

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
August 10, 2026 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Approval of Minutes** July 13, 2026 – Reorganization Meeting
 July 13, 2026 – Regular Meeting
 July 24, 2026 – Special Meeting

- III. **Rules of Procedure**

- IV. **Suspension of Rules for Public Participation**

- V. **Proclamation(s)** None

- VI. **Public Hearing(s)** 13 South Cayuga Rd – Proposed Historical Local Landmark-Continuation

- VII. **Village Board**
 - Mayor Hunt – Reports & Resolutions**
 - a) Reports
 - b) Approve Payroll & Vouchers
 - c) Resolution: Approve Local Law #3 – Repair of Unsafe Sidewalks
 - d) Resolution: Approve Due To/From
 - Deputy Mayor Celeste – Reports & Resolutions**
 - a) Reports
 - Trustee Hahn – Reports & Resolutions**
 - a) Reports
 - b) Resolution: Appoint **Chris Miller** to the Beautification Committee
 - Trustee Jackson – Reports & Resolutions**
 - a) Reports
 - Trustee Meyer – Reports & Resolutions**
 - a) Reports
 - b) Resolution: Reappoint **Shawn Lemay** to the Zoning Board of Appeals through 2031

- VIII. **Staff Reports**

- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/14/25

Meetings Schedule

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up-to-date information)

1st Mon Planning Board Work Session 7:00pm Meeting / 7:30pm
2nd Mon Village Board Work Session 6:00pm / Meeting 7:30pm
3rd Mon Environmental Advisory Council 7:15pm
3rd Mon Meeting House Events Committee 6:15pm (Mtg House)
4th Mon Village Board Work Session 6:00pm / Meeting at 7:30pm
3rd Tue Parks Committee 7:00pm
3rd Tue Tree Board 6:00pm
3rd Thu Youth & Rec 7:00pm
4th Tue HPC Work Session 7:00pm / Meeting 7:30pm
4th Tue Youth & Recreation Committee 7:00pm (Aud)
2nd Wed Glen Park Joint Board 7:00pm in Conference Room
3rd Wed ZBA Work Session 7:00pm / Meeting 7:30pm (Aud)
1st Thu Traffic & Safety Committee 6:30pm
1st Thu Technical Advisory Committee 9:00am
2nd Thu Arts, Culture & Diversity Committee 7:00pm
3rd Thu Glen Park Art Festival Meeting 7:00pm

Village Board Liaisons

(Updated 7/15/26)

MAYOR HUNT: APD, Williamsville Fire Department, Executive Safety Committee, Records Management Committee, Co-Liaison DPW, Co-Liaison WBA

DEPUTY MAYOR CELESTE: Traffic & Safety, Meeting House, Co-Liaison DPW, Intergovernmental Agency, Co-Liaison Glen Park Joint Board

TRUSTEE HAHN: Tree Board, Beautification Committee, Erie County Energy, Historic Preservation Commission, Co-Liaison Planning & Architectural Review Board

TRUSTEE JACKSON: Arts/ Culture & Diversity Committee, Co-Liaison Glen Park Joint Board, Parks Committee

TRUSTEE MEYER: Environmental Advisory Council, Co-Liaison Planning & Architectural Review Board, Youth & Recreation Committee, Zoning Board of Appeals

Meetings & Events

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

August 2026

3 Planning Board 7:00pm
6 Traffic & Safety 6:30pm
10 Village Board Work Session 6:00pm
10 Village Board Regular Session 7:30pm
12 Glen Park Joint Board 7:00pm
17 Meeting House Events Committee 6:30pm
17 Environmental Advisory Council 7:15pm
18 Tree Board 6:00pm
18 Parks Committee 7:00pm
19 Zoning Board of Appeals 7:00pm
20 Youth & Recreation
26 Comprehensive Plan Update Committee 6:30pm
31 Village Board Work Session 6:00pm
31 Village Board Regular Session 7:30pm

September 2026

3 Traffic & Safety 6:30pm
8 Planning Board 7:00pm
9 Glen Park Joint Board 7:00pm
14 Village Board Work Session 6:00pm
14 Village Board Regular Session 7:30pm
15 Tree Board 6:00pm
15 Parks Committee 7:00pm
16 Zoning Board of Appeals 7:00pm
17 Youth & Recreation 7:00pm
21 Meeting House Events Committee 6:30pm
21 Environmental Advisory Council 7:15pm
22 Historic Preservation Commission 7:00pm
23 Comprehensive Plan Update Committee 6:30pm
28 Village Board Work Session 6:00pm
28 Village Board Regular Session 7:30pm



Visit the Village website at

www.williamsvilleny.gov

For Village information, news & events.

Follow us on

www.Facebook.com/williamsville

HUNT #1

BE IT RESOLVED, that payroll and vouchers in the amount of **\$588,345.52** covering the period from **7/13/2026** through **8/10/2026** are hereby approved as follows:

PAYROLL COVERING 7/13/2026-7/26/2026	\$ 64,021.09
TOTAL PAYROLL	\$ 64,021.09
GENERAL FUND	\$ 144,217.73
WATER FUND	\$ 190,922.04
SEWER FUND	\$ 4,125.08
GLEN PARK FUND	\$ 885.00
TRUST & AGENCY FUND	\$ 4,608.08
SEWER SLIP LINING PROJECT	\$ 166,886.50
VILLAGE HALL RENOVATIONS	\$ 8,430.00
WATER LINE INSLAND PARK RESTROOMS	\$ 4,250.00
TOTAL	\$ 524,324.43
GRAND TOTAL	<u>\$ 588,345.52</u>

HUNT #2

RESOLVED, that Local Law #3, Repair of Unsafe Sidewalks is hereby approved.

HUNT #3

WHEREAS, the Village of Williamsville utilizes interfund "Due To" and "Due From" accounts to record temporary cash advances between funds for cash flow purposes; and

WHEREAS, the General Fund has previously advanced funds to the Capital Projects Funds for the construction and completion of authorized capital improvements; and

WHEREAS, as of August 7, 2026, there exists an outstanding interfund balance where the Capital Projects Funds as listed below owe money to the General Fund; and

Fund Number	Project Name	Amount (\$)
841	Lehigh Valley Section House	\$ 13,541
842	S. Cayuga/Milton 3-Way Crosswalk	24,893
844	2022 Road Project	1,190,710
845	Sewer Consolidation Project	119,889
846	Garrison Park Bath House	2,692

WHEREAS, it has been determined that these Capital Projects Fund do not possess, and will not generate, the necessary revenues to repay this internal advance; and

WHEREAS, leaving this balance open indefinitely distorts the true financial position and long-term liquidity of both funds; and

WHEREAS, the governing body desires to resolve this balance permanently in accordance with Generally Accepted Accounting Principles (GAAP) and governmental accounting standards.

NOW, THEREFORE, BE IT RESOLVED that the Administrator is hereby authorized and directed to permanently eliminate the interfund "Due To/Due From" balance between the General Fund and the aforementioned Capital Projects Funds.

BE IT FURTHER RESOLVED that the elimination shall be executed by reclassifying the outstanding receivable and payable balances into a permanent equity transfer. The accounting entry shall record an "Interfund Transfer In" to the aforementioned Capital Projects Funds and an "Interfund Transfer Out" from the General Fund.

HAHN #1

BE IT RESOLVED that the Village Board of Trustees hereby appoints *Chris Miller* of Williamsville, New York, to the Beautification Committee effective immediately.

MEYER #1

BE IT RESOLVED that the Village Board of Trustees hereby appoints *Shawn Lemay* of Williamsville, New York, to the Zoning Board of Appeals through 2031 effective immediately.

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