

MAYOR'S PERMIT APPLICATION

If more than one item is required for your needs, a separate permit must be issued for each item.

Please Print – Please fill in all lines which apply to your request

- 1) NAME _____
- 2) ADDRESS _____
- 3) CONTACT INFO (PHONE, CELL PHONE & EMAIL) _____

PERMIT REQUESTED (please circle all that apply)

- ☐ Barricade** ☐ Bonfire/open fire** ☐ Food Truck**
- ☐ Distribution of printed matter on a public street for the purpose of commercial solicitation (*Fee required)
- ☐ Distribution of informational/educational material (*No fee)
- ☐ Outdoor exhibition ☐ Parade** ☐ Peddling (door to door) ** ☐ Race/walk**
- ☐ Sidewalk sale** ☐ Sound amplification* ☐ Street vending ☐ Other (see below)

****SOME items have special requirements and/or rules and regulations that must be observed before a permit will be issued.**

Map of placement of barricades required.

NO TENTS OR ENTERTAINMENT APPARATUS ALLOWED IN VILLAGE PARKS.

***SOUND AMPLIFICATION IS ONLY PERMITTED UNTIL 10:00PM; 9:00PM ON SCHOOL NIGHTS (DURING SCHOOL YEAR ONLY)**

Amplified sound should be for the people at the event, not the surrounding neighborhood. Power taps are not permitted.

If this permit is being issued in conjunction with a park rental, and this permit is violated, your park rental security deposit will be forfeited.

- 4) BRIEFLY DESCRIBE YOUR REQUEST BELOW DESCRIBING YOUR EVENT IN DETAIL (ADD PAGES AS NEEDED)
VENDORS: PLEASE GIVE THE LOCATION WHERE YOU WILL BE VENDING

- 5) REQUESTED DATE(S) & TIME _____

Signature of Applicant _____ **Date:** _____

Insurance/Waiver: Businesses and other entities must provide the Village with a certificate of liability insurance, naming the Village as a certificate holder and additional insured on the general liability and excess liability on a primary and non-contributory basis. Certificate must also include a waiver of subrogation in favor of the Village of Williamsville. Indemnification and hold harmless agreement attached is also required. This applies to permits for Races/Walks, Peddling & Street Vending.

Please include appropriate fee with your application. Make checks payable to *Village of Williamsville*. Sorry, no credit cards.

PERMIT FEE (per item/per event):	\$ 50.00 Residential/Family Event
	\$ 75.00 Business or Organization
Street Peddler/Vendors (with or without a vehicle) background check required	\$100.00 Each Person/90 days
Sidewalk Sale-Seasonal Permit – May 1 – October 31	\$150.00 Each Business
Music on Main Season Sound Amplification Permit	\$500.00 Per Venue
DEPOSIT (ONLY for parades, races, walks)	\$250.00 (REFUNDABLE)

Food Truck- Inspection Fee	\$75.00 – Bldg Dept.
Food Truck-Single Use Permit	\$75.00
Food Truck Annual Permit	\$200.00

Vehicle Inspection **Vehicle Registration** **Vehicle Insurance** **EC DOH Inspection**

DO NOT WRITE BELOW THIS LINE (OFFICE USE ONLY)

AMHERST POLICE: Approved _____ Denied _____ By: _____ Receipt # _____ Dated _____
(Required for peddling, street vending, parades, races, and walks)

VILLAGE CLERK: Approved _____ Denied _____ By: _____ Dated _____