

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, May 26, 2026 at 7:30 p.m.

The Village Board meeting was opened at 7:38pm by Mayor Hunt.

Pledge of Allegiance led by Mr. Nick Roth at 7:38pm.

Present: Christine Hunt, Mayor
Jim Celeste, Deputy Mayor
Jeffrey Hahn, Trustee
Amy Jackson, Trustee
Steven Meyer, Trustee

Also present: Charles Grieco, Bond, Schoeneck & King, PLLC
Nick McCormick, Administrator/Clerk-Treasurer
Ben Vilonen, Crew Chief
Kathryn Rapple, Deputy Clerk

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved at 7:39pm to approve the minutes from the May 11, 2026 meeting.

Unanimously carried

Mayor Hunt gave a synopsis of the Rules of Procedure for public meetings.

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, it was moved to open the public participation portion of the meeting at 7:40pm.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1. Nick Roth – Village Resident

- Did the Village direct the grant writer (Mr. Rotella) to write a grant for the purpose of securing funds that will be used to excavate the east bank of the east channel of the creek distance of approximately 4' going easterly towards homeowner's properties to dig out the rock to manipulate the water flow or to put down a paved path beginning at northernmost part of my property and coming up to the back end of the Ed Young's building. Is this true or false? Is Mr. Rotella chasing a grant like that? [*Mayor Hunt – No, he has not been directed to do that.*]
- Crosswalk on Oakgrove Dr.; will it have flashing lights 24/7, pedestal for solar power operated crossing and a small manhole/raised table over the valve for the Water Department. [*Crew Chief Vilonen – Yes, raised table to cover valve for Water Department.*] Will this run the entire length between the properties or will there be any open space to allow for drainage? [*Crew Chief Vilonen- It drops down at the curb. No impact on your drainage.*]

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- Trustee Hahn suggested that the Traffic & Safety Board recommend the hiring of a Parking/Code Enforcement Officer. He also recommended that it continued to be made every time Traffic & Safety meet until the position is filled. I have heard that the funding for that position was put into the budget that will begin this fiscal year, but was removed and applied somewhere else. Are we hiring a Parking/Code Enforcement Officer at this time? [*Mayor Hunt – No, we are not hiring a Parking/Code Enforcement Officer at this time. Looking into other options.*]

2. Thomas Frank – Village Resident

- Intermunicipal Cooperation Agreement with Town of Amherst.
- Advocating on behalf of the Glen Park Joint Board.
- Include the 2015 Comprehensive Plan.
- Discussion of Niagara Power Project

3. Doug Richardson – Village Resident

- Many (street) lights in the City of Buffalo are out. Is anyone in the Village checking on our streetlights? [*Mayor Hunt - No, we rely on our citizens to tell us if lights are out.*]
- Mr. Richardson's opinion that someone should go out at night and investigate the situation.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste it was moved to close the public participation portion of the meeting at 7:50pm.

Unanimously carried

Reports & Resolutions – Mayor Hunt

* *Attended the Town of Amherst laying of wreaths ceremony at the cemetery. Was a very nice and very solemn event. I was joined by Trustee Hahn and Trustee Meyer.*

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, the following resolution was adopted.

BE IT RESOLVED, that the following ***budget transfers*** are hereby made in the ***General Fund*** for the **2025-2026** fiscal year:

TO	001.1010.1000	PERSONAL SERVICES	\$ 1,559.00
	001.1110.1000	PERSONAL SERVICES	\$ 2,359.00
	001.1410.1000	PERSONAL SERVICES	\$11,308.00
	001.1420.1000	PERSONAL SERVICES	\$ 1,504.00
	001.1640.1000	PERSONAL SERVICES	\$ 8,744.00
	001.1640.1001	PERSONAL SERVICES - OVERTIME	\$ 140.00
	001.3310.1001	PERSONAL SERVICES - OVERTIME	\$ 274.00
	001.5010.1000	PERSONAL SERVICES	\$ 2,734.00

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	001.5110.1000	PERSONAL SERVICES	\$ 17,234.00
	001.5142.1000	PERSONAL SERVICES	\$ 25,811.00
	001.5142.1001	PERSONAL SERVICES - OVERTIME	\$ 3,364.00
	001.7110.1000	PERSONAL SERVICES	\$ 4,927.00
	001.8140.1000	PERSONAL SERVICES	\$ 5,628.00
	001.8140.1001	PERSONAL SERVICES - OVERTIME	\$ 141.00
	001.8162.1000	PERSONAL SERVICES	\$ 9,915.00
	001.8170.1000	PERSONAL SERVICES	\$ 803.00
	001.8560.1000	PERSONAL SERVICES	\$ 13,897.00
FROM	001.1210.1000	PERSONAL SERVICES	\$ 2,075.00
	001.1620.1000	PERSONAL SERVICES	\$ 2,466.00
	001.1990.4000	CONTINGENT ACCOUNT	\$ 34,391.00
	001.3310.1000	PERSONAL SERVICES	\$ 1,228.00
	001.3410.1000	PERSONAL SERVICES	\$ 34,914.00
	001.3620.1000	PERSONAL SERVICES	\$ 9,543.00
	001.5110.1001	PERSONAL SERVICES - OVERTIME	\$ 427.00
	001.7110.1001	PERSONAL SERVICES - OVERTIME	\$ 5,068.00
	001.7310.1000	PERSONAL SERVICES	\$ 700.00
	001.7530.1000	PERSONAL SERVICES	\$ 1,087.00
	001.7550.1000	PERSONAL SERVICES	\$ 212.00
	001.7550.1001	PERSONAL SERVICES - OVERTIME	\$ 1,000.00
	001.8162.1001	PERSONAL SERVICES - OVERTIME	\$ 3,967.00
	001.8163.1000	PERSONAL SERVICES	\$ 2,594.00
	001.8163.1001	PERSONAL SERVICES - OVERTIME	\$ 641.00
	001.8170.1001	PERSONAL SERVICES - OVERTIME	\$ 320.00
	001.8510.1000	PERSONAL SERVICES	\$ 4,844.00
	001.8510.1001	PERSONAL SERVICES - OVERTIME	\$ 641.00
	001.8560.1001	PERSONAL SERVICES - OVERTIME	\$ 961.00
	001.8745.1000	PERSONAL SERVICES	\$ 3,263.00
TO	001.1410.4110	SERVICE CONTRACTS	\$ 100,342.00
	001.1410.4161	AUDIT	\$ 45,312.00
	001.1411.4110	SERVICE CONTRACTS	\$ 3,810.00
	001.1420.4100	PROFESSIONAL FEES	\$ 23,699.00
	001.1440.4160	PROFESSIONAL FEES	\$ 157,100.00
	001.1640.4110	SERVICE CONTRACTS	\$ 277.00
FROM	001.1010.4040	EDUCATION EXP/TRAVEL	\$ 1,878.00
	001.1110.4161	AUDIT	\$ 327.00
	001.1410.4450	MISCELLANEOUS	\$ 20,987.00

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	001.1420.4620	OPINIONS	\$ 63,273.00
	001.3620.4100	PROFESSIONAL FEES	\$ 48,045.00
	001.7110.2010	CAPITAL IMPROVEMENTS	\$ 140,297.00
	001.7535.4230	MAINTENANCE	\$ 8,000.00
	001.8160.4110	SERVICE CONTRACTS	\$ 12,397.00
	001.8160.4140	TOTE EXPENSE	\$ 18,650.00
	001.8160.4330	DUMP FEES	\$ 16,686.00
TO	001.5142.4290	SALT	\$ 20,495.00
FROM	001.5182.4270	REPAIR LIGHTS	\$ 20,495.00
TO	001.3410.4470	BUILDING MAINTENANCE	\$ 69.00
	001.5110.4161	REPAIRS - EQUIPMENT	\$ 23.00
	001.5110.4161.0902	REPAIRS.2002 INT'L DUMP W/PLOW FRAME	\$ 579.00
	001.5110.4161.0905	REPAIRS.2007 INT'L SANDER/PLOW/DUMP	\$ 595.00
	001.5110.4161.0906	REPAIRS.2007 INTERNATIONAL 4300 DUMP	\$ 13,320.00
	001.5110.4161.0908	REPAIRS.2011 CHEVY SILVERADO 3500HD	\$ 13.00
	001.5110.4161.0928	REPAIRS.2020 VACTOR PARADIGM VACUUM EXCAV. TRUCK	\$ 3,928.00
	001.5142.4000	REPAIRS - PLOW TRUCKS	\$ 290.00
FROM	001.3410.4160	TRUCK EXPENSE	\$ 18,817.00
TO	001.3410.2010	MAJOR EQUIPMENT	\$ 11,609.00
	001.3410.2050	TURNOUT GEAR	\$ 4,372.00
	001.3410.4070	UTILITIES	\$ 1,947.00
	001.3410.4160.3471	FIRE PROTECTION.2012 POLARIS ATV	\$ 484.00
FROM	001.3410.2070	OFFICE EQUIPMENT	\$ 308.00
	001.3410.4010	OFFICE SUPPLIES	\$ 180.00
	001.3410.4040	EDUCATION EXP/TRAVEL	\$ 1,070.00
	001.3410.4071	SEWER CHARGES	\$ 539.00
	001.3410.4109	INSURANCE	\$ 4,354.00
	001.3410.4111	INTERNET ACCESS	\$ 2,567.00
	001.5110.4161.0903	REPAIRS.2015 DUMP TRUCK	\$ 1,271.00
	001.5110.4161.0909	REPAIRS.2013 FORD F-150 PICKUP	\$ 454.00
	001.5110.4250	GAS & OIL	\$ 3,260.00
	001.5110.4272	BLACKTOP/OIL/STONE - REPAIR	\$ 2,275.00
	001.5110.4273	SIDEWALKS	\$ 2,134.00
TO	001.1410.4061	CELLULAR PHONE	\$ 62.00
	001.1620.4070	UTILITIES	\$ 1,039.00

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	001.1620.4230	BUILDING MAINTENANCE	\$ 2,487.00
	001.1640.4260	MAINTENANCE SUPPLIES	\$ 232.00
	001.1910.4000	UNALLOCATED INSURANCE	\$ 2,905.00
	001.1920.4000	ASSOCIATION DUES	\$ 2,845.00
	001.5182.4110	CONTRACT FOR LIGHTING	\$ 587.00
	001.7530.4070	UTILITIES	\$ 365.00
	001.8163.4330	DUMP FEES	\$ 293.00
	001.8510.4340	PLANTS	\$ 1,779.00
FROM	001.3410.4220	SHARE - FIRE DISTRICT	\$ 7,605.00
	001.3410.4250	GAS & OIL	\$ 4,989.00
TO	001.5010.2040	CAPITAL RESERVE - EQUIPMENT	\$69,727.00
	001.7530.2010	CAPITAL IMPROVEMENTS	\$91,316.00
FROM	001.1620.4240	PAINT/CARPET/ETC.	\$17,093.00
	001.1640.2010	CAPITAL IMPROVEMENTS	\$ 7,915.00
	001.3310.4240	STREET PAINTING & CROSSWALKS	\$13,795.00
	001.3620.4490	GENERAL CODE UPDATES	\$ 1,379.00
	001.5010.4040	EDUCATION EXP/TRAVEL	\$ 923.00
	001.5010.4111	INTERNET ACCESS	\$ 120.00
	001.5110.2000	EQUIPMENT	\$ 500.00
	001.5110.4000	SEASONAL HELP	\$ 552.00
	001.5110.4040	EDUCATION EXP/TRAVEL	\$ 560.00
	001.6410.4111	WEB SITE	\$ 4,818.00
	001.7110.4430	SANITARY WASTE DISPOSAL	\$ 4,509.00
	001.7535.2010	CAPITAL IMPROVEMENTS	\$39,885.00
	001.8140.2010	CAPITAL IMPROVEMENTS	\$14,388.00
	001.8140.4161	REPAIR RECEIVERS	\$ 8,073.00
	001.8140.4162	REPAIR SEWERS	\$ 7,566.00
	001.8140.4163	DRAINAGE IMPROVEMENTS	\$ 9,004.00
	001.8161.4990	RECYCLING CONTRACT	\$ 10,466.00
	001.8560.4280	EQUIPMENT RENTAL	\$ 10,000.00
	001.8560.4340	TREES - REMOVAL	\$ 9,497.00
TO	001.9030.8000	SOCIAL SECURITY	\$ 3,577.00
	001.9040.8000	WORKMEN'S COMPENSATION	\$ 5,407.00
FROM	001.9060.8000	HOSPITAL & MEDICAL INSURANCE	\$ 8,984.00

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, the following resolution was adopted.

BE IT RESOLVED, that the following ***budget transfers*** are hereby made in the ***Glen Park Fund*** for the **2025-2026** fiscal year:

TO	009.7141.1000	PERSONAL SERVICES	\$ 4,061.00
FROM	009.7141.2000	EQUIPMENT	\$ 1,679.00
	009.7141.2010	CAPITAL IMPROVEMENTS	\$ 2,125.00
	009.7141.4070	UTILITIES	\$ 257.00

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, the following resolution was adopted.

BE IT RESOLVED, that the following ***budget transfers*** are hereby made in the ***Sewer Fund*** for the **2025-2026** fiscal year:

TO	007.1910.4000	INSURANCE	\$ 8,442.00
	007.1991.4000	PROV FOR LONGEVITY & SAL INCR	\$ 488.00
	007.8120.1000	PERSONAL SERVICES	\$ 9,283.00
	007.8120.1001	PERSONAL SERVICES - OVERTIME	\$ 567.00
	007.8120.4163	SEWER CLEANING/TELEVISIONING	\$ 165.00
	007.9030.8000	SOCIAL SECURITY	\$ 344.00
	007.9040.8000	WORKERS COMPENSATION	\$ 877.00
	007.9055.8000	DISABILITY INSURANCE	\$ 3.00
FROM	007.1990.4000	CONTINGENT ACCOUNT	\$15,000.00
	007.8120.4114	ENGINEER - SPDES (MO & ANNUAL)	\$ 5,000.00
	007.8120.4260	MAINTENANCE SUPPLIES	\$ 169.00

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Trustee Hahn, the following resolution was adopted.

BE IT RESOLVED, that payroll and vouchers in the amount of **\$252,064.98** covering the period from **5/04/2026** through **5/21/2026** are hereby approved as follows:

PAYROLL COVERING 5/04/26-5/17/2026	\$ 57,718.44
VOUCHERS COVERING 5/07/2026-5/21/2026	
GENERAL FUND	\$ 190,280.52
SEWER FUND	\$ 2,481.17
GLEN PARK FUND	<u>\$ 1,584.85</u>
	\$ 194,346.54
 GRAND TOTAL	 <u>\$ 252,064.98</u>

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Meyer, the following resolution was adopted.

RESOLVED, that the Village of Williamsville Mayor is hereby authorized and directed to sign an Inter-municipal Agreement between the Village of Williamsville and the Town of Amherst for Zoning Enforcement Officer services.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, the following resolution was adopted as amended.

BE IT RESOLVED that the Village Board of Trustees hereby appoints ***Patrice Hannotte*** of Williamsville, New York, to the Ellicott Creek Ad Hoc Committee effective immediately.

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Trustee Hahn, the following resolution was adopted.

RESOLVED, that the following are hereby appointed *Seasonal Recreation Attendants* for the **2026** summer season for Garrison Park wading pool:

<u>Name</u>	<u>Address</u>
Lucy Voelkl	Williamsville, 14221
Alexis Quagliana	Williamsville, 14221
Cecelia Kibler	Williamsville, 14221
Makena St. George	Williamsville, 14221

Unanimously carried

Reports & Resolutions – Deputy Mayor Celeste

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, the following resolution was adopted.

WHEREAS, the Garrison Park Pool is a public recreational facility operated for the benefit of the community and visitors; and

WHEREAS, safe and efficient pool operations require clear on-site supervision, consistent enforcement of policies, and coordination of attendants, admissions, and maintenance activities; and

WHEREAS, the Village of Williamsville desires to strengthen oversight to support compliance with applicable health and safety requirements, training standards, and incident reporting procedures; and

WHEREAS, the Board finds that establishing a dedicated supervisory position will promote continuity of operations, and enhance accountability during the pool season; and

NOW, THEREFORE, BE IT RESOLVED by the Village of Williamsville Board has created the position of Supervising Pool Attendant for the Garrison Park Pool.

BE IT FURTHER RESOLVED, that the duties of the Supervising Pool Attendant may include oversight of pool attendants and daily pool operations, assist with scheduling, monitoring attendance and conduct, assist with facility cleanliness and safety, and performing such other related duties as assigned by the appropriate supervisor.

BE IT FURTHER RESOLVED, that compensation, hours, and terms of employment for said position shall be established in accordance with applicable personnel policies, budget appropriations, and any relevant employment agreements.

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BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Unanimously carried

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, the following resolution was adopted.

BE IT RESOLVED that the Village Administrator is hereby authorized and directed to publish notice of a public hearing to be held on June 22, 2026, at 7:30pm to hear all persons interested in communicating on proposed Local Law number 3, changes to Section 89-5 repair of unsafe sidewalks.

Unanimously carried

Reports & Resolutions – Trustee Jackson

ON MOTION BY Trustee Jackson seconded by Deputy Mayor Celeste, the following resolution was adopted.

WHEREAS, Pete Warn has selflessly dedicated a vast number of years of exceptional and continuous volunteer service to the Glen Park Joint Board in the Village of Williamsville; and

WHEREAS, his outstanding leadership, unwavering commitment, and countless hours of volunteer work have significantly enhanced the quality of life and well-being of our community; and

WHEREAS, it is the desire of the Village of Williamsville to formally recognize and celebrate this extraordinary level of dedication;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville hereby bestows upon Pete Warn an Honorary Lifetime Membership to the Glen Park Joint Board entitling them to all the privileges, rights and recognitions associated with this designation without further requirements of service; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the permanent record of the Village of Williamsville meeting minutes as a token of our deepest gratitude and respect.

Unanimously carried

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ON MOTION by Trustee Jackson, seconded by Deputy Mayor Celeste, the following resolution was adopted.

WHEREAS, the Williamsville Village Board has accepted a grant award for the removal of invasive species in Glen Park (the "Project"); and

WHEREAS, pursuant to the State Environmental Quality Review Act (SEQRA) and its implementing regulations, activities classified as Unlisted actions under 6 NYCRR Part 617 require review to determine whether such actions may have a significant adverse impact on the environment; and

WHEREAS, the Board has reviewed the proposed Project, including a completed Short Environmental Assessment Form, and has determined that the Project will not result in any significant adverse environmental impacts; and

WHEREAS, the Village Board has determined that it is in the best interest of the Village to proceed with the Project and to authorize the Mayor, Christine L. Hunt, to execute all necessary agreements and contract documents related thereto.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby determines that the proposed project constitutes an Unlisted Action pursuant to SEQRA and issues a negative declaration for the Project based on the findings set forth in Parts 2 and 3 of the EAF (incorporated by reference herein); and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute the contract and any related documents necessary to undertake the Project, subject to review and approval by the Village Attorney.

Unanimously carried

Reports & Resolutions – Trustee Meyer

- * *Would like to remind everyone that Saturday, June 6th Williamsville Environmental Advisory Council and Tree Board are hosting a great event on Island Park. Earth Day and Arbor Day will be celebrated from 10am – 1pm. Number of great participants. The Village Tree Board will be distributing free tree saplings while supplies last. Dare to Repair Café will also be present. They will be available to repair small appliances, textiles, bicycles and more. Please no gas powered items or televisions. It is helpful if you preregister at TheToolLibrary.Org/Dare to Repair.*

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Staff Reports:

Attorney Grieco:

-None this evening

Administrator McCormick:

-Tax bills will be coming soon.

Deputy Clerk Rappleye:

-Nothing to report

Crew Chief Vilonen:

-Nothing to report

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, it was moved to go into Executive Session to discuss employment history of a particular individual.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste it was moved to go back on agenda at 8:45pm

ON MOTION by Mayor Hunt and seconded by Trustee Hahn, it was moved to adjourn at 8:45pm.

Unanimously carried

The next regular Village Board meeting will be held on Tuesday, June 8, 2026, at Village Hall, 5565 Main Street, Williamsville, NY.

Nick McCormick
Administrator/Clerk-Treasurer

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