

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
August 31, 2026 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call
- Moment of Silence for John R. Hanny III*
- II. **Approval of Minutes** August 10, 2026
- III. **Rules of Procedure**
- IV. **Suspension of Rules for Public Participation**
- V. **Proclamation(s)** Larry Brownell, Moonlight Run
- VI. **Public Hearing(s)** None
- VII. **Village Board**

Mayor Hunt – Reports & Resolutions

- a) Reports
- b) Approve Payroll & Vouchers
- c) Resolution: Approve Due To/From
- d) Resolution: Appoint **Isabella Raimondi** as intern
- e) 13 South Cayuga

Deputy Mayor Celeste – Reports & Resolutions

- a) Reports
- b) Resolution: Amend Department of Public Works Preferred Vendor List

Trustee Hahn – Reports & Resolutions

- a) Reports

Trustee Jackson – Reports & Resolutions

- a) Reports
- b) Resolution: Authorize Public Hearing on Local Law #4 Regarding No Smoking in Village Parks

Trustee Meyer – Reports & Resolutions

- a) Reports

VIII. **Staff Reports**

IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/14/25

Meetings Schedule

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up-to-date information)

1st Mon Planning Board Work Session 7:00pm Meeting / 7:30pm
 2nd Mon Village Board Work Session 6:00pm / Meeting 7:30pm
 3rd Mon Environmental Advisory Council 7:15pm
 3rd Mon Meeting House Events Committee 6:15pm (Mtg House)
 4th Mon Village Board Work Session 6:00pm / Meeting at 7:30pm
 3rd Tue Parks Committee 7:00pm
 3rd Tue Tree Board 6:00pm
 3rd Thu Youth & Rec 7:00pm
 4th Tue HPC Work Session 7:00pm / Meeting 7:30pm
 4th Tue Youth & Recreation Committee 7:00pm (Aud)
 2nd Wed Glen Park Joint Board 7:00pm in Conference Room
 3rd Wed ZBA Work Session 7:00pm / Meeting 7:30pm (Aud)
 1st Thu Traffic & Safety Committee 6:30pm
 1st Thu Technical Advisory Committee 9:00am
 2nd Thu Arts, Culture & Diversity Committee 7:00pm
 3rd Thu Glen Park Art Festival Meeting 7:00pm

Village Board Liaisons

(Updated 7/15/26)

MAYOR HUNT: APD, Williamsville Fire Department, Executive Safety Committee, Records Management Committee, Co-Liaison DPW, Co-Liaison WBA

DEPUTY MAYOR CELESTE: Traffic & Safety, Meeting House, Co-Liaison DPW, Intergovernmental Agency, Co-Liaison Glen Park Joint Board

TRUSTEE HAHN: Tree Board, Beautification Committee, Erie County Energy, Historic Preservation Commission, Co-Liaison Planning & Architectural Review Board

TRUSTEE JACKSON: Arts/ Culture & Diversity Committee, Co-Liaison Glen Park Joint Board, Parks Committee

TRUSTEE MEYER: Environmental Advisory Council, Co-Liaison Planning & Architectural Review Board, Youth & Recreation Committee, Zoning Board of Appeals

Meetings & Events

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

August 2026

3 Planning Board 7:00pm
 6 Traffic & Safety 6:30pm
10 Village Board Work Session 6:00pm
10 Village Board Regular Session 7:30pm
 12 Glen Park Joint Board 7:00pm
 17 Meeting House Events Committee 6:30pm
 17 Environmental Advisory Council 7:15pm
 18 Tree Board 6:00pm
 18 Parks Committee 7:00pm
 19 Zoning Board of Appeals 7:00pm
 20 Youth & Recreation
 26 Comprehensive Plan Update Committee 6:30pm
31 Village Board Work Session 6:00pm
31 Village Board Regular Session 7:30pm

September 2026

3 Traffic & Safety 6:30pm
 8 Planning Board 7:00pm
 9 Glen Park Joint Board 7:00pm
14 Village Board Work Session 6:00pm
14 Village Board Regular Session 7:30pm
 15 Tree Board 6:00pm
 15 Parks Committee 7:00pm
 16 Zoning Board of Appeals 7:00pm
 17 Youth & Recreation 7:00pm
 21 Meeting House Events Committee 6:30pm
 21 Environmental Advisory Council 7:15pm
 22 Historic Preservation Commission 7:00pm
 23 Comprehensive Plan Update Committee 6:30pm
28 Village Board Work Session 6:00pm
28 Village Board Regular Session 7:30pm



Visit the Village website at

www.williamsvilleny.gov

For Village information, news & events.

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HUNT #1

BE IT RESOLVED, that payroll and vouchers in the amount of **\$479,517.09** covering the period from **8/10/2026** through **8/31/2026** are hereby approved as follows:

PAYROLL COVERING 8/10/2026-8/23/2026	\$ 60,541.47
TOTAL PAYROLL	\$ 60,541.47
GENERAL FUND	\$ 111,862.61
WATER FUND	\$ 190,922.04
SEWER FUND	\$ 2,299.62
GLEN PARK FUND	\$ 5,380.88
TRUST & AGENCY FUND	\$ 5,856.54
SEWER CONSOLIDATION PROJECT	\$ 15,813.95
VILLAGE HALL RENOVATIONS	\$ 77,205.87
SAFE ROUTE TO SCHOOL GRANT	\$ 9,634.11
TOTAL	\$ 418,975.62
GRAND TOTAL	<u>\$ 479,517.09</u>

HUNT #2

WHEREAS, the Village of Williamsville utilizes interfund "Due To" and "Due From" accounts to record temporary cash advances between funds for cash flow purposes; and

WHEREAS, the General Fund has previously advanced funds to the Capital Projects Funds for the construction and completion of authorized capital improvements; and

WHEREAS, as of August 7, 2026, there exists an outstanding interfund balance where the Capital Projects Funds as listed below owe money to the General Fund; and

Fund Number	Project Name	Amount (\$)
841	Lehigh Valley Section House	\$ 13,541
842	S. Cayuga/Milton 3-Way Crosswalk	24,893
844	2022 Road Project	1,190,710
845	Sewer Consolidation Project	119,889
846	Garrison Park Bath House	2,692

WHEREAS, it has been determined that these Capital Projects Fund do not possess, and will not generate, the necessary revenues to repay this internal advance; and

WHEREAS, leaving this balance open indefinitely distorts the true financial position and long-term liquidity of both funds; and

WHEREAS, the governing body desires to resolve this balance permanently in accordance with Generally Accepted Accounting Principles (GAAP) and governmental accounting standards.

NOW, THEREFORE, BE IT RESOLVED that the Administrator is hereby authorized and directed to permanently eliminate the interfund "Due To/Due From" balance between the General Fund and the aforementioned Capital Projects Funds.

BE IT FURTHER RESOLVED that the elimination shall be executed by reclassifying the outstanding receivable and payable balances into a permanent equity transfer. The accounting entry shall record an "Interfund Transfer In" to the aforementioned Capital Projects Funds and an "Interfund Transfer Out" from the General Fund.

HUNT #3

RESOLVED, that, *Isabella Raimondi of Amherst, NY*, is hereby appointed as an intern for the Village of Williamsville at a salary of \$16.00 per hour, effective immediately.

HUNT #4

WHEREAS, on January 27, 2026, pursuant to Section 47-12(A) of the Village Code, the Historic Preservation Commission ("HPC") voted to propose that the property located at 13 S. South Cayuga Street in the Village (S.B.L. No. 80-08-3-12), and the building located thereon ("Subject Property"), be designated as a local landmark pursuant to Section 47-11 of the Village Code (Proposed Designation"); and

WHEREAS, the HPC received and considered evidence both in support and in opposition to the Proposed Designation both in writing and orally during public hearings conducted on February 24, 2026 and April 28, 2026; and

WHEREAS, the HPC prepared an Amended Local Landmark Designation Application Form ("Amended Application") dated March 17, 2026; and

WHEREAS, on May 27, 2026 the HPC, having received and considered additional evidence regarding the Proposed Nomination, as Amended, voted to recommend the Subject Property be designated a local landmark for the reasons set forth in the Amended Application "HPC Recommendation"); and

WHEREAS, the Village Board received the HPC Recommendation and the record of the Proposed Nomination, consisting of all materials received in support and opposition to the Proposed Nomination (the "Record") pursuant to Village Code Section 47-12(G); and

WHEREAS, pursuant to Village Code Section 47-12(I), the Village Board conducted a public hearing on the Proposed Nomination and the HPC Recommendation on July 13, 2026, during which it received written and oral evidence both in

support and in opposition to the designation of the Subject Property as a local landmark, which evidence has been added to the Record;

NOW THEREFORE BE IT RESOLVED, that, upon due consideration of all of the evidence contained in the Record, the Village Board hereby finds that the weight of the evidence supports the HPC Recommendation that the Subject Property be designated as a local landmark as satisfying the criteria for such designation enumerated in Section 47-11(A)(1) and (3) ; and

BE IT FURTHER RESOLVED, that, pursuant to Village Code Section 47-12(I) and based on the finding noted above, the Subject Property as defined above is hereby designated as a local landmark; and

BE IT FURTHER RESOLVED, that the Village Clerk is hereby authorized and directed to prepare and file any and all forms and/or paperwork required pursuant to Village Code Section 47-12.

CELESTE #1

RESOLVED, that the Department of Public Works' preferred vendor list be amended to remove Hettig's Service, Inc. and to have the addition of United Auto Foreign, Domestic and Diesel and Advantage Trucks, effective immediately.

JACKSON #1

BE IT RESOLVED that the Village Administrator is hereby authorized and directed to publish notice of a public hearing to be held on September 28, 2026, at 7:30pm to hear all persons interested in communicating on proposed Local Law number 4, changes to Section 70-27 "Smoking Prohibited"

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