hahn – Reports & Resolutions**

- a) Reports

**Trustee Jackson – Reports & Resolutions**

- a) Reports
- b) Resolution: Appoint Honorary Member to Glen Park Joint Board
- c) Resolution: Invasive Species Removal

**Trustee Meyer – Reports & Resolutions**

- a) Reports

VIII. **Staff Reports**

IX. **Executive Session**

X. **Adjournment**

*This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/14/25*

## Meetings Schedule

*(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up-to-date information)*

- 1<sup>st</sup> Mon Planning Board Work Session 7:00pm Meeting / 7:30pm
- 2<sup>nd</sup> Mon Village Board Work Session 6:00pm / Meeting 7:30pm
- 3<sup>rd</sup> Mon Environmental Advisory Council 7:15pm
- 3<sup>rd</sup> Mon Meeting House Events Committee 6:15pm (Mtg House)
- 4<sup>th</sup> Mon Village Board Work Session 6:00pm / Meeting at 7:30pm
- 3<sup>rd</sup> Tue Parks Committee 7:00pm
- 3<sup>rd</sup> Tue Tree Board 6:00pm
- 3<sup>rd</sup> Thu Youth & Rec 7:00pm
- 4<sup>th</sup> Tue HPC Work Session 7:00pm Meeting 7:30pm
- 4<sup>th</sup> Tue Youth & Recreation Committee 7:00pm (Aud)
- 2<sup>nd</sup> Wed Glen Park Joint Board 7:00pm in Conference Room
- 3<sup>rd</sup> Wed ZBA Work Session 7:00pm/ Meeting 7:30pm (Aud)
- 1<sup>st</sup> Thu Traffic & Safety Committee 6:30pm
- 1<sup>st</sup> Thu Technical Advisory Committee 9:00am
- 2<sup>nd</sup> Thu Arts, Culture & Diversity Committee 7:00pm
- 3<sup>rd</sup> Thu Glen Park Art Festival Meeting 7:00pm

## Village Board Liaisons

*(Updated 7/15/25)*

**MAYOR HUNT:** APD, Williamsville Fire Department, Executive Safety Committee, Records Management Committee, Co-Liaison DPW, Co-Liaison WBA

**DEPUTY MAYOR CELESTE:** Traffic & Safety, Meeting House, Co-Liaison DPW, Intergovernmental Agency, Youth & Recreation

**TRUSTEE HAHN:** Tree Board, Planning & Architectural Review Board, Beautification Committee, Erie County Energy, Community Plan Action Committee, Co-Liaison Williamsville Business Association

**TRUSTEE JACKSON:** Arts/ Culture & Diversity Committee, Co-Liaison Glen Park Joint Board, Parks Committee

**TRUSTEE MEYER:** Environmental Advisory Council, Historic Preservation Commission, Zoning Board of Appeals, Co-Liaison Glen Park Joint Board

## Meetings & Events

*(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)*

### June 2026

- 1 Planning Board 7:00pm
- 4 Traffic & Safety 6:30pm
- 8 Village Board Work Session 6:00pm**
- 8 Village Board Regular Session 7:30pm**
- 9 Beautification Committee 1pm
- 10 Glen Park Joint Board 7:00pm
- 15 Meeting House Events Committee 6:30pm
- 15 Environmental Advisory Council 7:15pm
- 16 Tree Board 6:00pm
- 16 Parks Committee 7:00pm
- 17 Zoning Board of Appeals 7:00pm
- 18 Youth & Recreation
- 22 Village Board Work Session 6:00pm**
- 22 Village Board Regular Session 7:30pm**
- 23 Historic Preservation Commission 7:00pm
- 24 Comprehensive Plan Committee 6:30pm

### July 2026

- 2 Traffic & Safety 6:30pm
- 8 Glen Park Joint Board 7:00pm
- 9 Arts & Culture Committee 7:00pm
- 13 Village Board Work Session 6:00pm**
- 13 Village Board Regular Session 7:30pm**
- 14 Beautification Committee 1pm
- 18 Youth & Recreation
- 20 Meeting House Events Committee 6:30pm
- 20 Environmental Advisory Council 7:15pm
- 21 Tree Board 6:00pm
- 21 Parks Committee 7:00pm
- 22 Comprehensive Plan Update Committee 6:30pm
- 27 Village Board Work Session 6:00pm**
- 27 Village Board Regular Session 7:30pm**



Visit the Village website at

[www.williamsvilleny.gov](http://www.williamsvilleny.gov)

For Village information, news & events.

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[www.Facebook.com/williamsville](https://www.Facebook.com/williamsville)

## HUNT #1

**BE IT RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the *2025-2026* fiscal year:

TO	001.1010.1000	PERSONAL SERVICES	\$ 1,559.00
	001.1110.1000	PERSONAL SERVICES	\$ 2,359.00
	001.1410.1000	PERSONAL SERVICES	\$11,308.00
	001.1420.1000	PERSONAL SERVICES	\$ 1,504.00
	001.1640.1000	PERSONAL SERVICES	\$ 8,744.00
	001.1640.1001	PERSONAL SERVICES - OVERTIME	\$ 140.00
	001.3310.1001	PERSONAL SERVICES - OVERTIME	\$ 274.00
	001.5010.1000	PERSONAL SERVICES	\$ 2,734.00
	001.5110.1000	PERSONAL SERVICES	\$ 17,234.00
	001.5142.1000	PERSONAL SERVICES	\$ 25,811.00
	001.5142.1001	PERSONAL SERVICES - OVERTIME	\$ 3,364.00
	001.7110.1000	PERSONAL SERVICES	\$ 4,927.00
	001.8140.1000	PERSONAL SERVICES	\$ 5,628.00
	001.8140.1001	PERSONAL SERVICES - OVERTIME	\$ 141.00
	001.8162.1000	PERSONAL SERVICES	\$ 9,915.00
	001.8170.1000	PERSONAL SERVICES	\$ 803.00
	001.8560.1000	PERSONAL SERVICES	\$ 13,897.00
FROM	001.1210.1000	PERSONAL SERVICES	\$ 2,075.00
	001.1620.1000	PERSONAL SERVICES	\$ 2,466.00
	001.1990.4000	CONTINGENT ACCOUNT	\$ 34,391.00
	001.3310.1000	PERSONAL SERVICES	\$ 1,228.00
	001.3410.1000	PERSONAL SERVICES	\$ 34,914.00
	001.3620.1000	PERSONAL SERVICES	\$ 9,543.00
	001.5110.1001	PERSONAL SERVICES - OVERTIME	\$ 427.00
	001.7110.1001	PERSONAL SERVICES - OVERTIME	\$ 5,068.00
	001.7310.1000	PERSONAL SERVICES	\$ 700.00
	001.7530.1000	PERSONAL SERVICES	\$ 1,087.00
	001.7550.1000	PERSONAL SERVICES	\$ 212.00
	001.7550.1001	PERSONAL SERVICES - OVERTIME	\$ 1,000.00
	001.8162.1001	PERSONAL SERVICES - OVERTIME	\$ 3,967.00
	001.8163.1000	PERSONAL SERVICES	\$ 2,594.00
	001.8163.1001	PERSONAL SERVICES - OVERTIME	\$ 641.00
	001.8170.1001	PERSONAL SERVICES - OVERTIME	\$ 320.00
	001.8510.1000	PERSONAL SERVICES	\$ 4,844.00
	001.8510.1001	PERSONAL SERVICES - OVERTIME	\$ 641.00
	001.8560.1001	PERSONAL SERVICES - OVERTIME	\$ 961.00
	001.8745.1000	PERSONAL SERVICES	\$ 3,263.00

TO	001.1410.4110	SERVICE CONTRACTS	\$ 100,342.00
	001.1410.4161	AUDIT	\$ 45,312.00
	001.1411.4110	SERVICE CONTRACTS	\$ 3,810.00
	001.1420.4100	PROFESSIONAL FEES	\$ 23,699.00
	001.1440.4160	PROFESSIONAL FEES	\$ 157,100.00
	001.1640.4110	SERVICE CONTRACTS	\$ 277.00
FROM	001.1010.4040	EDUCATION EXP/TRAVEL	\$ 1,878.00
	001.1110.4161	AUDIT	\$ 327.00
	001.1410.4450	MISCELLANEOUS	\$ 20,987.00
	001.1420.4620	OPINIONS	\$ 63,273.00
	001.3620.4100	PROFESSIONAL FEES	\$ 48,045.00
	001.7110.2010	CAPITAL IMPROVEMENTS	\$ 140,297.00
	001.7535.4230	MAINTENANCE	\$ 8,000.00
	001.8160.4110	SERVICE CONTRACTS	\$ 12,397.00
	001.8160.4140	TOTE EXPENSE	\$ 18,650.00
	001.8160.4330	DUMP FEES	\$ 16,686.00
TO	001.5142.4290	SALT	\$ 20,495.00
FROM	001.5182.4270	REPAIR LIGHTS	\$ 20,495.00
TO	001.3410.4470	BUILDING MAINTENANCE	\$ 69.00
	001.5110.4161	REPAIRS - EQUIPMENT	\$ 23.00
	001.5110.4161.0902	REPAIRS.2002 INT'L DUMP W/PLOW FRAME	\$ 579.00
	001.5110.4161.0905	REPAIRS.2007 INT'L SANDER/PLOW/DUMP	\$ 595.00
	001.5110.4161.0906	REPAIRS.2007 INTERNATIONAL 4300 DUMP	\$ 13,320.00
	001.5110.4161.0908	REPAIRS.2011 CHEVY SILVERADO 3500HD	\$ 13.00
	001.5110.4161.0928	REPAIRS.2020 VACTOR PARADIGM VACUUM EXCAV. TRUCK	\$ 3,928.00
	001.5142.4000	REPAIRS - PLOW TRUCKS	\$ 290.00
FROM	001.3410.4160	TRUCK EXPENSE	\$ 18,817.00
TO	001.3410.2010	MAJOR EQUIPMENT	\$ 11,609.00
	001.3410.2050	TURNOUT GEAR	\$ 4,372.00
	001.3410.4070	UTILITIES	\$ 1,947.00
	001.3410.4160.3471	FIRE PROTECTION.2012 POLARIS ATV	\$ 484.00
FROM	001.3410.2070	OFFICE EQUIPMENT	\$ 308.00
	001.3410.4010	OFFICE SUPPLIES	\$ 180.00
	001.3410.4040	EDUCATION EXP/TRAVEL	\$ 1,070.00
	001.3410.4071	SEWER CHARGES	\$ 539.00
	001.3410.4109	INSURANCE	\$ 4,354.00
	001.3410.4111	INTERNET ACCESS	\$ 2,567.00
	001.5110.4161.0903	REPAIRS.2015 DUMP TRUCK	\$ 1,271.00
	001.5110.4161.0909	REPAIRS.2013 FORD F-150 PICKUP	\$ 454.00
	001.5110.4250	GAS & OIL	\$ 3,260.00

	001.5110.4272	BLACKTOP/OIL/STONE - REPAIR	\$ 2,275.00
	001.5110.4273	SIDEWALKS	\$ 2,134.00
TO	001.1410.4061	CELLULAR PHONE	\$ 62.00
	001.1620.4070	UTILITIES	\$ 1,039.00
	001.1620.4230	BUILDING MAINTENANCE	\$ 2,487.00
	001.1640.4260	MAINTENANCE SUPPLIES	\$ 232.00
	001.1910.4000	UNALLOCATED INSURANCE	\$ 2,905.00
	001.1920.4000	ASSOCIATION DUES	\$ 2,845.00
	001.5182.4110	CONTRACT FOR LIGHTING	\$ 587.00
	001.7530.4070	UTILITIES	\$ 365.00
	001.8163.4330	DUMP FEES	\$ 293.00
	001.8510.4340	PLANTS	\$ 1,779.00
FROM	001.3410.4220	SHARE - FIRE DISTRICT	\$ 7,605.00
	001.3410.4250	GAS & OIL	\$ 4,989.00
TO	001.5010.2040	CAPITAL RESERVE - EQUIPMENT	\$69,727.00
	001.7530.2010	CAPITAL IMPROVEMENTS	\$91,316.00
FROM	001.1620.4240	PAINT/CARPET/ETC.	\$17,093.00
	001.1640.2010	CAPITAL IMPROVEMENTS	\$ 7,915.00
	001.3310.4240	STREET PAINTING & CROSSWALKS	\$13,795.00
	001.3620.4490	GENERAL CODE UPDATES	\$ 1,379.00
	001.5010.4040	EDUCATION EXP/TRAVEL	\$ 923.00
	001.5010.4111	INTERNET ACCESS	\$ 120.00
	001.5110.2000	EQUIPMENT	\$ 500.00
	001.5110.4000	SEASONAL HELP	\$ 552.00
	001.5110.4040	EDUCATION EXP/TRAVEL	\$ 560.00
	001.6410.4111	WEB SITE	\$ 4,818.00
	001.7110.4430	SANITARY WASTE DISPOSAL	\$ 4,509.00
	001.7535.2010	CAPITAL IMPROVEMENTS	\$39,885.00
	001.8140.2010	CAPITAL IMPROVEMENTS	\$14,388.00
	001.8140.4161	REPAIR RECEIVERS	\$ 8,073.00
	001.8140.4162	REPAIR SEWERS	\$ 7,566.00
	001.8140.4163	DRAINAGE IMPROVEMENTS	\$ 9,004.00
	001.8161.4990	RECYCLING CONTRACT	\$ 10,466.00
	001.8560.4280	EQUIPMENT RENTAL	\$ 10,000.00
	001.8560.4340	TREES - REMOVAL	\$ 9,497.00
TO	001.9030.8000	SOCIAL SECURITY	\$ 3,577.00
	001.9040.8000	WORKMEN'S COMPENSATION	\$ 5,407.00
FROM	001.9060.8000	HOSPITAL & MEDICAL INSURANCE	\$ 8,984.00

**BE IT RESOLVED**, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the *2025-2026* fiscal year:

TO	009.7141.1000	PERSONAL SERVICES	\$ 4,061.00
FROM	009.7141.2000	EQUIPMENT	\$ 1,679.00
	009.7141.2010	CAPITAL IMPROVEMENTS	\$ 2,125.00
	009.7141.4070	UTILITIES	\$ 257.00

**BE IT RESOLVED**, that the following *budget transfers* are hereby made in the *Sewer Fund* for the *2025-2026* fiscal year:

TO	007.1910.4000	INSURANCE	\$ 8,442.00
	007.1991.4000	PROV FOR LONGEVITY & SAL INCR	\$ 488.00
	007.8120.1000	PERSONAL SERVICES	\$ 9,283.00
	007.8120.1001	PERSONAL SERVICES - OVERTIME	\$ 567.00
	007.8120.4163	SEWER CLEANING/TELEVISIONING	\$ 165.00
	007.9030.8000	SOCIAL SECURITY	\$ 344.00
	007.9040.8000	WORKERS COMPENSATION	\$ 877.00
	007.9055.8000	DISABILITY INSURANCE	\$ 3.00
FROM	007.1990.4000	CONTINGENT ACCOUNT	\$15,000.00
	007.8120.4114	ENGINEER - SPDES (MO & ANNUAL)	\$ 5,000.00
	007.8120.4260	MAINTENANCE SUPPLIES	\$ 169.00

**HUNT #2**

**BE IT RESOLVED**, that payroll and vouchers in the amount of **\$252,064.98** covering the period from **5/04/2026** through **5/21/2026** are hereby approved as follows:

<b>PAYROLL COVERING 5/04/26-5/17/2026</b>	<b>\$ 57,718.44</b>
<b>VOUCHERS COVERING 5/07/2026-5/21/2026</b>	
GENERAL FUND	\$ 190,280.52
SEWER FUND	\$ 2,481.17
GLEN PARK FUND	\$ 1,584.85
	<b>\$ 194,346.54</b>
<b>GRAND TOTAL</b>	<b><u>\$ 252,064.98</u></b>

**HUNT #3**

**RESOLVED**, that the Village of Williamsville Mayor is hereby authorized and directed to sign an Inter-municipal Agreement between the Village of Williamsville and the Town of Amherst for Zoning Enforcement Officer services.

**HUNT #4**

**BE IT RESOLVED** that the Village Board of Trustees hereby appoints *Patrice Hannotte* of Williamsville, New York, to the Ellicott Creed Ad Hoc Committee effective immediately.

**HUNT#5**

**RESOLVED**, that the following are hereby appointed *Seasonal Recreation Attendants* for the **2026** summer season for Garrison Park wading pool:

<b><u>Name</u></b>	<b><u>Address</u></b>
Lucy Voelkl	Williamsville, 14221
Alexis Quagliana	Williamsville, 14221
Cecelia Kibler	Williamsville, 14221
Makena St. George	Williamsville, 14221

**CELESTE #1**

**WHEREAS**, the Garrison Park Pool is a public recreational facility operated for the benefit of the community and visitors; and

**WHEREAS**, safe and efficient pool operations require clear on-site supervision, consistent enforcement of policies, and coordination of attendants, admissions, and maintenance activities; and

**WHEREAS**, the Village of Williamsville desires to strengthen oversight to support compliance with applicable health and safety requirements, training standards, and incident reporting procedures; and

**WHEREAS**, the Board finds that establishing a dedicated supervisory position will promote continuity of operations, and enhance accountability during the pool season; and

**NOW, THEREFORE, BE IT RESOLVED** by the Village of Williamsville Board has created the position of Supervising Pool Attendant for the Garrison Park Pool.

**BE IT FURTHER RESOLVED**, that the duties of the Supervising Pool Attendant may include oversight of pool attendants and daily pool operations, assist with scheduling, monitoring attendance and conduct, assist with facility cleanliness and safety, and performing such other related duties as assigned by the appropriate supervisor.

**BE IT FURTHER RESOLVED**, that compensation, hours, and terms of employment for said position shall be established in accordance with applicable personnel policies, budget appropriations, and any relevant employment agreements.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

**CELESTE #2**

**BE IT RESOLVED** that the Village Administrator is hereby authorized and directed to publish notice of a public hearing to be held on June 22, 2026, at 7:30pm to hear all persons interested in communicating on proposed Local Law number 3, changes to Section 89-5 repair of unsafe sidewalks.

**JACKSON #1**

**WHEREAS**, Pete Warn has selflessly dedicated a vast number of years of exceptional and continuous volunteer service to the Glen Park Joint Board in the Village of Williamsville; and

**WHEREAS**, his outstanding leadership, unwavering commitment, and countless hours of volunteer work have significantly enhanced the quality of life and well-being of our community; and

**WHEREAS**, it is the desire of the Village of Williamsville to formally recognize and celebrate this extraordinary level of dedication;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Williamsville hereby bestows upon Pete Warn an Honorary Lifetime Membership to the Glen Park Joint Board entitling them to all the privileges, rights and recognitions associated with this designation without further requirements of service; and

**BE IT FURTHER RESOLVED**, that this resolution be spread upon the permanent record of the Village of Williamsville meeting minutes as a token of our deepest gratitude and respect.

**JACKSON #2**

**WHEREAS**, the Williamsville Village Board has accepted a grant award for the removal of invasive species in Glen Park (the "Project"); and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (SEQRA) and its implementing regulations, activities classified as Unlisted actions under 6 NYCRR Part 617 require review to determine whether such actions may have a significant adverse impact on the environment; and

**WHEREAS**, the Board has reviewed the proposed Project, including a completed Short Environmental Assessment Form, and has determined that the Project will not result in any significant adverse environmental impacts; and

**WHEREAS**, the Village Board has determined that it is in the best interest of the Village to proceed with the Project and to authorize the Mayor, Christine L. Hunt, to execute all necessary agreements and contract documents related thereto.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby determines that the proposed project constitutes an Unlisted Action pursuant to SEQRA and issues a negative declaration for the Project based on the findings set forth in Parts 2 and 3 of the EAF (incorporated by reference herein); and

**BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized and directed to execute the contract and any related documents necessary to undertake the Project, subject to review and approval by the Village Attorney.

##