

Village Of Williamsville

Building Department
5565 Main Street
Williamsville NY, 14221



Phone: 716-632-7747
Fax: 716-626-4964
www.walkablewilliamsville.com

Accessory Structure Permit Application

Jobsite Location: _____ **SBL:** _____

Applicant/Contractor:

Name:	Phone:
Address:	E-mail:
Estimated Cost:	License #:

Property Owner:

Name:	Phone:
Address:	E-mail:

Requirements prior to issuance of permit:

- | | |
|---|-----------------------------------|
| 1. Survey of property with location of proposed structure accurately indicated* | ☐ Supplied |
| 2. Two (2) Sets of Plans | ☐ Supplied |
| 3. For pre-engineered structures, submit a copy of manufacturer's brochure | ☐ Supplied |
| 4. Proof of Valid Insurance (liability, disability, and workers' compensation or NYS exemption) | ☐ Supplied |

Dimensions of Proposed Structure:

Length: _____ Width: _____ Height: _____ Square Footage: _____

Use of Building: _____

Applicant hereby affirms that all work shall be performed in accordance with applicable codes, regulations, and manufacturer's installation instructions and authorizes the Code Enforcement Officer and his deputy or assistants to enter the premises listed herein in any reasonable time to perform all required inspections of the permitted work.

Applicant Signature: _____ **Date:** _____

For Official Use Only

Received By: _____	Date Received: _____
Zoning: _____	Permit #: _____
Approved: _____ Denied: _____ Date: _____	Total Fees: _____ Date Paid: _____

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Additional Information:

1. Front Yard Setback: accessory buildings are not permitted in front yard.
2. Side Yard Setback: accessory buildings are not permitted in side yard.
3. Rear Yard Setback: no part of an accessory building shall be closer than 2 feet to a lot line.
4. In the case of a corner lot, no accessory building or structure shall be closer than 10 feet to a rear lot line, nor shall it be closer to the exterior side lot line than an average of existing buildings within 150 feet on either side.
5. The maximum height of an accessory building or structure is 14 feet.
6. In no case shall any part of an accessory building be located within 10 feet of any other building or structure unless the accessory building is constructed with materials that will afford one hour of fire protection, in accordance with the New York State Uniform Building and Fire Safety Code. In no event, however, shall the distance between buildings and structures be less than 8 feet.
7. Survey submitted with application must show all buildings, septic, grinder, easements, and setbacks. The location of the proposed structure must be clearly indicated, and distances from the proposed structure to property lines and proximate structures must be shown.
8. Per section 403 of the 2015 Uniform Residential Code, all freestanding structures in excess of 600 sq. ft. and/or over 10 ft. tall at the eave must meet frost protection requirements. Plans for all freestanding structures in excess of 600 sq. ft. must bear the stamp of a design professional.
9. If the proposed structure incorporates trusses, a stamped truss certificate must be submitted with the application.

Building Permit Fees: *minimum \$50.00 for residential and \$100.00 for commercial*

Residential Filing Fee.....	\$75.00
Commercial Filing Fee.....	\$200.00
Residential – new buildings, additions, renovations, garages, porches.....	\$8.00 / \$1,000 construction
Commercial – new buildings, additions, renovations.....	\$12.00 / \$1,000 construction
Accessory Structures.....	\$50.00
Building Permit Renewal Fee.....	10% of original fee (minimums apply)

Fees will be doubled when an approved permit is not secured prior to starting work.

**Permit applications and forms can be downloaded from our website,
www.Village.Willamsville.NY.US**